MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

April 9, 2009


OTHERS PRESENT: Karen Alarie, Dorothy Anderson, Jerrell Coggburn, Bill DeLuca (substituting for John Park), Hugh Devine, Rick Kearney, Greg Lewbart (substituting for Lloyd Fleisher), Judy Peel, Carmine Prioli, Damian Shea

ABSENT: Karen DeBord, Lloyd Fleisher, Lance Fusarelli, Percy Hooper, John Park

1. Approval of the minutes of the March 26, 2009 meeting of the Administrative Board of the Graduate School.

The minutes of the March 26, 2009 meeting of the Administrative Board of the Graduate School were approved.

2. Enrollment Update

Dr. Hodge reported that applications are up by 19 percent compared to last year and admissions are ahead by 6.7 percent. There are well over 1000 students for graduation.

3. Update on recent University Graduate Student Association (UGSA) Activities

Ms. Gomez reported that elections took place and she will bring the new president to meet Board members at the last meeting.
She announced that the TA awards will be held on April 16.

4. **Student Request for Readmission to the MA Program in English**
   Approved

5. **New Programs**

   Proposal for the Master of Environmental Assessment (DE only) – Appendix A & C (Notification of Intent to Plan a New Master’s Program and Request for Authorization to Establish a New Master’s Program)

   Dr. Damian Shea attended the meeting to introduce and support the proposal. The discussion revolved around the type of final exam that would be administered when the student finished the program, i.e. the final would be a presentation on a project. It was suggested that the program be administered as an Option B and that EA 665 could act as the vehicle to accomplish the requirement.

   Proposal for the Master of Parks, Recreation and Tourism Management (Option B) – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)

   Drs. Judy Peel and Dorothy Anderson attended the meeting to introduce and support the proposal. The discussion centered on the reason for seven week courses and how they were designed for adult learners to take one accelerated course at a time. This allows for better success.

   Proposal for the Master of Geospatial Information Science Technology – Appendix A & C (Notification of Intent to Plan a New Master’s Program and Request for Authorization to Establish a New Master’s Program)

   Proposal for the Master of Geospatial Information Science Technology (Option B) – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)

   Dr. Hugh Devine attended the meeting to introduce and support the proposals. The discussion centered on the budget with a question raised by a board member regarding the need for a budget that separated on-campus from DE.

   Memorandum of Agreement for a Dual Degree Program: Master of Public Administration, North Carolina State University and Juris Doctor, Campbell University
Drs. Rick Kearney and Jerrell Coggburn attended the meeting to introduce and support the proposal. The discussion centered on the fact that this will not be a cohort model for NC State and the Public Administration program will accept 15 hours of transfer credit.

6. **Operational Items:**

   VMB 995 – Clinical Conference – drop  
   **Approved**

   VMC 995 – Clinical Conference – scheduling  
   **Approved**

   VMP 995 – Clinical Conference – drop  
   **Approved**

   PRT 531 – Introduction to Geographic Information Science – drop  
   **Approved**

   PRT 601 – Seminar in Recreation Research – drop  
   **Approved**

   PRT 602 – Recreation Management Seminar I – drop  
   **Approved**

   PRT 603 – Recreation Seminar II – drop  
   **Approved**

   PRT 660 – Professional Practicum – drop  
   **Approved**

   Request for new course prefix for Environmental Assessment degree program  
   **Approved**

7. **New Courses:**

   EA 502 – Environmental Risk Assessment  
   **Approved w/ revisions**

   EA 503 – Environmental Exposure Assessment  
   **Approved w/ revisions**

   EA 504 – Environmental Monitoring and Analysis  
   **Tabled**

   EA 505 – Environmental Regulations
Tabled

EA 665 – Professional Project
Approved

8. **Next scheduled meeting:**
April 23, 2009
10:00 a.m. to 12:00 p.m.
Scott Hall, Room 216