Appendix C

THE UNIVERSITY OF NORTH CAROLINA

Request for Authorization to Establish a New Degree Program
http://northcarolina.edu/aa/reports/plan_intent/doc_index.cfm

Masters Degree in Family Life & Parenting Education

Submitted by the Department of Family and Consumer Sciences, North Carolina State University

Date: November 15, 2003

Constituent Institution: North Carolina State University

CIP Discipline Specialty Title: Home Economics

CIP Discipline Specialty Number: 19.0701 Level: Masters

Exact Title of the Proposed Degree: Family Life & Parenting Education

Exact Degree Abbreviation: MS

Does the proposed program constitute a substantive change as defined by SACS? Yes No X

a) Is it at a more advanced level than those previously authorized? Yes No X

b) Is the proposed program in a new discipline division? Yes No X

Proposed date to establish degree program (allow at least 3-6 months for proposal review): Month August, 2004 year

Do you plan to offer the proposed program away from campus during the first year of operation? Yes No

If so, complete the form to be used to request establishment of a distance education program and submit it along with this request. (Attached)

Updated 01-07-04
Executive Summary

The Department of Family and Consumer Sciences proposes a new Master’s Degree program in Family Life & Parenting Education. This will be a jointly administered program with the University of North Carolina at Greensboro’s Department of Human Development and Family Studies. These two departments bring separate and complementary strengths to form this unique collaboration.

Family Life & Parenting Education are both rapidly growing fields of research and practice. Parenting education is an emerging professional field, one that is in constant flux as it grows to accommodate the diverse needs of families and their children. As the field evolves, one of its main challenges will be to answer the demand for expansion from academics, government leaders, and parents. These groups and many others have come to recognize that educating parents can be a key strategy within the larger array of comprehensive family support systems aimed at decreasing child abuse, increasing school achievement, and enhancing family resiliency. The field of family life education is growing particularly in the relationship development area including marriage and other close relationships. Communication and personal dynamics in relationships shape and influence many aspects of how people relate to each other in the home as well as in workplaces and the larger community.

The proposed Masters of Science in Family Life & Parenting Education is designed to meet the growing societal demand for parenting and family life education for families as well as other community institutions. Demands arise from the court systems as a way for parents to keep their children; through prisons, as parents prepare to re-enter communities; through social service organizations working towards family support and lowered child maltreatment; and through schools and communities preparing children for kindergarten and preparing families to support their child’s learning.

Multiple organizations deliver family life and parenting education programs to parents in communities, however there is no recognized degree program, nor professional development credential that recognizes the experiences and educational knowledge of those who deliver parenting education programs. One organization that recognizes the field of family life education is the National Council on Family Relations Certified Family Life Educator (CFLE). The proposed academic program would be one step in a student’s preparation for application for this professional certification.

The proposed two-year program will be jointly planned and administered by NC State University’s Department of Family and Consumer Sciences and UNC-Greensboro’s Department of Human Development and Family Studies. The joint nature of the program is an extension of a currently offered M. S. program at UNC-G but new in the Department of Family and Consumer Sciences at NCSU. This partnership will provide a balance between theory, research, and application for students seeking careers in family life and parenting education. The curriculum will draw on the resources of the Department of Family and Consumer Sciences at NC State and the resources of the sister institution UNC-Greensboro’s Department of Human Development and Family Studies. The first year will primarily include child development, family systems, and community systems theory while the second year will focus on skills development and applications of the theory to the needs of families and community education. This will be a non-thesis program.

The faculty of both departments have been involved in multiple discussions planning this program. The curriculum is designed to acquaint students with principles of teaching adults and
developing educational programs, as well as build knowledge about family and community systems, child development, parenting education, and the other areas of Family Life Education. Family Life Education includes 10 family life substance areas. The National Council on Family Relations, who also approves academic programs for the Certified Family Life Educator Credential (CFLE) approves students becoming a CFLE through certified university-based programs. The CFLE competency areas include Families in Society, Internal Dynamics of Families, Human Growth and Development over the Lifespan, Human Sexuality, Interpersonal Relationships, Family Resource Management, Parent Education and Guidance, Family Law and Policy, Ethics, and Family Life Education Methodology. The curriculum plan will merge nicely with the curriculum already offered at UNC-Greensboro while building on the strengths of both departments.

This program is a natural evolution for the Department of Family and Consumer Sciences at NCSU that has been traditionally 100% Extension faculty. It is part of the mission for the Extension Family and Consumer Sciences program to meet the needs of professionals serving families in communities. The resulting strength will be shown in the workforce of Extension professionals who complete the program and in turn are employed by Extension as well as other family-serving agencies and organizations. Although new resources will be required to meet the student demand, this academic program has been part of the departmental compact and planning for at least two years. During this time, positions have been reviewed and reallocated with an emphasis on the academic program in preparation for the approval of this program.
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Description of the Program

A. **Purpose**
The proposed Masters of Science in Family Life & Parenting Education is designed to meet the growing societal demand for parenting education. Although multiple organizations deliver parenting education programs to parents, there are neither recognized degree programs nor professional development credentials that recognize the experiences and educational knowledge of those who deliver parenting education programs. This program will be among the first of its kind. It will educate professionals working with families about developmental theories that guide practice with families as well as the fit between community systems and family need.

B. **Educational objectives**
The proposed two-year program will provide a balance between theory and application for students seeking careers in family life and parenting education careers. The curriculum will draw on the resources in the Department of Family and Consumer Sciences at NC State and the resources of our sister institution UNC-Greensboro from the School of Human Environmental Sciences, Department of Human Development and Family Studies.

Graduates of the program will receive education in all areas of Family Life Education as defined by the National Council on Family Relations - Families in Society, Internal Dynamics of Families, Human Growth and Development over the Lifespan, Human Sexuality, Interpersonal Relationships, Family Resource Management, Parent Education and Guidance, Family Law and Policy, Ethics, and Family Life Education Methodology.

Upon completion of this degree, students will have acquired skills and knowledge in
- Theoretical underpinnings that guide practice in the field of family life and parenting education
- Practices that guide excellence in teaching, program development and program evaluation
- A systematic approach to working with families in communities
- Critical network building skills and network associates that community educators use in building successful and sustained community-based programs for families
- Reading and applying research findings to the lives of families

C. **Relationship of the program to others at NCSU**
Administrators from the Department of Family and Consumer Sciences have had discussions with the Academic Associate Deans in the College of Education and the College of Humanities and Social Sciences at NCSU. There are few academic courses currently offered in these colleges that fit within the planned proposed curriculum. However, there will be some flexibility for students to complete some existing electives of interest to students with the advisor’s approval.

One of the proposed courses for this program, *Program Development & Evaluation*, has some similarity with two existing courses in Agriculture and Extension Education. These courses are:
- AEE 521 - Program Planning in Agricultural and Extension Education
- AEE 577 - Evaluation in Agricultural and Extension Education

After conversations with faculty teaching in AEE, it was determined that these courses are geared toward students in agriculture and Extension education settings and not students in
family life and parenting education. One AEE course focuses on evaluation and one on program development, whereas the course proposed as part of the core seeks to educate the student on the total process of program development and evaluation in one course.

1. Relationship of the program to others at UNCG
A Masters degree program (M.Ed) was approved in Family Life & Parenting Education for UNCG over ten years ago. However, until recently, the program was not active. UNC-G recently changed their degree to an MS degree to match the MS degree proposal at NCSU. The curriculum that was approved at UNCG will be updated to match the curriculum newly designed between the two institutions.

II. Justification

A. The institutional mission and strategic plan
NC State’s mission refers to engaging North Carolinians to solve real-world problems and making its students ready for a "changing world" (http://www.ncsu.edu/aboutncstate.html). The proposed program fits solidly among the offerings of NCSU and within the land-grant mission. The Department of Family & Consumer Sciences, a traditionally 100% Cooperative Extension Department, recognizes the demand by its constituency for prevention programs to address societal problems. The market for the proposed graduate program in Family Life and Parenting Education meets needs of Extension field faculty and other family supporting professionals who have shown great interest in the program. The Extension outreach mission of putting knowledge to work to support families will be further realized with such a program.

In addition to providing exemplary learning environments, the strategic mission of UNC-G includes building a strong sense of community and expanding its outreach in the Piedmont Triad, the state of North Carolina, and beyond. Developing the proposed program fits nicely within this strategic direction.

A.2 Student demand
It is expected that students will be drawn from recent graduates of the Human Development and Family Studies programs at ECU and UNCG as well as from staff in existing family-serving organizations including Cooperative Extension, Smart Start, Parents as Teachers, and public and private school systems.

As part of a pre-planning process, a marketing study was conducted. One thousand surveys were mailed to graduates of psychology, sociology and human environmental sciences programs as well as professionals currently employed by Smart Start and Cooperative Extension. A total of 301 were returned. Seventy-five percent of the respondents said they would be interested in enrolling in a graduate degree program that met their professional needs. Of these, 24% said they would enroll in a Parenting Education program, and 29% said they would enroll in a Family Life program. Parent-Child Relations was the most selected course of interest. The most popular delivery methods selected were classes taught in late afternoon and evening (70%), a series of one-credit courses (52%), class lecture on PowerPoint and the internet (49%), DVD or CD Rom mailed to student (46%), and classes taught in 3-week or 4-week intensive sessions (46%).

A.3 Societal need
The proposed Masters of Parenting & Family Life will be designed to meet the growing societal demand for parenting education and family life education by families as well and other community institutions. Demands arise from the court systems as a way for parents to keep their children; through prisons, as parents prepare to re-enter
communities; through social service organizations working towards family support and lowered child maltreatment; and through schools and communities preparing children for kindergarten and preparing families to support their child’s learning. Indeed, parents who are divorcing, remarrying, becoming stepfamilies and raising their children as single parents are in need of such support as well.

Multiple organizations deliver parenting education programs to parents in communities. However, there is no recognized degree program or professional development credential that prepares students with the experiences and educational knowledge to deliver parenting education programs. There are essentially no programs such as this in North Carolina and few in the nation. One organization that provides a professional credential in the field of family life education is the National Council on Family Relations Certified Family Life Educator (CFLE) program. The proposed academic program would prepare students for application for this professional certification.

A.4 Impact on existing undergraduate and/or graduate academic programs
It is expected that this program will strengthen the undergraduate program at UNC-G and increase undergraduate enrollment as students come to recognize the career opportunity this program provides and align their undergraduate degrees and courses towards entry into this program. This program is a natural evolution for the Department of Family and Consumer Sciences. The program is unique and will enhance the Department of Family and Consumer Sciences as a new academic program, so there is little chance of failing to meet the Board of Governor’s productivity criteria nor add to a proliferation of low-productivity degree programs. This is a needed, emerging field of study. Discussions have been held with the departments and colleges where there is potential for crossover or conflict. No duplication has been found. Letters of support are on file from Dean Moore (College of Education), and Dr. O’Brien (College of Humanities and Social Sciences). In addition, letters of support are on file from the Associate Director of Frank Porter Graham (an early childhood research program at the University of North Carolina), and the Executive Director for the North Carolina Partnership for Children (a non-profit state agency who employs parenting educators and provides a great deal of parenting education). Letters of support are located in Appendix A.

B. Potential program duplication and program competitiveness.
Parenting Education is a new and growing field. Only a few institutions in the country offer related programs, none in the state of North Carolina except for UNC-G with whom this program will be jointly administered.

Through inquiries, it was discovered that East Carolina University and Appalachian State University both offer undergraduate and graduate programs in related but dissimilar fields. Appalachian State’s program prepares clinicians as marriage and family counselors requiring multiple supervised clinical hours and a board examination. The program at East Carolina is also a clinically based program intended to prepare graduates to become marriage and family therapists. These are different areas of study than the one proposed. The proposed program is a non-thesis program with a concentration on practice and application with a skill in translating research into practice to use educationally with families.

B.2 Uniqueness of program
The proposed program is not found at other institutions except at UNC-G. This is one reason the Department of Family and Consumer Sciences is pursuing a relationship with their Department of Human Development and Family Studies. Strengths can be combined from both institutions to implement this program.
C. Enrollment

Headcount enrollment
Institution: University of North Carolina at Greensboro
Program Title: Family Life & Parenting Education
This program was inactive from 1993-2001.
This chart reflects all students enrolled in HDFS at UNCG.

<table>
<thead>
<tr>
<th>(Year)</th>
<th>1998</th>
<th>1999</th>
<th>2000</th>
<th>2001</th>
<th>2002-03</th>
<th>2003-04</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>Degrees-awarded</td>
<td></td>
<td></td>
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</table>

Projected total Student Enrollment (NCSU)

<table>
<thead>
<tr>
<th>Year</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>0</td>
<td>5</td>
<td>7</td>
<td>10</td>
</tr>
<tr>
<td>Part-time</td>
<td>5</td>
<td>10</td>
<td>15</td>
<td>20</td>
</tr>
<tr>
<td>TOTALS</td>
<td>5</td>
<td>15</td>
<td>22</td>
<td>30</td>
</tr>
</tbody>
</table>

SCH production for four years

Explain how SCH projections were derived from enrollment projections.

Year 1 = first year part time students
Year 2 = first year part time students plus 5 second year students all part time and 5 fulltime students
Year 3 = two new fulltime and 5 new part time students
Year 4 = 3 new fulltime and 5 part time and at a steady state of progress

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Student Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Category</td>
<td>UG</td>
</tr>
<tr>
<td>Category I</td>
<td></td>
</tr>
<tr>
<td>Category II</td>
<td></td>
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<td>Category III</td>
<td></td>
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<tr>
<td>Category IV</td>
<td></td>
</tr>
<tr>
<td>5x9=45</td>
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</table>

<table>
<thead>
<tr>
<th>Year 2</th>
<th>Student Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Category</td>
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<tr>
<td>Category II</td>
<td></td>
</tr>
<tr>
<td>Category III</td>
<td></td>
</tr>
<tr>
<td>Category IV</td>
<td></td>
</tr>
<tr>
<td>5X18=90; 10X9=90; 90+90=180</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 3</th>
<th>Student Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Category</td>
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<td>Category II</td>
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<tr>
<td>Category III</td>
<td></td>
</tr>
<tr>
<td>Category IV</td>
<td></td>
</tr>
<tr>
<td>7x18=126; 15x9=135; 126+135=261</td>
<td></td>
</tr>
</tbody>
</table>
### III. Program Requirements and Curriculum

#### A. Program Planning

1. **Institutions with similar offerings**
   - University of North Carolina at Greensboro - Department of Human Development and Family Studies

2. **Other institutions with similar programs nationally**
   - Cynthia Johnson - East Carolina University, Human Development & Family Studies
   - Leroy Baruth - Appalachian State University, Department of Human Development and Psychological Counseling (graduate programs only)
   - David Demo - University of North Carolina at Greensboro, Department of Human Development and Family Studies.

In searching for similar programs, we consulted with or visited the web sites. We located only a few programs with few in public or land grant institutions.

- NOVA Southern Eastern University, Fort Lauderdale, FL – MS in Family Therapy
- Texas Women’s University, Denton, TX – MS Family Studies
- University of North Texas, Denton, TX – MS Sociology of the Family
- University of Minnesota, St. Paul, MN – MA Family Social Science
- DePaul University, Chicago, IL – MA or M. Ed. Human Services and Counseling

#### Joint Administration

A core planning team from the Department of Family and Consumer Sciences at North Carolina State University (NCSU) and the Department of Human Development and Family Studies at University of North Carolina at Greensboro (UNCG) has been meeting for nearly two years. The planning team has designed a core curriculum that consists of three required courses from UNCG and three required courses from NCSU. In addition to these courses, an educational research course and a one-hour professional development seminar or contemporary issues in Family Life Education course will be required. Based on the student’s previous educational and job experiences, the committee will recommend field hours or independent study hours as necessary. Electives and internship hours may be taken from either institution.

The planning team of faculty consists of six faculty from UNCG and six faculty from NCSU who have designed the curriculum and agreed upon many aspects that will contribute to smooth transitions for the student. These include: curriculum, admissions, registration and enrollment, committee structure, tuition and fees, managing transcripts, graduation clearance, and diploma design.

#### B. Admission

1. **Admissions requirements**
   A joint (UNCG/NCSU) committee will oversee the program. Students must meet the general

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<table>
<thead>
<tr>
<th>Program Category</th>
<th>UG</th>
<th>Masters</th>
<th>Doctoral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category I</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Category II</td>
<td>360</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category IV</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

10x18=180; 20x9=180; 180+180=360
admission requirements for NC State University and UNC-Greensboro. Students will be required to have completed an undergraduate degree in Family and Consumer Sciences, Human Development and Family Studies, or a related area. However, if applicants have not completed a baccalaureate degree in a related field, then a series of class pre-requisites will be required. The application package will be based on merit associated with past academic performance. Applicants with baccalaureate degree from an accredited college or university (as determined by a regional or general accrediting agency) must have at least a "B" (3.0/4.0) average in the undergraduate major or in the latest graduate degree program.

Applicants are required to take the Graduate Record Examination (GRE) and submit three letters of reference pertaining to student potential and initiative. Students must also submit a statement outlining his/her professional goals.

Students with bachelor’s degrees from accredited institutions whose scholastic records are below the standards for admission to full graduate standing may be admitted provisionally when unavoidable, extenuating circumstances affected their undergraduate averages or when progressive improvement in their undergraduate work warrants provisional admission. Students admitted provisionally under these circumstances can attain full graduate standing after completion of nine or more graduate credit hours from the core courses with a minimum GPA of 3.0. Courses taken for S/U grade cannot be used as part of the minimum. Full graduate standing is granted when the deficiencies responsible for the provisional status are corrected through additional course work (without graduate credit), provided the student has maintained a satisfactory academic record (3.0 Grade Point Average) on all course work taken in a graduate classification. A change from provisional status to full graduate standing is effected only upon the recommendation of the department in which the student is seeking the degree.

2. *Documents to be submitted for admission* (listing or sample).
   A. Undergraduate and (if applicable) graduate transcripts of classes
   B. Graduate Record Examination scores
   C. Three letters of reference
   D. Statement of professional goals
   e. Application fee

3. To administer the joint program, a joint admissions committee with at least two representatives from each institution will be formed. This joint committee will evaluate applications according to the agreed upon admissions standards and based on their total profile including GPA, GRE, letters and personal statements. Students will be assigned on a rotating basis to a home institution (that is, rotating one for UNCG, one for NCSU, etc.). Special consideration will be given to requests based on geographic need to attend a university located closer to the student’s residence. A three member advisory committee (2 from the home institution and one from the partnering institution) will advise the student as he/she develops his/her plan of study and it is approved.

C. **Degree requirements.** List the following:
   1. *Total hours required.*
      Thirty-six (36) hours of Masters level course work are required. The proposed curriculum is in Section III D.
   2. *Proportion of courses open only to graduate students to be required in program (graduate programs only).*
      All courses offered in this program are available only to graduate students.
   3. *Grades required.*
      A minimum 3.0 GPA is necessary to remain in good standing and to graduate.
4. Amount of transfer credit accepted.
No more than 18 of the 36-hour requirement will be accepted from accredited institutions. A graduate course, which has been completed with a grade of “B” or better, may be considered for transfer to the master's program provided that it has been completed in a graduate or post-baccalaureate classification at an accredited graduate school. Only six credits from a previous NC State master's degree may be counted toward the minimal 36-hour requirement.

5. Other requirements (e.g. residence, comprehensive exams, thesis, dissertation, clinical or field experience, "second major," etc.).
There are no residency requirements for this degree, however the faculty proposes at least one on-site contact prior to graduation preferably in the first year of the program. A three-person committee will approve student programs of study.

6. Language and/or research requirements. NA

7. Any time limits for completion.
All requirements for the master's degree must be completed within six calendar years.
D. List existing courses by title and number and indicate (*) those that are required. Include an explanation of numbering system. List (under a heading marked “new”) and describe new courses proposed

Masters of Family Life & Parenting Education
UNCG -NCSU
36 hours
FCS prefix used at NCSU; HDF prefix is used at UNCG
ELP is from UNCG and ERM is from NCSU

Core requirements
(25-28 hours - each course 3 hours)
p=proposed courses; e=existing courses

FCS 522 or HDF 622 Family Life Education - (e) (3 CH)
FCS 510 Program Development and Evaluation (e) (3 CH)
or ERM 642 Evaluation of Educational Programs (UNCG) (e) (3 CH)
FCS 512 Family and Community Partnerships (p) (3)
FCS 595 Contemporary Issues in Family Life Education (e) (1 CH)
or HDF 689 Professional Seminar (e) (1 CH)
HDF 641 Contemporary Research in Family Studies (e) (3 CH)
HDF 651 Contemporary Research in Human Development (e) (3 CH)
HDF 642 Family Theories OR HDF 652 Theories of Human Development (e) (3 CH)
ELP 532 Introduction to Educational Inquiry (e) (3 CH)
or ERM 604 Methods of Educational Research (UNCG) (e) (3 CH)
*HDF 600 or FCS 600 Field Project (3-6 CH) (P/F or S/U) (e)

Electives
(8-11 hours minimum) – to be determined with advisor and submitted with program of study on file *

FCS 523 Family Relationships over the Life Course (p) (3 CH)
FCS 524 Applied Gerontology (p) (3 CH)
FCS 525 End of Life Issues (p) (3 CH)
FCS 531 Family Resource Management (p) (3 CH)
FCS 540 Family Environments (p)
FCS 601 Independent Study (1-6 hours- variable *) (e)
HDF 621 Advanced Theories and Principles of Parenting (e) (3 CH)
HDF 612 Parent-child relations (e) (3 CH)
HDF 672 Divorce and Remarriage (e) (3 CH)
HDF 632 Infant Development (e) (3 CH)
HDF 634 Seminar in Adolescence (e) (3 CH)
* The number of field project hours will be negotiated with student and his/her advisory group based on student experience and learning needs.

IV. Faculty

A. List the names of persons now on the faculty who will be directly involved in the proposed program. Provide complete information on each faculty member's education, teaching experience, research experience, publications, and experience in directing student research, including the number of theses and dissertations directed for graduate programs.
The official roster forms approved by SACS can be submitted rather than actual faculty vita. Vitae are included in Appendix C.

**NCSU:**
- Dr. Karen DeBord, Associate Professor
- Dr. Lucille Bearon, Associate Professor
- Dr. Wayne Matthews, Associate Professor
- Dr. Susan Jakes, Extension Specialist and Visiting Assistant Professor
- Dr. Sarah Kirby, Associate Professor
- Dr. Carolyn Dunn, Associate Professor
- Dr. Celvia Stovall, Associate Professor

**UNC-G**
- Dr. Anne Fletcher, Associate Professor
- Dr. Marion O’Brien, Professor
- Dr. David Demo, Professor
- Dr. Sarah Shoffner, Assistant Professor
- Dr. Andrew Supple, Assistant Professor
- Dr. Kay Pasley, Professor

**B.** Estimate the need for new faculty for the proposed program over the first four years. If the teaching responsibilities for the proposed program will be absorbed in part or in whole by the present faculty, explain how this will be done without weakening existing programs.

To successfully implement this program approximately 1.5 FTEs will be required to deliver courses and advise students. It is anticipated that these resources will come from reallocation within the College of Agriculture and Life Sciences at NCSU.

**C.** If the employment of new faculty requires additional funds, please explain the source of funding.

The program can be *initiated* with the existing faculty resources within the University system, however new faculty resources will be necessary as the program develops. The budget section outlines the need for additional EPA and SPA regular salaries. These resources are essential to assure that funding pools to implement this program are in place.

**D.** Explain how the program will affect faculty activity, including course load, public service activity, and scholarly research.

This educational program permits the faculty to be engaged in both the academic and public service missions and enhance collaboration among colleagues at two universities within the UNC system. Extension faculty appointments will change for each semester they are teaching. A schedule of teaching projecting out five years has been developed.

**V. Library**

**A.** Provide a statement as to the adequacy of present library holdings for the proposed program. The library resources are sufficient to meet the educational requirements of students in this program. Instructors will work with the libraries to assure access to appropriate sources.

**B.** State how the library will be improved to meet new program requirements for the next five years. The explanation should discuss the need for books, periodicals, reference material, primary source material, etc. What additional library support must be added to areas supporting the proposed program? The electronic reserve system and current shelf holdings will be adequate. As new research
emerges, faculty will request particular library holdings be added to serve students.

C. Discuss the use of other institutional libraries. As the curriculum builds the instructors will work with the library to assure appropriate holdings are available.

Since there is an existing Human Development and Family Studies program at UNCG, the UNCG campus library is already equipped to serve students. The D.H. Hill library staff at NCSU has been efficient in working with FCS faculty to assure electronic reserves are available. With the powerful search engines and internet access through the UNC system library, many of the resources when not currently available can be made available via inner library loan.

VI. Facilities and Equipment

A. Describe facilities available for the proposed program. Classroom facilities will only be required for regular semester and summer intensive courses. Access to an interactive video conferencing space is also needed. Extension Communication Services space can be scheduled for this as can other facilities. As more and more programs are offered through distance education, additional classroom spaces to manage distance education will be required.

B. Describe the effect of this new program on existing facilities and indicate whether they will be adequate, both at the commencement of the program and during the next decade.

In the coming decade, it is anticipated that a laboratory setting hosting family services may be added to assist students in learning about community education and family needs. This will enhance the program but will require additional space. Grant funding will be sought for this.

C. Discuss any information technology services needed and/or available. Many of the courses will be offered via distance education. A staff member with technical expertise will be required to assist with moving multiple components of courses online. Recently the Department of FCS at NCSU employed a person into such a position.

D. Discuss sources of financial support for any new facilities and equipment
None at this time.

VII. Administration

Describe how the proposed program will be administered, giving the responsibilities of each department, division, school, or college. Explain any inter-departmental or inter-unit administrative plans. Include an organizational chart showing the "location" of the proposed new program.

A core planning team from the Department of Family and Consumer Sciences at North Carolina State University (NCSU) and the Department of Human Development and Family Studies at University of North Carolina at Greensboro (UNCG) has been meeting for nearly two years. The planning team has designed a core curriculum that pulls from the strengths of both institutions.
Courses, seminars and internships will be offered from both institutions.

The planning team consists of six faculty members from UNCG and six faculty members from NCSU who have designed the curriculum and agreed upon many aspects that will contribute to smooth transitions for the student. These include: Admissions, registration and enrollment, committees, tuition and fees, managing transcripts, graduation, and diploma design. At NC State, the Director of Graduate Programs will administer the program. At UNCG, the Director of Graduate Studies will administer the program. Both will serve on the joint administration committee.

**Admissions**
A joint admissions committee with at least two representatives from each institution will comprise the admissions committee. Two will serve by appointment, one will be the Director of Graduate program from FCS/NCSU and the other one will be the Director of Graduate Studies from HCFS/UNCG. This joint committee will evaluate applications according to the agreed upon admissions standards. Students may apply with either university and will be assigned on a rotating basis to a home institution (that is, one for UNCG, one for NCSU, etc.). Special consideration will be given to requests based on geographic need to attend a university located closer to residence.

**Registration and enrollment**
Both institutions will meet with the appropriate personnel in the Graduate School and Registration and Records offices to assure practices will be designed that will allow student record input as the program prefers. The preference is that the student record is entered into the database enrollment system on both campuses, essentially maintaining a dual admission. This will allow students to use services at both institutions (parking, libraries, transportation). The registration system should code a student as a “1” if the student is accepted and this is their home (assigned) institution and code the student as a “0” if the student is registered but this is not their home institution. This will allow for unduplicated counts and a streamlined accountability system.

**Memorandum of Understanding with UNCG**
A revised memorandum of understanding to address NC State’s distance education with regards to the inter-institutional registration program is under development.

**Committee process for graduate students**
A committee will be appointed for the student based on faculty advising load. This three-member committee will approve the student’s plan of study, recommend field or independent study experiences, and sign off on any changes during the student’s program.

**Tuition and fees**
Both institutions will meet with the appropriate personnel in the Registration and Records office and with the Business and Finance office to assure practices will be designed that will allow student record input as the program prefers. Currently there is a slight differential in student tuition. There is a $625.24 (for 9 SCH) variance between the institutions. The proposed solution to this situation is to apply a linear tuition model for student tuition. Tuition, then would be based on the tuition rate for the campus on which the course originates. After consulting with the Graduate Dean at UNCG, this plan will be presented to UNC-OP.
Managing transcripts and permanent records
The home institution will have primary responsibility for managing student records and
transcripts; however, both institutions will have access to them. Student transcripts will
show courses taken at the “home” institution and those taken through inter-institutional
registration.

Graduation
Students will have the choice to participate in either or both graduation ceremonies but
their home institution will award their diploma.

Diploma Design
Based on the policy regarding awarding Joint Degree programs within the University of
North Carolina system, a joint degree carries the names of the two institutions on the
student diploma. For this program, the NCSU seal will be placed on the left and the
UNCG seal on the right hand side. The following signatures will appear on the diploma:
Chairman of the UNC Board of Governors, President of University of North Carolina,
Chair of the Board of Trustees at UNCG, Chair of the Board of Trustees at NCSU
Chancellor of NCSU, Chancellor of UNCG, Graduate Dean of NCSU, Graduate Dean of
UNCG. The signatures for the participating institutions will appear under their respective
university seals with the signatures of the Chairman of the UNC Board of Governors and
the President of University of North Carolina appearing above these signatures side by
side. See Appendix B for a draft design.

VIII. Accreditation
Indicate the names of all accrediting agencies normally concerned with programs similar to the one
proposed. Describe plans to request professional accreditation. If the proposed new degree program is
at a more advanced level than those previously authorized or if it is in a new discipline division, was
SACS notified of a potential "substantive change" during the planning process? If so, describe the
response from SACS and the steps that have been taken to date with reference to the applicable
procedure.
There is not an accrediting agency for this program. There are individual credentials for which
graduates of this program would qualify. These include:
National Council on Family Relations – Certified Family Life Educator
The NCFR Academic Program Review recognizes schools offering undergraduate and graduate
degree programs with course work that follows the Standards and Criteria required for approval
as a Provisional Certified Family Life Educator (CFLE). Provisional Certification is an individual
credential for students with a family degree, but without the required two years full-time
experience needed for Full Certification which may be sought later.
North Carolina Parenting Education Network – Certified Parent Educator
A professional credential for Parenting Educators in North Carolina may be sought. The
proposed program would qualify students to apply for this credential.

IX. Supporting Fields
Are other subject-matter fields at the proposing institution necessary or valuable in support of
the proposed program? Is there needed improvement or expansion of these fields? To what
extent will such improvement or expansion be necessary for the proposed program?
The proposed program is a unique educational field and the two institutions involved
have sufficient expertise to provide for the program at this time.

X. Additional Information
Include any additional information deemed pertinent to the review of this new degree program
**XI. Budget**

This budget is classified as Category II Masters level by the CIP code. Using the anticipated student credit hours (SCH) generated from enrollment, the following resources will be realized.

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<thead>
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<th>Academic Support</th>
<th>Library Support</th>
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The **Summary of the estimated additional costs for the proposed program** are located on the next four pages.
### SUMMARY OF ESTIMATED ADDITIONAL COSTS FOR PROPOSED PROGRAM/TRACK

**INSTITUTION** North Carolina State University  
**DATE** Sept. 2003

Program (API #, Name, Level) Family Life Education & Parenting Education

Degree(s) to be Granted Master of Science

Program Year 01

---

#### ADDITIONAL FUNDS REQUIRED - BY SOURCE

<table>
<thead>
<tr>
<th>Source</th>
<th>Reallocation of Present Resources</th>
<th>Enrollment Increase Funds</th>
<th>Other (Identify)</th>
<th>Federal New Allocations</th>
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**NOTE:** Accounts may be added or deleted as required.
## SUMMARY OF ESTIMATED ADDITIONAL COSTS FOR PROPOSED PROGRAM/TRACK

**INSTITUTION** __North Carolina State University__  
**DATE** __Sept. 2003__

**Program (API #, Name, Level)** _Family Life Education & Parenting Education_  
**Degree(s) to be Granted** _Master of Science_  
**Program Year** _02_

### ADDITIONAL FUNDS REQUIRED - BY SOURCE

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| 1210 SPA Regular Salaries  
(Identify positions) | $_________ | $_________ | $_________ | $_________ | $_________ |
| 1310 EPA Academic Salaries | $16,000 | $32,000 | $_________ | $_________ | __$48,000__ |
| 1810 Social Security | $_________ | $_________ | $_________ | $_________ | $_________ |
| 1820 State Retirement | $_________ | $_________ | $_________ | $_________ | $_________ |
| 1830 Medical Insurance | $_________ | $_________ | $_________ | $_________ | $_________ |
| 2000 Supplies and Materials  
(Identify) | $_________ | $5000 | $_________ | $_________ | $5000 |
| 3000 Current Services  
(Identify) | $_________ | $_________ | $_________ | $_________ | $_________ |
| 4000 Fixed Charges  
(Identify) | $_________ | $_________ | $_________ | $_________ | $_________ |
| 5000 Capital Outlay (Equipment)  
(Identify) | $_________ | $_________ | $_________ | $_________ | $_________ |
| **TOTAL - Regular Term Instruction** | $_________ | $_________ | $_________ | $_________ | $_________ |
| **151 Libraries** |              |            |                  |                         |       |
| (Identify accounts) | $_________ | $_________ | $_________ | $_________ | $_________ |
| **TOTAL - Libraries** | $_________ | $_________ | $_________ | $_________ | $_________ |
| **TOTAL ADDITIONAL COSTS . . .** | __$16,000__ | __$37,000__ | $_________ | $_________ | $53,000 |

**NOTE:** Accounts may be added or deleted as required.
SUMMARY OF ESTIMATED ADDITIONAL COSTS FOR PROPOSED PROGRAM/TRACK

INSTITUTION North Carolina State University
Program (API #, Name, Level) Family Life Education & Parenting Education
Degree(s) to be Granted Master of Science
Program Year 03

ADDITIONAL FUNDS REQUIRED - BY SOURCE

<table>
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<th>Reallocation of Present Institutional Resources</th>
<th>Enrollment Increase Funds</th>
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NOTE: Accounts may be added or deleted as required.
# SUMMARY OF ESTIMATED ADDITIONAL COSTS FOR PROPOSED PROGRAM/TRACK

**INSTITUTION** North Carolina State University  
**DATE** Sept. 2003

Program (API #, Name, Level)  Family Life Education & Parenting Education  
Degree(s) to be Granted  Master of Science

## ADDITIONAL FUNDS REQUIRED - BY SOURCE

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<th>Other (Identify)</th>
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<tr>
<td>1830 Medical Insurance</td>
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<tr>
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<tr>
<td>5000 Capital Outlay (Equipment) (Identify)</td>
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<td><strong>151 Libraries</strong></td>
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*NOTE: Accounts may be added or deleted as required.*
XII. Evaluation Plans

All new degree program proposals must include an evaluation plan which includes: (a) the criteria to be used to evaluate the quality and effectiveness of the program, (b) measures to be used to evaluate the program, (c) expected levels of productivity of the proposed program for the first four years of operation (number of graduates), (d) the names, addresses, e-mail addresses, and telephone numbers of at least three persons (six reviewers are needed for graduate programs) qualified to review this proposal and to evaluate the program once operational, and (e) the plan and schedule to evaluate the proposed new degree program prior to the completion of its fifth year of operation once fully established.

Program Evaluation Format

A. Criteria to be used to evaluate the proposed program

Student demand (number and quality of applications), student success (grades, and time to graduation), and industry demand (quality and quantity of job offers).

B. Measures to be used to evaluate the program

Number and quality of applications, number of job offers per graduate, graduate starting salary.

C. Projected productivity levels (number of graduates):

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4 TOTALS</th>
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<tr>
<td>0</td>
<td>1</td>
<td>2</td>
<td>5</td>
</tr>
</tbody>
</table>

D. Recommended consultant/reviewers: Names, titles, addresses, e-mail addresses, and telephone numbers. May not be employees of the University of North Carolina.

<table>
<thead>
<tr>
<th>Dr. Debbie Glasser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailman Segal Institute for Early Childhood Studies</td>
</tr>
<tr>
<td>Nova Southeastern University</td>
</tr>
<tr>
<td>3301 College Avenue</td>
</tr>
<tr>
<td>Ft. Lauderdale, FL 33314</td>
</tr>
<tr>
<td>1-800-541-NOVA ext 6975</td>
</tr>
<tr>
<td><a href="mailto:glasser@nova.edu">glasser@nova.edu</a></td>
</tr>
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<table>
<thead>
<tr>
<th>Dr. Larry Ganong, Professor, CFLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Development &amp; Family Studies</td>
</tr>
<tr>
<td>314 Gentry Hall</td>
</tr>
<tr>
<td>University of Missouri</td>
</tr>
<tr>
<td>Columbia, MO 65211</td>
</tr>
<tr>
<td><a href="mailto:ganongl@missouri.edu">ganongl@missouri.edu</a></td>
</tr>
<tr>
<td>573-882-4035</td>
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<table>
<thead>
<tr>
<th>Dr. Anna-Mae Kobbe,</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director, Family Consumer Science and Nutrition</td>
</tr>
<tr>
<td>USDA/CSREES</td>
</tr>
<tr>
<td>1400 Independence Avenue, SW</td>
</tr>
<tr>
<td>Mail Stop 2225</td>
</tr>
<tr>
<td>Washington, D.C. 20250-2225</td>
</tr>
<tr>
<td>202-720-2920</td>
</tr>
<tr>
<td>202-690-2469 fax</td>
</tr>
<tr>
<td><a href="mailto:akobbe@reeusda.gov">akobbe@reeusda.gov</a></td>
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<table>
<thead>
<tr>
<th>Dr. Marilyn Bradbard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor &amp; Head</td>
</tr>
<tr>
<td>Human Development and Family Studies</td>
</tr>
<tr>
<td>203 Spidle Hall</td>
</tr>
<tr>
<td>Auburn University</td>
</tr>
<tr>
<td>Auburn, AL 36849</td>
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<tr>
<td>(334) 844-3227</td>
</tr>
<tr>
<td>Fax (334) 844-4515</td>
</tr>
<tr>
<td><a href="mailto:Marilyn.bradbard@auburn.edu">Marilyn.bradbard@auburn.edu</a></td>
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</table>

<table>
<thead>
<tr>
<th>Dr. Carol Anderson Darling</th>
</tr>
</thead>
</table>

| Dr. Nayda Torres |
E. Plan for evaluation prior to fifth operational year. Increasing enrollment and full course capacity reached.

The program will be reviewed under the Graduate School procedures for review of graduate programs. That will include an external review on an eight-year cycle plus outcome assessment on a continuous and ongoing basis. In addition, the director of the program will appoint a review committee consisting of at least four experts in the field of Family Life & Parenting Education, with at least two academic and two communities’ organizational representatives. The committee will be invited for a one-day visit at the end of the third year to meet with students, faculty and program graduates. The committee will write a report on the status of the program and make recommendations for improvements. It is also proposed to track students for three years after graduation to collect post graduation data regarding employment in field of study.

XIII. Reporting Requirements

Institutions will be expected to report on program productivity after one year and three years of operation. This information will be solicited as a part of the biennial long-range planning revision.
Proposed date of initiation of proposed degree program: August, 2004

This proposal to establish a new degree program has been reviewed and approved by the appropriate campus committees and authorities.

Approvals:

<table>
<thead>
<tr>
<th>Role</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Department Head</td>
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<tr>
<td>College Courses and Curricular Chair</td>
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<tr>
<td>Associate Dean</td>
<td></td>
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<tr>
<td>University Courses and Curricular Committee Chair</td>
<td></td>
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<tr>
<td>Council on Graduate Education Chair</td>
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<tr>
<td>Graduate Dean</td>
<td></td>
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<tr>
<td>Chancellor NCSU</td>
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<tr>
<td>Chancellor UNCG</td>
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</tbody>
</table>
Appendix A
Letters of Support
September 11, 2002

Karen DeBord, Ph.D.
Associate Professor and State Specialist, Child Development
Box 7805
North Carolina State University
Raleigh, NC 27695-7805

Dear Dr. DeBord:

Please accept this letter as evidence of my enthusiastic support of your proposal to establish a Master’s of Parenting and Family Life. Clearly parents today face a wide range of challenges as they seek to raise their children to be successful in school and as citizens in a multicultural world. We need to be creative about the kinds of supports that are available for families in today’s rapidly changing worlds, but too few programs prepare professionals for this important task. This program would fill an important niche and occupy a unique position in the state of North Carolina.

I am impressed with the planning that has gone into your proposal. I was especially interested to note the nature and extent of collaboration between North Carolina State University and the University of North Carolina at Greensboro. Fostering inter-institutional relationships such as this benefits students and maximizes program resources. The curriculum you have developed seems strong and relevant, with an appropriate balance between theory and practice.

The Frank Porter Graham Child Development Institute is a multidisciplinary institute at the University of North Carolina at Chapel Hill. Our mission is to conduct research and provide outreach services that will enhance the quality of life for young children and their families. We believe that every child deserves a high quality early childhood experience, and appropriate support for families is central to this goal. I am confident that my colleagues at FPG would be willing to help make this program a success.

Best wishes in your application, and I look forward to working with you.

Sincerely,

Don Bailey, Ph.D.
Director

Advanced knowledge
enhancing lives
July 30, 2002

Dr. Sandra A. Zaslow, Department Head
Family and Consumer Sciences
Box 7605
NC State University
Raleigh, NC 27695-7605

Dear Dr. Zaslow,

The proposed program for a Masters of Parenting & Family Life offers an excellent opportunity to expand our graduate studies programs with great potential for jointly administering the program with University of North Carolina at Greensboro. The program will take advantage of the various resources within the NC State University and UNC-G as well.

In our Smart Start work, we have identified family support as a critical area of need. This kind of masters program will continue to facilitate the excellent work with families that is already taking place across the state. I believe the potential for student enrollment is good in this field and will generate strong interest from community educators, extension agents, child care managers, Smart Start professionals and other social science professionals. And I am pleased that the proposed program will use distance education in a unique way to serve the target audience.

I believe that this program can be very successful in producing high-quality graduates to work in a family-related field. With best regards for success in this new venture.

Sincerely yours,

Karen W. Ponder
Executive Director
May 6, 2003

Dr. Karen DeBord, Ph.D.
Associate Professor & State Specialist, Child Development
North Carolina State University
Raleigh, NC 27695-7605

Dear Dr. DeBord:

The College of Education is glad to support the proposed degree program about Family Life and Parenting Education that is to be a jointly administered with the Department of Human Development and Family Studies at UNCG where they already have a program in Parenting and Family Life Education. We understand that UNCG also offers Early Childhood Education in which they work closely with their School of Education to administer the BK Teacher Certification process. There is no conflict between this licensure program and our licensure programs in that our programs focus on middle grades and secondary teacher education.

The list of proposed courses for the program is as follows:

Family Life Education
Contemporary Research in Family Studies
Contemporary Research in Human Development
Family Theories OR Theories of Human Development
Program Development and Evaluation
Family and Community Partnerships
Statistics for Behavioral Sciences
Field Project

We have reviewed the course titles and find no conflict with course offerings of the College. However, for “Program Development and Evaluation” you may want to extend the title to include “in Family Life Education” to distinguish the course from other program development and evaluation courses being offered.

Parenting education and family life education are important fields for the future of contemporary families and communities. The program will contribute to more effective parenting so important to public school students’ success. We wish you well in the establishment of the program.

Very truly yours,

Kathry M. Moore, Ph.D.
Dean

Cc: Dr. Sam S. Snyder, Associate Dean for Graduate Studies
    Dr. Ellen S. Vasu, Head, Department of Curriculum and Instruction

03-226
Dr. Sandra Zaslow, Chair  
Family and Consumer Sciences  
North Carolina State University  
Ricks Hall  
Raleigh NC 27695  

Dear Dr. Zaslow:

I have reviewed the copy of the “Intent to Plan” document that describes the proposed collaboration between your department and UNCG’s Department of Human Development and Family Studies (HDF) to develop a joint master’s program in Family Life/Parent Education. After reviewing the document and having discussions with HDF faculty about the proposal, I wish to express my strong support for this effort.

The proposed curriculum reflects the strengths of both departments, and the program should be highly attractive to potential graduate students, both those in North Carolina as well as those in surrounding states. I also believe that this type of collaborative effort will serve as a model for other universities in the NC system.

I look forward to working with you and your faculty to make this proposed collaboration a reality in which we will all take pride.

Sincerely,

Laura S. Sims, Ph.D., R.D.  
Dean

236 Stone Building, UNCG, P.O. Box 26170, Greensboro, NC 27402-6170  
(336) 334-5980 • FAX (336) 334-5989
July 25, 2002

Dr. Sandra A. Zaslow
Department Head
Family and Consumer Sciences
Box 7605
NC State University
Raleigh, NC 27695-7605

Dear Dr. Zaslow:

The proposed program for a Masters of Parenting & Family Life offers an excellent opportunity to expand our graduate studies programs. Certainly, a program administered jointly between NC State University and the University of North Carolina at Greensboro will be a fine one, because both universities have considerable resources that will complement one another.

The potential for student enrollment in this field is definitely strong, as it will likely generate interest among community educators, extension agents, child care managers, Smart Start professionals, and those in other social science professions. Without question, offering the program via distance education will enhance enrollment.

In conclusion, I believe that this program can be very successful in producing high-quality graduates to work in a family-related field. I wish you the best as you undertake this new venture.

Yours sincerely,

Gail W. O'Brien
Associate Dean for Academic Affairs
College of Humanities and Social Sciences
Appendix B

Diploma Design
North Carolina State  
And  
The University of North Carolina at Greensboro  

University at Raleigh  

On the recommendation of the Faculty and by virtue of the authority vested in them, the Trustees of North Carolina State University and University of North Carolina at Greensboro have conferred upon

Name Here  
The degree of  
Masters of Sciences  
Family Life and Parenting Education  

In testimony whereof, the seals of the universities and the signatures of its officers are hereunto affixed this the___ day of ___, year

Chair of the Board of Governors
Chair of the Board of Trustees  
North Carolina State University at Raleigh  

Chancellor
North Carolina State University at Raleigh  

Dean of the Graduate School  
North Carolina State University at Raleigh

President of The University of Greensboro  
Chair of the Board of Trustees  
The University of Greensboro

Chancellor
The University of Greensboro  

Dean of the Graduate School  
The University of Greensboro
Appendix C

Faculty Vitae
KAREN B. DEBORD  
5409 Green Feather Lane  
Raleigh, NC 27604

Education  
  Dissertation title: A Comparison of Two Training Models for the Enhancement of Quality of Care for  
  Family Child Care Providers.  
• M. Ed., 1981. Virginia Commonwealth University, Special Education; Mental Retardation.  
• B.S., 1976. Virginia Polytechnic Institute and State University, Management, Housing and Family  
  Development, Option: Child Development.

Professional Experience  
2002-  Associate Professor, State Extension Specialist, Child Development & Department  
        Extension Leader, Family and Consumer Sciences  
1998-  Associate Professor and State Extension Specialist, Child Development, North Carolina  
        State University - Raleigh  
1995-1998  Assistant Professor and State Extension Specialist, Child Development, North Carolina  
         State University - Raleigh  
1992-1995  Assistant Professor and State Extension Specialist, Human Development and Family  
         Studies, Unit Coordinator, University of Missouri - Columbia.  
1991-92    Assistant Professor and Extension Specialist, Department of Family and Child  
         Development, Virginia Tech.  
1990-91    Instructor and Extension Specialist, Department of Family and Child Development,  
         Virginia Tech.

Recent Awards and Honors  
2003 North Carolina Association of Extension Specialists Award of Excellence for Professional  
        Child Care Systems.  
2003 Brickhouse Fellowship, $5000 for professional development.  
2000 Epsilon Sigma Phi Southern Regional national team award. Award for Children, Youth  
        and Families at Risk initiative team along with 13 other individuals from NC Cooperative  
        Extension.  
2000 Certified Family Life Educator, National Council on Family Relations.  
2000 USDA Secretary of Agriculture Honor Award for contributions made during Hurricane  
        Floyd.  
1999 National Extension Association of Family and Consumer Sciences - Educational  
        Technology First Place for Broadcasting the Good News - Parenting Education satellite  
        teleconference  
1999 North Carolina Search for Excellence Team Award for efforts to respond to flooding in  
        eastern North Carolina along with Sarah Kirby, Sandy Wiggins and Wilma Hammett.  
1999 Epsilon Sigma Phi Team Award for Children, Youth and Families at Risk initiative team  
        along with 13 other individuals from NC Cooperative Extension.

Contracts and Grants  
Dr. DeBord secured $1,158,201 between 1993-2002.

Recent Journal Articles  
        environment is as important as preparing the indoor environment. Young Children, 57 (3), pp. 32-  
        34.  
        Development System. Child & Youth Care Forum. 31(5), 301-311.  
DeBord, K., Dunn, P. C., Zaslow, S. A., & Smith, P. P. (Accepted, 2002). Family and Consumer


**Peer Reviewed Extension Publications**


*Parenting for the Busy Parent of a Preschooler*

*Easing Transitions: Balancing Work and Family.*

*Adjusting to Work: Getting along with others*

*Decision Making: It's a Skill.*

*Locating and Selecting Child Care*

*Personal Wellness for Top Performance.*
Recent Presentations to National Professional Conferences


Education:
Ph.D.  Psychology, North Carolina State University, Raleigh, NC, 2001
M.S.  Psychology, North Carolina State University, Raleigh, NC, 1997
B.S.  Psychology, Centre College of Kentucky, Danville, KY, 1992

Experience:
Extension Specialist, Editor Children, Youth, and Families Education and Research Network (CYFERnet.org) Community Development, North Carolina State University, July 2001 - present.


Teaching Assistant, Instructor, Personality Psychology, North Carolina State University, May 1995 - May 1997

Teaching Assistant, Instructor, Experimental Psychology and Statistics Lab, North Carolina State University, August 1994 - May 1995

Director / Mental Health Associate V, After-school Program for Emotionally Disabled Children, Comprehensive Care Center, Danville, KY April 1994 - July 1994

Mental Health Associate IV, Comprehensive Care Center, Danville, KY, September 1992 - April 1994

Professional Affiliations and Honors:
Preparing the Professorate Fellow
American Evaluation Association, member
Phi Kappa Phi, member
Society for Community Research and Action, member
Outstanding Teaching Assistant 1997

Publications:


Abstracts and Proceedings:


In-Service Training


Community Service:
Missions Work in Haiti - July, 1998 and Guatemala - July, 1999 (Team Leader)
Youth Group Leader, Chapel Hill Bible Church, 9/95-5/01
Deacon, Chapel Hill Bible Church 2/02 - present
Volunteer, Helping Horse, Riding lessons for the physically disabled, 9/95 - 5/97
Strategic Planning Committee Member, Chapel Hill Bible Church 12/98 - ½
Sarah Drummond Kirby

Education:

Ph.D. Oklahoma State University, 1989
Dissertation: Assessment of Housing, Neighborhood, Life and Familial Satisfaction of Urban and Rural Elderly Oklahomans

M.S. Oklahoma State University, 1985
Thesis: Structural and Behavioral Components of Residential Energy Consumption

B.S. Oklahoma State University 1984

Professional Experience:

**Housing Specialist and Associate Professor with tenure**, July 1998 to present; Department of Family and Consumer Science, College of Agriculture and Life Sciences, North Carolina Cooperative Extension Service, North Carolina State University. **Housing Specialist and Assistant Professor**, June 1995 to July 1998; Department of Family and Consumer Science, College of Agriculture and Life Sciences, North Carolina Cooperative Extension Service, North Carolina State University.

**Housing Specialist and Assistant Professor**, 1990 to June 1995; Department of Design, Housing and Merchandising, College of Human Environmental Sciences, Oklahoma Cooperative Extension Service, Oklahoma State University.

**Assistant State Specialist, Housing and Interior Design**, 1985 to 1990; worked half time in area of Job and Career Seeking Skill Development (1987-1990); Department of Housing Interior Design and Consumer Studies, College of Human Environmental Sciences, Oklahoma Cooperative Extension Service, Oklahoma State University.


**Selected Presentations (1998-2003):**


Family and Community Disaster Programs, NC Hazards Conference, Sunset Beach, North Carolina, 2003.


Responding to the Flooding Disaster of 1999, American Association of Housing Educators, 2000, Stone Mountain, GA.


Universal Design: Housing for the Life Span” Awakening to Aging Conference, 1998, Atlanta, Georgia.

### As Project Director or Co-Director:

<table>
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<th>Project Title</th>
<th>Funding Source</th>
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<td>Healthy Home Basics</td>
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<td>Cooperative Extension Major Program Grants (6 Total)</td>
<td>NCCES</td>
<td>$18,000 (total funding)</td>
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<td>Incorporating Principles of Universal Design into the Homes of Persons with Alzheimer’s Disease</td>
<td>International Furnishings and Design Association</td>
<td>$2,500</td>
<td>1999-2000</td>
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<td>Household Hazardous Waste Environmental Awareness Briefs</td>
<td>U.S. Environmental Protection Agency</td>
<td>$14,087</td>
<td>1995-1996</td>
</tr>
</tbody>
</table>

### Selected Honors:

- Mid Career Award, Epsilon Sigma Phi, 2002.
- Member, North Carolina Institute for Health and Safety in Agriculture, Forestry and Fisheries, 2000.
- Excellence in Extension Award, NC Extension Foundation, 1999.
- Environmental Achievement Award, National Awards Council for Environmental Sustainability, 1995.
- Outstanding State Specialist Award, Oklahoma Home Economics Cooperative Extension, 1994.
- Environmental Achievement Award for an Outstanding Model Program, The Environmental Awards Council, 1993.
- Tessie Agan Award, American Association of Housing Educators, 1989.

Leadership, College and University Service (1998-2003):
- Chair, Membership and Public Policy Committee, Housing Education and Research Association, 2003-2005.
- NCSU, Chair, University Standing Committee on University Housing, 2002-2003.
- NCSU, Faculty Senate, 2000-2002.
- NCSU, University Standing Committee on University Housing, 2000-2002
- Member, Steering Committee, Work First in Rural Communities, East Carolina University, 1998.
- Member, American Association of Housing Educators Conference Planning Committee, 1998.
Carolyn Dunn, Ph.D.

Education

Ph.D. University of North Carolina at Greensboro, 1988
Major: Nutrition
Minor: Public Health Education
Dissertation: Effects of omega-3 and omega-6 fatty acids on plasma lipids, prothrombin and bleeding times and liver lipids in the gerbil.

M.S. University of North Carolina at Greensboro, 1984
Major: Nutrition
Minor: Statistics
Thesis: Plasma lipid alterations in vegetarian males resulting from the substitution of tofu for cheese.

B.S. Meredith College, Raleigh, NC, 1983
Major: Home Economics - Concentration in Nutrition
Minor: Biology
Graduated cum laude

Professional Experience

2002-Present Associate State Program Leader,
Associate Professor and Nutrition Specialist
Department of Family and Consumer Sciences, North Carolina Cooperative Extension Service, North Carolina State University, Raleigh, NC.

1996-2001 Associate Professor and Nutrition Specialist,
Department of Family and Consumer Sciences, North Carolina Cooperative Extension Service, North Carolina State University, Raleigh, NC.

1990-1996 Assistant Professor and Food and Nutrition Specialist,
Department of Family and Consumer Sciences, North Carolina Cooperative Extension Service, North Carolina State University, Raleigh, NC. Member of the nutrition and graduate faculty at NCSU and an Adjunct Assistant Professor with graduate status at the UNC-Greensboro.

1989-1990 Assistant Professor, Foods and Nutrition, Home Economics, Marshall University, Huntington, West Virginia.

1988-1989 Lecturer, Department of Food, Nutrition and Food Service Management, School of Human Environmental Sciences, University of North Carolina Greensboro.

1986-1988 Teaching Assistant, Department of Food, Nutrition and Food Service Management, School of Human Environmental Sciences, University of North Carolina Greensboro.

Scholarly and Professional Honors

- **National Health Information Award**, Silver Award in Health Promotion, this award received for SyberShop with Cathy Thomas, MA.Ed. and Leslie Pegram, 2002.

- **Extension Education Award** - a statewide award given by the North Carolina Association of Cooperative Extension Specialists for excellence in extension programming. The award was received for the SyberShop program with Leslie Pegram and Cathy Thomas, MA.Ed. 2002.
■ Inducted into the **Academy of Outstanding Faculty Engaged in Extension**. 2001.

■ **Outstanding Extension Service Award**, College of Agriculture and Life Science, These awards are to recognize outstanding faculty of NC State University who are engaged in meaningful and beneficial collaboration between the University, external partners and communities. They are directly parallel in intent to the University's Outstanding Teaching Awards. 2000.


■ **Association of American Health Plans 1999 Community Service Award Finalist**. Be Active Kids.


■ **Nutrition Action Award** –1995.

■ **Silver Reel of Merit** - a regional award (NC, SC, VA) presented by the Association of Video Producers for the **HomePlate** video 1995.

■ **Extension Education Award** - received for the **HomePlate** program with Drs. Carolyn Lackey and Kathy Kolasa. 1995

■ **Epsilon Sigma Phi Early Career Service Award**, 1994

■ **Finalist for the Young Adult Leadership Award**, 1994.

■ **IMPACT 2000 Award** -a national award presented by Extension Service, United States Department of Agriculture (ES-USDA) for exemplary Extension programming. 1993.

**Professional Society Memberships**

Society for Nutrition Education

■ Board of Directors, Food and Nutrition Extension Education Division (1995-1997)
North Carolina Association of Cooperative Extension Specialists
- Board of Directors 1992-1994
- Chair, Special Projects Committee 1992-1994

Institute of Nutrition, The University of North Carolina at Chapel Hill
- The Institute of Nutrition is a nonprofit organization of North Carolina faculty and administrators. Through its programs, The Institute seeks to enhance the awareness of the importance of contemporary nutrition issues.
- Member of Speakers Bureau

Refereed Journal Articles

Dr. P. Carolyn Dunn collaborates with Dr. Patricia C. Dunn and Cindy Dunn. Dr. Carolyn Dunn’s name will appear in bold throughout this document.


Book Chapters
Other Peer Reviewed Articles


Presentations at National Meetings (Abstracts in printed conference proceedings)


Extension Publications

**Women Living Healthy, Women Living Well** (2002). This interactive CD was developed for women focusing on healthy eating, physical activity, and women’s health issues

**Women’s Health and Nutrition Supplement to the Triangle Business Journal**


**Dunn, C. Women’s Nutrition, Eating Right For A Lifetime of Good Health** (1996). Educational Exhibit, NCCES, NCSU.


**Dunn, C. Women’s Nutrition, Eating Right For A Lifetime of Good Health** (1995). An 8-page brochure on nutrition issues of special interest to women. FCS-453, NCCES, NCSU.

**Child Nutrition**

**Color Me Healthy** (2001) A program developed to reach limited resource children ages four and five. It provides fun, innovative, interactive Learning opportunities on physical activity and healthy eating. The program is designed to stimulate all of the senses of young children: touch, smell, sight, sound, and of course taste.


**SyberShop**…digital solutions for eating healthy and being active. An interactive CD for children ages 13-19 focusing on physical activity and healthy eating.


**Be Active Kids** (1998) A teacher curriculum designed for child care providers consisting of a curriculum notebook with 15 leader lessons on nutrition and physical activity for 4 and 5 year olds, also included were parent newsletters, materials for hands-on experiential learning, and food photo cards

**Child Care Cooperative Extension Major Program Resource Notebook** (1998) – Notebook for field faculty doing programming in the area of childcare. The notebook includes suggestions for training materials, evaluation tools, etc. and was a project of the Cooperative Extension Major Program on Child Care. NCCES, NCSU.


Dunn, C, Lackey, C, & Kolasa, K. (1997). *On Your Plate From Your HomeState*. 7’X15’ exhibit on NC foods and the Food Guide Pyramid, used around the state for health fairs, farm city week, etc. Exhibit has special appeal to young people but is designed to be used with a variety of
audiences. Exhibit Network.

**Children Youth and Families At Risk Source Book** (1995). A 250 page reference book of materials for field faculty programming for limited resource families with small children. Member of writing team, coordinator of book publication and chair nutrition section. NCCES, NCSU.


Dunn, PC, Lackey, C & Kolasa, K. (1994). **HomePlate** Nutrition education materials for parents and children aged 5-8. Materials include a 26 minute 4-part video, newsletter for parents, activities for children, kitchen activities for parents and children. NCCES, NCSU.

**Children, Youth and Families at Risk Handbook** (1994). Written by the Youth At Risk Task Force, member of the task force and co-author of curriculum section with Dr. Cynthia Johnson. NCCES, NCSU.

**General Nutrition**


Dunn, C, Kenner, M, Kolasa, K, Lackey, C, Matthews, W & Taylor, M. (1998). **Information Express** – A series of seven one-page brochures on health and wellness topics. Brochures were designed for placement in clinics, doctor’s offices, etc. and are housed in a Plexiglas container with subject matter tabs. NCCES, NCSU.

Dunn, PC (1990-1997). **Almanac and Almanac Gardener** are half-hour television programs co-produced by the University of North Carolina Center for Public Television and the North Carolina Cooperative Extension Service at North Carolina State University. Dr. Dunn developed wrote and taped over a dozen food and nutrition segments for both Almanac and Almanac Gardener.

**Grants and Contracts**

Dr. Dunn has been principle investigator or co-principle investigator on grants and contracts totaling $3,086,473. She has also been involved as a member of grant writing teams that additionally secured over $850,000.
Funded

Dunn, C, & Zaslow, S. (2002). Color Me Healthy. USDA – Family Nutrition Plan, $800,400. (additional funds have been secured for Color Me Healthy through the NC Initiative for Healthy Weight in Children and Start with Your Heart)

Dunn, C, & Zaslow, S. (2001). Color Me Healthy. USDA – Family Nutrition Plan. $797,070. (additional funds have been secured for Color Me Healthy through the NC Initiative for Healthy Weight in Children and Youth and Start with Your Heart)

Dunn, C. (2001). NCCES received funds to distribute to counties programming in the area of women’s nutrition from the 2001 US Women’s Open. $25,000.

Dunn, C, Counihan, J, Thomas, C, Puckett, L, Kohl, P. (2001). Funds to support the development and production of Women Living Healthy Women Living Well CD –ROM were secured from the Breast Cancer Endowment. Funds were housed with the Alice Aycock Poe Center For Health Education. $50,000.


Dunn, PC. (1995). NC State University Faculty Development and Research Support Grant. Development of skills in multimedia. Competitive funds through the Provost's office. Funds used to take classes in multimedia applications from Institute of Academic Technology. $2985

Jennings, H & Dunn, PC (1993). National Network for Family Resiliency - ES-USDA 1 of 32 states participating - funding level of $150,000 administered by Missouri. Wrote letter of intent and assisted with NC's part of grant.
Davis, M & Mock J. (1993). North Carolina Children, Youth and Families at Risk Statewide Project. ES-USDA. Member grant writing team and Steering Committee. $150,000 a year for five years.

**National Committees**


Base Program Strategic Team for Nutrition Diet and Health, USDA Committee reporting to Program Leadership Committee. Representative to the Southern region. 1999-present.


Small Business Innovation Research (SBIR) National review team for Food Science and Nutrition grants through the SBIR, USDA. 1999. Continue to serve as reviewer for grants.

Team Nutrition. State contact for national USDA program. 1996-present.

Society for Nutrition Education, Chair, Computer Petting Zoo, 1996 National Convention. Responsible for peer review of materials presented in the hands-on exhibit, arrangement of hardware needs and staffing.


**State Committees**

NC Initiative for Healthy Weight In Children And Youth. 2001-present.
- Grant writing team – successful in receiving funding from CDC.
- Planning team for Healthy Weight Summit
- Member Healthy Weight Task Force
- Chair Primary Prevention Committee
- Member Executive Committee
- Member Program Management Team (oversight for CDC grant)

Strive For Five – Social marketing campaign funded by the NC Nutrition Network. Member of an interagency team that give leadership to the campaign. Campaign was piloted in the Charlotte media market with television advertisement and in-store marketing to consumers. Partnerships were formed with Winn Dixie and FOX 50. Campaign is currently in five media markets in North Carolina. 1999-present.

NC Nutrition Network, Steering Committee. 1998-present.

School Nutrition Action Committee, State-wide committee that coordinates nutrition education efforts between agencies with respect to school-age children. 1996-present.


North Carolina Governor’s Council on Physical Fitness and Health

Governor’s Task Force on Osteoporosis, 1998-2000.

Breast Cancer Golf Festival – Golf event to raise money and awareness for breast cancer research, early detection and education in North Carolina.
  - Member of Advisory Board and Executive Committee, 1997-2000
  - Co-chair Health Education Committee, 1997-2000

North Carolina Institute of Medicine, Comprehensive Child Health Task Force, Member Task Force and Health Promotion Committee. The task force is charged with developing a comprehensive plan for child health in North Carolina including definition of the problem(s), examination of how NC is doing with respect to state and national goals, adequacy and effectiveness of existing programs and services as well as recommendations for additional efforts needed to fully address the problem. Plan had been published and distributed to legislators. 1999-2001.

Nutrition Education and Training Advisory Committee, state-wide committee that advises the NET program, assists with programming efforts and reviews proposals for potential funding. 1997-1999.

Breast Care of North Carolina Advisory Board, Board charged with advising the company as to most effective outreach opportunities to educate women about the importance of prevention and early detection of breast cancer. 1999.

Advisory Committee for the 1996 US Women’s Open Golf Championship, Co-Chair, Women’s Health Festival, 1995-1996.

Review team for Food and Nutrition Course Blueprint for the North Carolina Department of Public Instruction, 1995.


University Committees

Faculty Senate 1993-1997.

Ad Hoc Committee for Benefits for Domestic Partners, Committee convened by Provost Stiles, 1997.

  - Member of writing team for equity section of NCAA accreditation report.
  - Member Faculty Committee – responsible for certifying academic eligibility of student athletes.
  - Member Title IX Committee.

Professional Enrichment Program, Mentoring program for the Wolfpack Women’s Basketball team, 1996-1997.

Ad Hoc Committee to Review and Revise the Procedures for the Mediation and Hearings Procedures, Convened by Angela Lumpkin, Chair-Faculty Senate, 1995-1996.

Ad Hoc Committee on Outside Letters of Support for Promotion and Tenure, Committee convened by Provost Stiles, 1994.
   Co-chair, 1992-93.
   Chair, Provost’s Forum Committee, 1994.

College of Agriculture and Life Sciences Committees
Review Team for Outstanding Extension Award, 2002.
Search Committee for State Program Leader, 4-H, 1995.
EDUCATION

Ph.D. Oklahoma State University, Stillwater, OK., 1983, College of Home Economics,
Major: Family Relations & Child Development.
Dissertation: The Acceptance and Perpetration of Family Violence as Correlates of Violence on Television

M.S. Oklahoma State University, Stillwater, OK., 1977, College of Home Economics,
Major: Family Relations & Child Development.
Thesis: Family Strengths, Commitment and Religious Orientation

B.S. Harding University, Searcy, Arkansas, 1970.
Major: Biblical Studies.

PROFESSIONAL EXPERIENCE

1995-Present Associate Professor, Human Development Specialist, Family and Consumer Sciences Department, Cooperative Extension, NC State University, Raleigh, NC.
1992-1995 Assistant Professor, Human Development Specialist, Home Economic Department, Cooperative Extension, NC State University, Raleigh, NC.
1979-1992 Assistant Professor, Family Life Specialist, Department of Family Relations & Child Development, Oklahoma State University, Stillwater, OK
1974-1979 Minister to Youth, Church of Christ, Stillwater, Oklahoma.
1971-1974 Minister to Youth, Montgomery Blvd. Church of Christ, Albuquerque, NM
1970-1971 Associate Minister, Gretna Church of Christ, New Orleans, LA.

SCHOLARLY AND PROFESSIONAL HONORS
Credentialed as a Certified Parenting Educator by the North Carolina Parenting Education Network, August, 2002.
Credentialed as a Certified Family Life Educator by the National Council on Family Relations, December, 2000.
Extension Institute for Systems Leadership, Graduate, 1996-1997
Award of Excellence for Outstanding Service, North Carolina Association of Family and Consumer Sciences, 1996.
Awarded Promotion and Tenure by NC State University, 1995.
North Carolina Association of Cooperative Extension Specialists Extension Education Award, Eldercare in North Carolina, with Lloyd, Schwab, Hammett, McClelland, Herman, Johnson, and Jennings, 1994.
Omicron Nu Honor Society (Family and Consumer Sciences Honor Society), 1977-Present.
Outstanding Young Men in America, 1982
Youth Minister of the Year, Lubbock Christian College, 1977.

PROFESSIONAL SOCIETY MEMBERSHIPS
National Council on Family Relations
Family Council of North Carolina
American Association of Family and Consumer Sciences
North Carolina Association of Family and Consumer Sciences
North Carolina Parenting Education Network
North Carolina Association of Cooperative Extension Specialists
Epsilon Sigma Phi
TEACHING EFFECTIVENESS
Dr. Matthews has used a variety of teaching and experiential learning strategies including formal classroom setting, informational seminars, lectures, workshops, and retreats, as well as electronic transfer of information. He has been invited as a guest lecturer for courses at Meredith College, East Carolina University, and NC State University. He has developed and conducted numerous successful in-service training and professional development sessions for Cooperative Extension Agents, County Directors, and County Government Agencies. Of those sessions evaluated, Dr. Matthews has received consistently high assessments. On a 5-point scale with 5=Excellent, his effectiveness as a trainer averages 4.7, and the quality of training content averages 4.3.

OUTREACH SCHOLARLY ACHIEVEMENT
Dr. Matthews has been a leader in Outreach Scholarship, linking the University with communities. He collaborates with colleagues and utilizes research data in the development of educational programs, and skillfully transmits knowledge to communities and families in pragmatic ways that are relevant to them. He provides program expertise and statewide leadership in the development, implementation, and evaluation of programs in the areas of family relationships, family strengths, family diversity, family dynamics, and family adaptation. He writes publications, fact sheets, newsletters, news releases, etc., which facilitate the implementation of programs. He also collaborates with other agencies and organizations whose mission is compatible with Extension's family life programming.

In addition to conducting over 58 in-service trainings for Extension professionals and 229 in-service trainings for volunteers, Dr. Matthews has personally conducted approximately 767 seminars and workshops for the general public during his Extension career, with approximate attendance totaling over 70,000. Participants rate Dr. Matthews’ programs highly, and frequently comment that the information presented is both pertinent and easily understood.

EDUCATIONAL CURRICULUM PACKAGES
In conjunction with the many in-service training sessions for Extension professionals, Dr. Matthews has developed over 14 training manuals that include curriculum outlines, audio-visual masters, camera-ready handout materials, literature reviews, appropriate internet sites, bibliographies, and other resource material. These curriculum packages contain the latest research data in the respective areas. They are written with a minimum of technical jargon, and are packaged in an easy-to-use format for use by county Extension agents.

REFEREED PUBLICATIONS, ABSTRACTS, AND PRESENTATIONS
DeBord, Karen; Matthews, D. Wayne; Canu, Rebecca; Parris, Pam (1997). Work front – home front: A cooperative extension contribution to work first in North Carolina. Abstract of this presentation given at the National Council on Family Relations appears in the ERIC Index, ED 417-814.
Matthews, W. (1994). Family dynamics and family structure from a systems theoretical perspective,

REFEREED EXTENSION PUBLICATIONS
Dr. Matthews has written 25 refereed Extension Publications while at NC State University, and has revised and adapted an additional 18 publications. His Extension publications may be accessed in Acrobat format on the internet at http://www.ces.ncsu.edu/depts/fcs/human/pubs/index.html#fam

GRANTS AND CONTRACTS
Dr. Matthews has been active in procuring extramural funding for various Extension projects. He served as PI for projects funded for a total of $117,000. He has been Co-PI or project team member for projects funded for a total of $408,600.

PROFESSIONAL DEVELOPMENT
Dr. Matthews seeks to avail himself of opportunities for enhancing his professional expertise and competence. He participates in numerous state, regional, and national conferences related to human development and family relationships to obtain up-to-date information in the field, to improve his technical skills, and to network with colleagues from other universities and members of the mental health and business communities. In addition, Dr. Matthews is committed to a high level of competency in computer technology and attends appropriate seminars and training classes regularly. The skill he has attained in using multimedia presentation software and other software applications has been an invaluable part of his programming efforts.

COMMITTEES

National
American Association of Family and Consumer Sciences
2002- Member, Membership, Marketing, and Recruitment Task Force, 2000-2001

State and Regional
2009- Governor's Advisory Council on Aging, 1994-95

NC State University
2010- Member, Faculty Senate, NC State University, 2002-2006.
2011- Member, Subcommittee on Resources and Environment, NCSU Faculty Senate, 2002-03.
2012- Faculty Senate Liaison to the University Standing Committee on Extension and Engagement, 2002-03.
2013- NCSU Faculty Grievance Committee, 1999-2002
**Cooperative Extension**
2017- Served as a representative from North Carolina at the Southern Region Accountability Workshop, Atlanta, GA, 4/12-14/99.
2019- Steering Committee for Children, Youth, & Families Institute, 1994-95.
2021- Member, Resilient Youth, Families, & Communities State Major Program, 1994-96.
2023- Eldercare Coalition, Services/Access Committee.

**Family and Consumer Sciences**
2026- Chair, FCS Wellness Curriculum/Program Committee, 2001-present.
2031- Select Committee on Departmental Structure, 2000-01.
2033- Department Relations Committee, 1997-98.
2036- Tenure and Promotion Review Committee for junior faculty, 1995-Present.
2037- Chair, Search and Screening Committee for Child Development Specialist -- 1994-95.

CURRICULUM VITAE

Lucille B. Bearon, Ph.D.

ADDRESS:
13 Winthrop Court
Durham, North Carolina 27707
(919) 493-1512

EDUCATION:
Duke University, Durham, North Carolina
Doctor of Philosophy, May 1982
Major: Sociology
Specialization: Social Gerontology

University of Pennsylvania, Philadelphia
Master of Arts, December 1973
Major: Sociology

University of Southern California, Los Angeles
Certificate of Participation, August 1973
Summer Institute of Gerontology

Wellesley College, Wellesley, Massachusetts
Bachelor of Arts, June 1972
Major: Sociology and Anthropology

HONORS/AWARDS:
2002  Team Award, Epsilon Sigma Phi Xi Chapter
2002  National expert panel, Building Community Capacity for Caregiving,
      Johnson & Johnson Science to Practice Project of the Rosalynn Carter
      Institute for Human Development
2001  Certified Family Life Educator (CFLE), National Council on Family
      Relations
2000  Southern Region Distinguished Team Award, Epsilon Sigma Phi National
      Honorary Extension Fraternity
1999  National Award for Excellence in Aging Programs, US Committee for the
      Celebration of the UN International Year of Older Persons
1999  Team Award, Epsilon Sigma Phi Xi Chapter
1999  National Award for Education, American Distance Education Consortium
1999  Founding Fellow, Institute on Aging, University of North Carolina System
1999  Education Award, NC Association of Cooperative Extension Specialists
1998  Commissioner, Accreditation Commission of the Association for Clinical
      Pastoral Education
1998  Education Award, NC Association of Cooperative Extension Specialists
1996  Inductee, Sigma Phi Omega (gerontology honor society)
1992  Research Paper of the Year, Commission on Pastoral Research of the
      Council on Ministry in Specialized Settings
1991  Research Paper of the Year, Commission on Pastoral Research of the
      Council on Ministry in Specialized Settings
1988  American Cancer Society Faculty Research Award,
      Comprehensive Cancer Center, Duke University
<table>
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<tr>
<th>Year</th>
<th>Position and Institution</th>
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<tr>
<td>1980</td>
<td>Research Fellow, Gerontological Society of America</td>
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<td>1978-79</td>
<td>Administration on Aging Dissertation Fellow, Duke University</td>
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<tr>
<td>1976-77</td>
<td>Department of Sociology Graduate Fellow, Duke University</td>
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<tr>
<td>1974-76</td>
<td>National Institute of Child Health and Human Development</td>
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<td></td>
<td>Predoctoral Trainee in Aging, Duke University</td>
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<tr>
<td>1972-73</td>
<td>Teaching Fellow, University of Pennsylvania</td>
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<td>1972</td>
<td>Durant Scholar, Wellesley College</td>
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**ACADEMIC APPOINTMENTS:**

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<tr>
<td>7/01-present</td>
<td>Associate Professor</td>
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<td>Department of Family &amp; Consumer Sciences</td>
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<td></td>
<td>North Carolina State University, Raleigh, NC</td>
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<tr>
<td>1/02-present</td>
<td>Graduate Faculty (Sociology &amp; Anthropology)</td>
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<tr>
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<td>North Carolina State University, Raleigh, NC</td>
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<tr>
<td>5/95-7/01</td>
<td>Assistant Professor</td>
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<td>Department of Family &amp; Consumer Sciences</td>
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<tr>
<td>7/95-present</td>
<td>Adjunct Assistant Professor</td>
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<td>3/94-4/95</td>
<td>Clinical Assistant Professor</td>
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<td>School of Nursing</td>
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<td>Duke University Medical Center, Durham, NC</td>
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<tr>
<td>1/94-5/94</td>
<td>Adjunct Assistant Professor</td>
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<td>Department of Sociology and Social Work</td>
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<td>Meredith College, Raleigh, NC</td>
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<td>8/93-12/93</td>
<td>Adjunct Assistant Professor</td>
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<td>Department of Sociology</td>
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<td>Elon College, Elon College, NC</td>
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<tr>
<td>7/91-6/94</td>
<td>Assistant Research Professor in Medicine</td>
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<td>Department of Medicine, Division of Geriatrics</td>
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<tr>
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<td>Duke University Medical Center, Durham, NC</td>
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<tr>
<td>1/86-6/91</td>
<td>Medical Research Associate</td>
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<td>Department of Medicine, Division of Geriatrics</td>
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<td>Duke University Medical Center, Durham, NC</td>
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<td>1/86-5/86</td>
<td>Instructor</td>
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<td>Department of Sociology and Social Work</td>
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<td>Meredith College, Raleigh, NC</td>
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<td>9/84-12/85</td>
<td>Adjunct Assistant Professor</td>
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<td>Public Administration Program</td>
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<td>Department of Political Science</td>
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<td>North Carolina Central University, Durham, NC</td>
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<tr>
<td>8/83-8/84</td>
<td>Assistant Professor</td>
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<td>Department of Sociology</td>
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</table>
Norfolk State University, Norfolk, VA

4/77_5/77    Instructor
Continuing Education Program
Central Carolina Technical Institute, Sanford, NC

9/72_12/73    Teaching Fellow and Teaching Assistant
Department of Sociology, University of Pennsylvania,
Philadelphia, PA

PROFESSIONAL EXPERIENCE:

5/95-present   Adult Development/Aging Specialist
North Carolina Cooperative Extension Service
North Carolina State University
Raleigh, NC

5/95-present   Adjunct Senior Fellow
1/86_4/95     Senior Fellow
Center for the Study of Aging and Human Development
Duke University Medical Center, Durham, NC

1/86_1/93     Associate Director for Education and Evaluation
Geriatric Research, Education and Clinical Center
Veterans Affairs Medical Center, Durham, NC

9/84_12/85    Director, Employment for Older Workers Project
Public Administration Program
North Carolina Central University, Durham, NC

7/82_10/82    Field Research Supervisor
Duke Child Study Project, Department of Pediatrics
Duke University Medical Center, Durham, NC

1/80_11/80    Research Fellow and Project Co-Coordinator
Agenda Issues Documents Project
Gerontological Society of America, Washington, DC

1/77_12/77    Research Assistant and Writer
Center for the Study of Aging and Human Development
Duke University Medical Center, Durham, NC

4/74_9/74     Research Assistant, Normative Aging Study,
Veteran Administration Outpatient Clinic, Boston, MA

PUBLICATIONS:

Journal Articles

reach of nutrition education for older adults: Feasibility of a train-the-trainer approach in
congregate nutrition sites. Journal of Nutrition Education and Behavior, 34 (suppl 1), S48-S52.


**Books and Edited Volumes**


**Book Chapters**


**Reviews**


64


EXTENSION PUBLICATIONS:


GRANTS/CONTRACTS:


Bearon, L. B. (1988). "Symptom Attribution and Medical Help-Seeking among Older Cancer Patients." American Cancer Society faculty research award from the Comprehensive Cancer Center, Duke University Medical Center, funded for $8000.


**AFFILIATIONS AND ACTIVITIES:**

American Society on Aging, Forum for Religion and Spirituality and Aging
Durham Coordinating Council for Senior Citizens (Life Member)
Gerontological Society of America, Behavioral and Social Sciences Section
National Council on Family Relations
National Council on the Aging
North Carolina Association of Cooperative Extension Specialists
Older Women's League
Sigma Phi Omega
Southern Gerontological Society:
  Co-Convener, Mental Health Special Interest Group, 1998-00; Program Committee, 1984-85, 1999-00; NC Membership Co-Coordinator, 1990-00; Reviewer of program abstracts, 1996,1997, 2000; Chair of Education Committee, 1995-97; Member, strategic planning retreat group, 1996;

2003 - present Committee Member for Masters of Liberal Studies Candidate, NCSU
2003 - present Diversity Catalyst Team (statewide), NC Cooperative Extension
2002 - present Statewide Steering Committee, Family Caregiver Support Program, North Carolina Division on Aging
2002 - present Committee Member for Doctoral Candidate (Landscape Architecture), School of Design, NCSU
2001 - present  Committee Member for Doctoral Candidate (Architecture), School of Design, NCSU
2001 - present  Pastoral Services Advisory Committee, Duke University Medical Center
2001 - present  Executive Board, *Forum for Family and Consumer Issues*
2000 - present  Caregiver Advisory Council, Carolinas Center for Hospice and End-of-Life Care
2000 - 2001  Statewide Information and Assistance Task Force, NC Division on Aging
2000 - 2001  NCSU Provost’s Committee to plan March 2001 conference on “Lifelong Faculty and Staff Involvement with the University,” Raleigh
1999 - 2001  Associate Editor for Reviews, *Forum for Family and Consumer Issues*
1999 - 2001  Co-Chair, Aging with Gusto! Cooperative Extension Major Program
1998 - 2000  Commissioner, Accreditation Commission, Association for Clinical Pastoral Education
1998 - present  Advisory Committee, UNC Institute on Aging
1998 - 1999  Planning Team, National satellite video teleconference on Grandparents Raising Grandchildren: Implications for Professionals and Consumers
1998  Delegate, NC Women’s Health Summit, NC Department of Health and Human Services, Division of Women’s and Children’s Health
1998  Grant proposal reviewer, Alzheimer’s Association
1997 - 2000  Older Adult Fitness and Health Committee, NC Governor’s Council on Physical Fitness and Health
1997 - present  Editorial Board, *Forum for Family and Consumer Issues*
1996 - 1999  Alternate Delegate, Faculty Assembly, UNC System
1996 - 1999  Planning Committee, NC Summer Symposium on Aging
1996 - 1998  Convener, Intergenerational Issues Special Interest Group, National Network for Family Resiliency, USDA
1995 - 1996  Committee on the Future of Older Adult Health Promotion in North Carolina
1995 - present  NC Governor’s Advisory Council on Aging; Chair of Aging Issues Dissemination Committee, 1998-2000
1995 - present  Extension Representative to Advisory Council, ENCORE Center for Lifelong Enrichment, NC State University
1995 - 2000  Advisory Committee on Alzheimer’s Demonstration Grant, NC Division of Aging
1993 - 1994  Consultant, AOA Grant on Intergenerational Programs for Minorities, Public Administration Program, NC Central University, Durham
1993-94  Consultant, Proposal Development, ENCORE Center for Lifelong Enrichment, NC State University
1993  Jurist, National OWL Media Awards, Retirement Research Foundation
1992-97  Professional Consultation Committee, Research and Student Evaluation Subcommittee, Clinical Pastoral Education Program, Duke University Medical Center
1992  National Advisory Committee on the Future of Chaplaincy Research in the Department of Veterans Affairs, Hampton, VA
1991-92  National Long Range Planning Committee for Geriatric Education, Department of Veterans Affairs, Washington, DC
1991  Mentor, Hartford Foundation Summer Scholar in Geriatrics (pre-medical student), Duke University Medical Center
1990-93  Thesis Committee Member, candidate for M.S. in Geriatric Dentistry, University of North Carolina School of Dentistry, Chapel Hill
1990-92  Consultant, Social Work Service, VA Medical Center, Durham
1989-92  Consultant, Clinical Pastoral Education Program, Duke University Medical Center
1989-90  Patient Education Committee, VA Medical Center, Durham
1988    Grant Proposal Reviewer, Retirement Research Foundation
1987    Planning Committee for Summer School in Gerontology, North Carolina Division on Aging
1986-97 Advisory Committee, Multidisciplinary Training Program in Gerontology, North Carolina Central University, Durham
1986-88 Technical Advisory Committee, Coordinating Council of Senior Citizens, Durham
1985-87 Steering Committee, Geriatric Education Center, University of North Carolina, Chapel Hill
1985-86 Older Adult Employment Advisory Committee, North Carolina Division on Aging
1985-86 Nursing Home Advisory Committee, Durham County (appointed by county commissioners)
1983    Literacy Tutor for senior adult, Durham