MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

January 27, 2011


OTHERS PRESENT: Karen Alarie, Lindsay Gentile, Adrianna Kirkman (substituting for Sarah Warren), Michael Shearer

ABSSENT: Michael Carter, William DeLuca, Victoria Gallagher, Brandi Keene, Haig Khachatoorian, Jeannette Moore, Sarah Warren

1. Approval of the minutes of the January 13, 2011 meeting of the Administrative Board of the Graduate School.

   The minutes of the January 13, 2011 meeting of the Administrative Board of the Graduate School were approved with edits

2. Announcements

   Dr. Hodge announced that after working on the list of faculty teaching graduate courses in Spring 2011, approximately 70 sections remained where credentials need to be verified.

   Dr. Hodge reported that there are no new Disciplinary Panels scheduled.

   Dr. Larick asked for volunteers to serve on the Alumni Association Distinguished Graduate Professorship Selection Committee. Dr. Krawczyk and Dr. Esbenshade indicated they would serve. Dr. Larick announced that any other
members who would like to participate could email him as it was possible to take a third volunteer.

Dr. Larick requested volunteers to serve on the Graduate Student Discipline Procedure Committee. The committee would review the regulations and procedures for student violations.

Dr. Larick announced that he has been charged by the Chancellor to chair a committee that will be reviewing courses and program productivity. The committee consists of Louis Hunt, Lewis Carson, Karen Helm, and Mike Carter. Any board member interested in serving on this committee should contact Dr. Larick.

4. Enrollment Update

The Admissions Office of the Graduate School are still receiving applications for Fall 2011. Applications were up 7.6 percent.

5. Update on Recent University Graduate Student Association (UGSA) Activities

There was no representative present.

6. New Certificate

Certificate in Postbaccalaureate Mathematics – Approved with revisions including changing the name to Graduate Certificate in Mathematics

7. Option B

Proposal for Changing the Master of Family Life and Youth Development Non-Thesis Graduate Degree Program Requirements to Option B - Approved

8. Operational Items

Minor Action change in Prequisites for CHE 551 - Approved

Minor Action For Course Catalog Corrections for ZO 501, BIO (ZO) 518, ZO 588, and ZO (FW) 726 - Approved

PB 710 – Plant Anatomy – drop - Approved

9. New Courses

FYD 535 – Family Health & Wellness – Approved with revisions
10. Discussion Items

Dr. Willits handed out excerpts from the Administrative Handbook defining inter-institutional graduate faculty (UNC-CH, Duke, UNC-Greensboro) and the web page for the inter-institutional registration program (NCSU, UNC-CH, Duke, UNC-Greensboro, UNC-Charlotte, UNCC). The issue was whether changes should be made to allow faculty from the Inter-institutional Registration program to participate as inter-institutional graduate faculty. After extensive discussion, the consensus was that no changes needed to be made to the inter-institutional graduate faculty rules given in the Administrative Handbook.

11. Next scheduled meeting
February 10, 2011
10:00-12:00
Scott Hall, Room 216