SECURITY FROM WAREHOUSE TO RETAIL

What we must do in order to properly protect our customer, associates and business.

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Recent Tragic Events

- As you are aware, America has suffered a great loss due to the events that occurred on September 11, 2001.
- As a result, this has put all of Corporate America on notice that we need to act in a responsible manner when it comes to the appropriate protection of our assets, associates and customers.
Securing Your Facility

- What is entering your facility?
- Who is entering your facility?
- What is taking place inside your facility?
- What is leaving your facility?
- Who is leaving your facility?

What Is Entering Your Facility?

- Maintaining an outer perimeter
- Access control, both outer perimeter as well as inner perimeter (Security Guards, Card Access, Turnstiles)
- Inspection of incoming parcels, packages and common carriers
- CCTV at all points on entrance
- Alarm systems for both day and night use
- Two-way alarm systems, wireless backup
- Off-site monitoring of alarm system
Who Is Entering Your Facility?

- Maintaining an outer perimeter
- Issuing ID Badges to be worn by associates
- Properly identifying visitors as well as identifying what they are bringing into the facility at the outer perimeter
- Issuing of visitor passes – Training associates and management to challenge anyone not wearing a visitor’s or associate pass
- Responsibility of running background checks on your work force (Premise Liability issues)

What Is Taking Place When Your Facility is Entered?

- Proper monitoring of visitors and associates while they are on your premises (including the proper use of ID Badges for associates and visitors, alarms and CCTV)
- Segregating visitors and limiting access to your facility by all visitors - All visitors should be accompanied while inside your facility.
- Segregating visitors’ parking from associate parking
What Is Leaving Your Facility?

- Checking outgoing common carriers
- Documenting who and what is leaving your facility, to include the time and date
- Inspection of outgoing packages
- CCTV and Alarm Systems on all points of digress and egress
- Delayed egress bars tied into your alarm system where allowed by law

Who Is Leaving Your Facility?

- Proper documentation of who is leaving your facility by way of logging the visitors out by log, or card access through turnstiles for associates.
- With the combination of the two, one should always know who is on your premises.
- Documentation should also be backed up with CCTV.
Where Do You Start?

- Have a security professional conduct a detailed assessment of your facility and make recommendations.
- It is very important to utilize a security professional your assessment stage.
- Decide what recommendation you can react to immediately and obtain “the most juice for the squeeze”.
- In that you are wanting to protect what is inside your facility, it is best to start on the inside and work your way out.

Final Word

- Finally, always remember that security is an attitude.
- Security is not always convenient!
- Secure your future as well as your customers and associates.