Rodeo Club Constitution

Revised December 10, 2004

Article I. Name and Purpose

Section 1: This organization shall be known as the Rodeo Club.

Section 2: Purpose

1) Promote the sport of Rodeo

2) Create a greater understanding among our members through fellowship in a club that represents the agriculture sport of rodeo.

3) Promote agriculture education.

Article II. Constitution

Section 1: Updating

The constitution shall be updated each year no later than April 15.

Section 2: Amending

The constitution may be amended at anytime with two-thirds vote from active membership.

Article III. Membership

Section 1: Requirements

Membership of this organization shall be limited to students, faculty, and staff of North Carolina State University, who have an interest in the sport of rodeo and who are in good standing with the University.

Section 2: Compliance

1) All individuals must comply with the University requirements as well as the Intramural-Recreational Sports officer requirements concerning health, insurance, release, and assumption of risk forms.

2) All members must show sportsmanlike conduct as defined by the Intramural-Recreational Sports requirements.

Section 3: Responsibility of Active Members
1) Properly represent the Rodeo Club at all functions attended.

2) Promote the purposes of the club.

3) Maintain active status and participate in as many Rodeo Club events as possible.

4) Help raise money to support the club.

5) Submit articles to reporter from events participated in by members.

Section 4: Senior Standing

Second year Agricultural Institute Students shall be considered seniors in matters concerning the club.

Article IV. Definition of Active Member

In order to be considered an active club member in the upcoming semester, a student must meet a specific list of criteria. You must obtain six (6) points from the following activities during the semester. Not all events will be held both semesters, the events will be determined by the current officer team.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Number of Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attend 2/3rds Club Meetings</td>
<td>1 point</td>
</tr>
<tr>
<td>Club Fundraiser</td>
<td>1 point</td>
</tr>
<tr>
<td>Farm Animal Days</td>
<td>1 point per shift</td>
</tr>
<tr>
<td>Community Service</td>
<td>1 point</td>
</tr>
<tr>
<td>Attend three club sports meetings (except club representatives)</td>
<td>1 point</td>
</tr>
<tr>
<td>Participate in three rodeos and give a write up to Reporter on each event. Only obtain two total points by participating in rodeos.</td>
<td>1 point</td>
</tr>
<tr>
<td>Club Trailride</td>
<td>1 point per shift</td>
</tr>
<tr>
<td>Club Sponsored Rodeo</td>
<td>1 point per shift</td>
</tr>
<tr>
<td>Serve on Officer Team</td>
<td>1 point</td>
</tr>
<tr>
<td>State Fair</td>
<td>1 point per shift</td>
</tr>
<tr>
<td>Serve on Committee</td>
<td>1 point</td>
</tr>
<tr>
<td>Any other activity deemed appropriate by officer team</td>
<td></td>
</tr>
</tbody>
</table>

Article V. Officers

Section 1: List of Officers

The officers shall be President, Vice-President, Secretary, Reporter, Treasurer, Points Chairman, and Club Representative (2).
Section 2: Requirements

The officers of this organization shall be chosen from and by active members of the club. Officer must have active status and in good standing with the University.

Good standing is defined as:
(1) Clear of a disciplinary probation
(2) Clear of present suspension
(3) Clear of academic integrity violation

Section 3: Elections

1) Elections of the officers shall be the last business meeting of the semester.

2) Nominations for officers may be made from the floor during a meeting set by the Officer Team, usually the next to last business meeting of the semester and will remain open until the following meeting when they will be closed and voted upon. Nominees must be present to be elected except in extenuating circumstances exist. The Officer Team should review the situation and decide prior to elections if the candidate is eligible.

3) No member shall hold more than one office per semester. No one shall hold the same office for more than two terms. A term shall be one semester for all offices.

4) Any officer unbecoming his or her officer may be removed by two-thirds majority of Active Members of the club present and voting at a regular meeting, but only after specific charges have been filed and reviewed by a committee appointed by the officer team.

Section 4: Duties and Responsibilities

A. President

1. The President shall be an active Rodeo Club member for two semesters prior to election.

2. Is bound by the constitution and is responsible for upholding the rules of this constitution.

3. Presides over regular club meetings.

4. Keeps in close in contact with all officers assuring that they carry out their duties.

5. Responsible for organizing all NCSU Rodeo Club activities and approving all plans for club activities along with the other officers.
6. Has the power to appoint a committee for the purpose of recommending bylaws for this organization. The bylaws will become effective when passed by two-thirds vote of present club members and with the consent of Club Sports Coordinator.

7. Appoints committees when needed.

8. Acts as liaison with other clubs, the University, faculty and advisors.

9. Will call officer meetings when needed and will preside over such meetings.

B. Vice President

1. The Vice President shall be an active member for the Rodeo Club for two semesters prior to being elected.

2. Is bound by the provisions of the constitution.

3. Is an ex-officio member of all standing committees and should keep in close contact with committee chairpersons and attend the meetings when necessary.

4. Presides over the meeting in the absence of the President.

5. Shall assist the President

6. Is in charge of Community Service activities.

C. Secretary

1. Takes minutes at all regular club meetings.

2. Reads minutes from the previous meeting at all regular Club meetings and allows for revisions.

3. Receives all general Club mail.

4. Will conduct correspondence for the club and thank you letters.

5. Will notify members of club functions.

6. Webpage Upkeep

7. Supplies members with important forms such as calendar of events and a club roster.

8. Turns over all materials to the newly elected secretary at the close of semester.
D. Reporter
1. Responsible for club publicity.
2. Assist in webpage upkeep.
3. Provides a description of Club activities for inclusion in the Undergraduate Newsletter each month.
4. Submit article to club sports office about club activities.

E. Treasurer
1. Will keep an accurate record of all accounts and will be responsible for collecting dues.
2. Will be responsible for budget preparation with officer team and present it to the club sports office.
3. Submit statement at the end of semester to club.
4. Provide books to advisor to be audited at the end of semester.
5. Receives all incoming money and keeps an accurate record of all receipts.
6. Arranges to pay bills promptly.
7. Approves all fundraisers in accordance with University Solicitation Policy.

F. Points Chair
1. Will attend each meeting and record attendance.
2. Will be responsible for keeping up activity points.
3. Will be responsible for creating a point's chart.
4. Submit attendance record to club sports office each month.

G. Club Sports Representatives
1. There will be two representatives from the club.
2. Attend round table meetings for the Intramural Club Sports Recreation.
3. Give a report from Club Sports at each Rodeo Club meeting.

5. Responsible for submitting medical, insurance, and assumption of risk forms to the Intramural-Recreational sports office.

6. Submit an inventory of all equipment, which has been purchased for club use by the Intramural-Recreational Sports office.

7. Submit a list of all club members who are eligible to drive state vehicles.


H. Faculty Advisor

Section I.

The club advisor will be a member of the faculty or staff of North Carolina State University and will be selected by the members of the club during elections.

Section II. Duties

1. To attend a minimum of three business meetings of the club (preferably the first business meeting of the fall and spring semesters and the last meeting of the spring semester).

2. To be the first approval for all club activities.

3. To assist the members in their organization the planning of projects, and refining their programs to a point where they are effective and realistic.

4. To serve as an information source for providing guidance.

5. To advise the members in making they're yearly budgets.

6. To accompany the club on outings whenever possible.

Article VI. Meetings

Section 1: Regular Meetings

The regular meetings of the Club shall be held every first and third Tuesday of each month during the school year, except during regularly scheduled exam periods. Meeting dates may be adjusted to accommodate scheduling conflicts such as State Fair, spring break or other events.

Section 2: Special Meetings

Special Meetings can be called anytime by the officer committee.
Section 3: Order of Business

The following order of business shall be followed at any regular meeting when possible:

a. Call to order
b. Reading of the Secretary's minutes
c. Treasurer's report
d. Report of standing committees
e. Report of special committees
f. Unfinished business
g. New business
h. Announcements
i. Program
j. Adjournment

Section 4: Conducting Meetings

All meetings should be conducted according to Robert's Rules of Order.

Article VII. Dues

The amount of dues will be determined by a majority vote of members present at the first business meeting of the fall semester in agreement with Club Sports Coordinator.