MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

January 13, 2011


OTHERS PRESENT: Karen Alarie,

ABSENT: Michael Carter, William DeLuca, Haig Khachatoorian

1. Approval of the minutes of the December 16, 2011 meeting of the Administrative Board of the Graduate School.

The minutes of the December 16, 2011 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge announced that all graduate courses must be taught by graduate faculty and in special cases, permission can be granted by submitting a request to the Graduate School.

Dr. Hodge reported that the Disciplinary Panel for the new Nanoengineering Program at NC A&T took place on Wednesday, January 5. Members from the College of Engineering participated by Teleconference.

Dr. Willits made the following announcements:
• New ETD approval system is now in Beta in the test environment. Code will be moved into production shortly but will not be activated until April 2.
• PRR approval (simplified approach recommended by Eileen Goldgeir). Separately, Betsy Brown and Katie Perry have been tasked to eliminate rules. The combination should provide the climate we need to move forward on eliminating Graduate School regulations.

• Grievance procedure - The undergraduate response has been positive. The UGSA provide positive support (no edits). The procedure will be going back through General Counsel and the to the Provost.

• Dr. Willits is convening a group to investigate worklist-based automated withdrawals – he has also been piloting a paper-based program with COM to allow DE students to withdraw without going through CC. Came about because dropping a single course in the summer can put you into WD.

• Currently struggling with checking validity of three-year degrees – The Graduate School only accepts Bologna Accord three-year degrees now. Liaisons will be trained to ferret out three-year degrees and get a ruling from Dr. Willits. AY application will be modified to indicate that four-year degrees are required.

4. **Enrollment Update**

Applications for Fall 2011 are up by 9.1 percent and follows the trend in the past two years where enrollment increases capped at 10 percent for each of those years.

5. **Update on Recent University Graduate Student Association (UGSA) Activities**

Ms. Keene reported that the end of the year graduate student event was held at Sammys this year and they received a record turnout. UGSA is thinking about making it an annual event. Over the holidays, UGSA donated canned items to the Food Bank. They will be heavily involved in the Graduate Student Week in March. March 21 will kick off the week long events.

Dr. Cohen brought up a question regarding UGSA taking part in the opportunities that are normally offered to undergraduates through the Executive Board, i.e., building schools in Cambodia, becoming a big brother/big sister, etc. Ms. Keene indicated that UGSA would very much wish to participate.

6. **New Programs**

Proposal for the Master of Science in Electric Power Systems—Appendix A & C (Notification of Intent to Plan a New Baccalaureate or Master’s Program and
Request for Authorization to Establish a New Baccalaureate or Master’s Program) - **Approved**

7. **Operational Items**

ED 710 – Applied Quantitative Methods in Education I – prefix/number, title, abbreviated title, pre-corequisites – **Approved w/ revisions**

ED 711 – Applied Quantitative Methods in Education II – prefix/number, title, abbreviated title, pre-corequisites – **Approved w/ revisions**

ED 730 – Introduction to Qualitative Research in Education – prefix/number, title, abbreviated title – **Approved w/ revisions**

ED 731 – Advanced Qualitative Research & Data Analysis in Education – prefix/number, title, abbreviated title – **Approved w/ revisions**

8. **New Courses**

BIT/PB 576 – Computational Biology– **Approved w/ revisions**

ED 700 – Introduction to Research Design in Education– **Approved w/ revisions**

ST 758 – Computation for Statistical Research– **Approved**

ST/MA 779 – Advanced Probability– **Approved**

9. **Discussion Items**

Dr. Willits indicated that the following items should be discussed during the spring:

- Inter-institutional Graduate Faculty – only Duke and UNC Greensboro are now recognized by NC State (Inter-institutional Registration also includes UNC Charlotte and NCCU)

- Full-time Registration– taking the proposal to Lewis Carson to verify that it can be made revenue neutral and Dr. Willits will invite Lewis to ABGS discussions.

- 400-level courses (revised proposal will be coming forward next semester) for discussion

10. **Next scheduled meeting**

January 27, 2011
10:00-12:00
Scott Hall, Room 216