MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE
GRADUATE SCHOOL
March 17, 2011


OTHERS PRESENT: Karen Alarie, Lindsay Gentile (substituting for Lian Lynch), Jeff Huckel (substituting for Lloyd Fleisher)

ABSENT: Steven Clouse, Kenneth Esbenshade, Lloyd Fleisher, Brandi Keene, Haig Khachatoorian, Lian Lynch, Holly Swart

1. Approval of the minutes of the February 24, 2011 meeting of the Administrative Board of the Graduate School.
The minutes of the February 24, 2011 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge announced that Graduate Education Week will be held March 21-25.

Dr. Hodge reported that programs that were submitted to the Graduate School and approved by university administration have now been sent to UNC-GA. The next available BOT meeting is scheduled for September 2011. Other programs that were submitted to the Graduate School are now scheduled for the April or July Board of Trustees meeting.

Dr. Hodge indicated that no new disciplinary panel meetings have been scheduled by UNC-GA.
3. **Enrollment Update**

Dean Larick announced that the Admissions Office of The Graduate School is still receiving applications for Fall 2011. We are a little bit ahead of where we were this time last year with just over 15,000 applications.

4. **Electronic Thesis and Dissertation (ETD) Presentation by Lindsay Gentile**

Ms. Gentile presented the new ETD committee approval routing process to the board and answered questions. The new process will be effective April 2, 2011.

5. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available as the representative was absent.

6. **Curriculum Changes**

M.S. & M.Ed. in Elementary Education - **Approved**

7. **Operational Items**

Master of Accounting Course Changes – **Approved**

ELP 550 – Principles of Educational Leadership and Empowerment - **Approved**

ELP 552 – School-based Planning, Management and Evaluation in Professional Learning Communities – **Approved**

ELP 553 – Organizational Management I: Human Resource Management in K-12 Education – **Approved**

ELP 554– Organizational Management II: Resource Support and Sustainability in K-12 Education – **Approved**

FYD 500 – Minor Action Change in Title – **Approved**

PY 525 – Minor Action Change in prerequisite – **Approved**

VMB 978 – Clinical Behavior and Nutrition – **Approved**

VMC 927 – Introduction to Companion Animal Behavior – **Approved**

VMC 939 – General Limited Small Animal Practice – **Approved**

VMP 986 – One Health: From Philosophy to Practice – **Approved**
8. **Course Actions**

CBS 886 – One Health: From Philosophy to Practice – **Approved with revisions**

CH 732 – Advanced Physical Chemistry in Biological Applications – **Tabled**

ENG/COM 506 – Verbal Data Analysis – **Approved with revisions**

PY 519 – Biological Physics – **Approved with revisions**

9. **Discussion Items**

**Transfer of Undergraduate Credits**

Dr. Willits handed out a proposal for changing the policy for board members to review. The policy will be discussed at the next board meeting.

**Grievance Policy Revamp**

Dr. Willits handed out a draft of the graduate student grievance regulation. The Board will review the regulations and discuss at the next meeting.

10. **Next scheduled meeting**

   March 31, 2011
   10:00-12:00
   Scott Hall, Room 216