
OTHERS PRESENT: Karen Alarie

ABSENT: Michael Carter, Lindsay Gentile (substituting for Lian Lynch), Brandi Keene, Haig Khachatoorian, Lian Lynch, Jeannette Moore

1. Approval of the minutes of the April 14, 2011 meeting of the Administrative Board of the Graduate School.

   The minutes of the April 14, 2011 meeting of the Administrative Board of the Graduate School were approved.

2. Approval of the Awarding of Graduate Degrees for the Spring (May 14, 2011) Commencement

   (A motion was made, seconded and passed that the Board approves the awarding of graduate degrees at the May 14 Commencement to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees.)

2. Announcements

   Dr. Hodge reported that he is still continuing to review the teaching schedule for summer and fall semesters for instructors teaching graduate level courses. For about two percent of the sections additional approvals are needed for non-
graduate faculty to teach graduate courses. The list will be presented to the GOC on May 4th.

Dr. Hodge announced that he is still working closely with UPA, DUAP and the Provost’s Office on the PATSS tracking system for new programs.

Dr. Larick mentioned the ongoing budget meetings and reported that all signs point to a fifteen percent budget cut to the UNC system.

Dr. Hodge brought up the need for a summer meeting and board members discussed what items would most likely be on the agenda. More information would be forthcoming after the final meeting.

3. **Enrollment Update**

Dr. Hodge announced that admission applications are tapering off and enrollments for Fall 2011 are increasing.

4. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available as the representative was absent.

5. **Course Actions**

CH 732 – Advanced Physical Chemistry in Biological Applications (Tabled at the March 17 meeting) - Approved with revisions

CSC 722 – Advanced Topics in Machine Learning (Tabled at the March 31 meeting) - Approved with revisions

EMS 510 – Interactions in the Mathematics Classroom (Removed at the March 31 meeting) - Approved with revisions

7. **Discussion Items**

**Grievance Policy Revamp**

A new draft of the graduate student grievance policy was distributed to the Board for review. The Board discussed several of the policy points. Dr. Willits will summarize the differences and send this current copy to the Board electronically.
Transfer of Undergraduate Credits

Transfer of graduate credits earned while enrolled in an undergraduate program at NC State University. A course that was completed while the student was enrolled as an undergraduate at NC State University may be considered for transfer to a master's program provided that it is at the 500-level or higher, that the earned grade is "B" (3.00 on a 4.00 scale) or better, that it was not counted toward fulfillment of undergraduate requirements, and that it is verified by the undergraduate coordinator and recommended by the DGP. Courses at the 400-level may be considered for transfer (subject to the restrictions stated in subsection D.4 above) provided that the course was approved by the DGP of the graduate program at the time of admission. No credit will be allowed for a course completed in an undergraduate classification at another institution.

(NOTE: This rule is not applicable to students admitted to the Accelerated Bachelor's/Master's Program. Please see Section 3.12 for the rules governing courses taken under that program.)

The policy was submitted to the board for a vote and unanimously approved.

Full Time Rules

Dr. Willits asked for any feedback from members regarding the policy. Members indicated that this policy hadn’t yet been presented to their respective college committees, but would be before the next meeting. The Board will garner feedback and report to the board at the next meeting.

Interinstitutional Graduate Faculty – Rights and Responsibilities

The Board discussed the policy and made some recommendations. Members will take the policy back to their respective college committees for discussion and feedback which will be presented at the next board meeting.

8. Next scheduled meeting
May 12, 2011
10:00-12:00
Scott Hall, Room 216