MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE
GRADUATE SCHOOL

January 15, 2009


OTHERS PRESENT: Duane Akroyd, Karen Alarie, Carol Kasworm, Gerald Ponder

ABSENT: Ken Esbenshade, Lloyd Fleisher, Emily Gomez, Percy Hooper, Jean Ristaino

1. Approval of the minutes of the December 11, 2008 meeting of the Administrative Board of the Graduate School.

The minutes of the December 11, 2008 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements:

Dr. Larick announced that the 4th Annual NC State University Graduate Student Research Symposium will be held March 18 from 1:00-5:00 in the McKimmon Center. The call for abstracts have gone out and David Shafer has received about 50 abstracts.

Dr. Larick announced that the Spring DGPs and Graduate Secretaries Meeting is March 5 & 6 in the McKimmon Center.
Dr. Larick announced that the SIS implementation is scheduled for February 6.

Dr. Larick also announced that Dr. Terri Lomax has been appointed as the new Vice Chancellor for Graduate Studies and Research. He indicated that he will stay on as Interim Dean for now.

3. Enrollment Update

As of January 14, 2009, we have 228 more students registered than we did on spring 2008 census day. For Fall 2009, we have 1000 more applications than last year and are diligently trying to get caught up with the mail that was received over the winter break. At this point, we’re about two days behind. We need to continue to do everything possible to ensure we meet our Fall 2009 enrollment targets.

There was a University Council Retreat on Monday, January 12 and part of the discussion centered around how to meet the challenges in the coming years. There was no decision on whether to increase or decrease the enrollment target. The good news is that we’re a formula funded system and we can increase our funding by increasing enrollment.

4. Update on recent University Graduate Student Association (UGSA) activities

Ms. Gomez was not present at the board meeting and, therefore, there was no UGSA update. But Dr. Larick did mention that the UGSA is playing a big role in partnership with the Graduate School on the Graduate Research Symposium. He also stated that there was excellent student representation at the University Council Retreat.

5. New Programs

Ph.D. in Hispanic Studies – Appendix B & C (Request to Plan a New Degree Program and Request for Authorization to Establish a New Degree Program) (See updated Appendix B)

Unanimously Approved

Ph.D. in Adult, Higher, and Human Resource Education – Appendix B & C (Notification of Intent to Plan a New Degree Program and Request for Authorization to Establish a New Degree Program)

Drs. Carol Kasworm and Duane Akroyd attended the meeting to introduce and support the proposal. The discussion revolved around conceptualization of research and how it would change with the shift from
Ed.D to Ph.D. with the goal of not just increasing numbers but increasing the involvement and the spectrum of research; more students would be doing research in a wide spectrum but in the same kind of venues and that Ed.D students are not prepared for that right now; the possible job market for students who are doing this type of research and that students are competing for jobs globally; three new interdisciplinary core courses were proposed at the meeting and other courses will be revamped to meet the interdisciplinary nature of the proposed Ph.D.

Board members will discuss the proposal at the college level and vote at the next meeting.

6. **Operational Items:**

   CBS 818 – Advanced Topics in Zoological Medicine – credit hours
   **Approved**

   FW 553 – Principles of Wildlife Science – scheduling
   **Approved**

   VMC 959 – Advanced Primate Medicine – new course
   **Approved**

   VMC 963 – Extramural Experience in Zoo Medicine – title
   **Approved**

   VMC 996 – Advanced Avian Clinical Medicine – new course
   **Approved**

   VMC 997 – Raptor Medicine & Rehabilitation – new course
   **Approved**

7. **New Courses:**

   MBA 552 – Managerial Issues in Organizational Culture (formerly Organizational Culture)
   **Approved**

   MBA 564 – Business Relationship Management (formerly Communication & Business Relationships)
   **Approved**

   MBA 570 – Managing the Growth Venture
   **Approved with revision**

   MBA 585 – Current Topics in BioSciences Management
Approved

MBA 586 – Legal & Marketing Dynamics in Pharmaceutical & Biotechnology Commerce
Approved

WPS 516 – Forest Products Colloids & Surfaces
Approved pending consultation with Chemistry

WPS 565 – Forest Biomaterials Physics
Approved

WPS 723 – Forest Biomaterials Chemistry
Approved with revisions

WPS 760 – Engineering Unit Operations for Biomass Conversion
Approved with revisions

ENG 534 – Quantitative Analysis in Sociolinguistics
Approved with revisions

ENG 535 – Sociolinguistic Methods
Tabled

ENG 637 – Independent Study in Sociolinguistics
Approved with revisions

ENG 729 – Language Variation and Social Theory
Approved with revisions

ENG 730 – Ethnolinguistic Variation
Approved with revision

ENG 731 – Applied Sociolinguistics
Approved with revisions

ENG 784 – Special Topics in Sociolinguistics
Tabled

EAC 730 – Foundations of Adult Higher & Human Resources Education
Approved

EAC 731 – Technology in Adult, Higher & Human Resources Education
Approved
EAC 732 – Globalization & International Issues in Adult, Higher & Human Resources Education
Consultation recommended with International Studies
Approved

8. **Next scheduled meeting:**
January 29, 2009
Scott Hall, Room 216
10:00-12:00