1. Approval of the minutes of the March 17, 2011 meeting of the Administrative Board of the Graduate School.

   The minutes of the March 17, 2011 meeting of the Administrative Board of the Graduate School were approved with revision.

2. Announcements

   Dr. Hodge indicated that after discussion with Dr. Narayan, the Joint Graduate Certificate in Nanobiotechnology has been revised to a NC State certificate only. The Board had concerns that the certificate was still too broad and that the word “unit” should be revised to “credit” to prevent confusion. It was also suggested that biochemistry courses and genetic courses be added to give students more options, but that only one of those courses be applied to the certificate.

   Dr. Hodge announced that programs are moving through the channels. Electric Power Systems Engineering and the Graduate Certificate in Mathematics have been sent to University Administration for consideration for the April 21, 2011 Board of Trustees meeting.
Dr. Hodge reported that progress continues on reviewing the graduate faculty status of instructors teaching graduate level courses. There are still some unknowns, but a table has been created and will be sent out to departments for verification of faculty status for the summer and fall 2011 teaching schedule. It's possible that, in the future, Registration and Records may have a systematic way to handle graduate faculty status.

Dr. Hodge indicated that progress continues on the Program Approval and Tracking System (PATSS). The system will start with program tracking. It’s a collective endeavor with DUAP, UPA, Provost’s Office and the Graduate School.

Dr. Hodge reported that the new ETS system will begin next week.

3. Enrollment Update

Dr. Hodge announced that the Admissions Office of The Graduate School is still receiving applications for Fall 2011 and is up 5.4% on applications. Enrollment is a bit sluggish at this time in the semester, but is expected to pick up shortly.

4. Update on Recent University Graduate Student Association (UGSA) Activities

No report was available as the representative was absent.

5. Student Request for an Exception

The request was approved with one abstain.

6. Course Actions

CH 463/563 – Molecular Origins of Life – Approved with revisions

CH 735 – Magnetic Resonance in Chemistry - Approved

CSC 722 – Advanced Topics in Machine Learning – Tabled

EMS 510 – Interactions in the Mathematics Classroom – Removed

7. Discussion Items

Transfer of Undergraduate Credits

Board members are still discussing the policy with their respective colleges.

Grievance Policy Revamp
Dr. Willits started out the discussion with a question from Shawn Troxler, who is reviewing the process. He would like the regulation to list specifically what can be grieved. The suggestion was made that academic decisions should be listed as not grievable, but the hearing committee would be allowed to make a decision about what could be considered an academic decision. A consensus was reached that grieving academic decisions should be allowed because almost all decisions related to a student’s program are academic.

Full Time Rules

OIS and Financial Aid both depend upon the Graduate School to classify students as full-time, half-time, or less than half-time based on academic load. Our current rules require that the Plan of Work (POW) be essentially satisfied before a semester load of 3 hrs is considered full-time. This rule becomes unenforceable for those students without a POW (mostly Option B students and procrastinators); and for those with POWs, determination of whether the course registered for is in the POW is not a trivial task.

A proposal to simplify our rules was presented by Dr. Willits. The proposal would base academic load classification on a fixed number (30 for MR, 72 for PhD), eliminating the need to check the POW. The handout explaining the proposal contained a set of truth tables showing logic required for programming. Discussions of the proposal in the ABGS will take place between now and the end of the semester, at which point Lewis Carson, UPA, will run scenarios over the summer to determine the impact of the proposal on revenue. Discussions will continue into next fall. In addition to simplifying the rules so that they are more easily understood and programmed, the ultimate goal will be to produce a set of rules that can be easily merged with the GSSP rules, thereby reducing the confusion between the two sets of rules.

8. **Next scheduled meeting**
   April 14, 2011
   10:00-12:00
   Scott Hall, Room 216