MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

May 6, 2010


OTHERS PRESENT: Bronson Bullock, Michael Flickinger, Jeryl Martin-Hannibal, Jim Moyer, Damian Shea, Helen Lupton-Smith

ABSENT: Karen Alarie, Craig Friend, Lance Fusarelli, Haig Khachatoorian, Tim Hatcher, Holly Swart

1. Approval of the minutes of the April 22, 2010 meeting of the Administrative Board of the Graduate School.
   The minutes of the April 22, 2010 meeting of the Administrative Board of the Graduate School were approved.

   Board members approved the awarding of graduate degrees at the May 15 Commencement to the candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees.

3. Announcements
   Dr. Larick asked the members if they approved of the meeting being recorded. There were no objections.
Dr. Larick announced that the College of Engineering has appointed Dr. Vernon Matzen as the new board representative. He thanked Dr. Nagel for his service to the Board.

Dr. Larick reported that Dr. William Oxenham term on the board expires August 20th. The Graduate school will send a reminder note to Dean Blanton Godfrey to hold elections for Dr. Oxenham’s seat on the board.

Dr. Larick will work with Margery Overton in appointing a new Faculty Senate representative to the board.

Dr. Larick announced that Elke Feese will be stepping down and Brandi Keene will be the UGSA representative for the Administrative Board of the Graduate School, effective fall 2010.

Dr. Larick announced that Charlie Rose is the keynote speaker for the 2010 Spring Commencement scheduled for May 15, 2010.

4. Enrollment Update

Dr. Larick reported that we are seeing an increase in graduate student enrollments compared to the same time last year. However, he is concerned that we are lagging behind in doctoral students. He encouraged the board members to become proactive in appointing doctoral students.

5. Update on Recent University Graduate Student Association (UGSA) Activities

Ms. Feese reported that she spoke with one of the industry judges invited by UGSA, who attend the Graduate School Research Symposium in March 2010. The industry judges are interested in collaborating with graduate students on their research.

6. Articulation Agreements

Proposal for the EU-US Transatlantic Masters Degree Program in Forest Resources Consortium-Appendix J (Request for Authorization to Participate in an Inter-Institutional Arrangement) – Notified

Bronson Bullock presented the degree to the Board as an information item. He indicated that this degree is shared amongst three universities: NC State, the Swedish University of Agricultural Sciences and the University of Helsinki. He stated that no master requirements would change for any of the universities, but students will have flexibility to decide what universities they attend and in what order and will received two degrees.
7. New Programs and Concentration

Proposal for the Master of Education in Adult and Community College Education – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program) – Approved

Bill DeLuca presented the proposal to the Board.

Proposal for the Master of and Master of Science in Biomanufacturing – Appendix A & C (Notification of Intent to Plan a New Baccalaureate or Master’s Program and Request for Authorization to Establish a New Baccalaureate or Master’s Program) – No Action Taken

Michael Flickinger presented the proposal. The Board was concerned about overlap between the proposed program and the MMB program housed in CALS. Members stated it would be beneficial to have letters of support from department heads (Food Science, Poultry Science, Microbiology and Engineering) documenting that they are in agreement with the program. Overall, the Board supported the program. Enrollments are based upon what NSF will fund – 2 cohorts of five students. NSF support does not support MBA students. Edits were required to the proposal.

Graduate Certificate in Environmental Assessment – Approved

Damian Shea presented the proposal to the Board.

Proposal for New Concentrations in Plant Pathology – Approved

Jim Moyer presented the proposal to the Board.

8. Degree Program Name Change

Proposal for Curriculum and Instruction for Change in Degree Program titles – Counselor Education – Approved

Helen Lupton-Smith presented the proposal to the Board.

9. Curriculum Changes

Proposal for Changing Non-Thesis Graduate Degree Program Requirements to Option B – Master of Agricultural Education (AEE, ATE and ATZ) – Approved
(50% of the courses will be distance education)
Ken Esbenshade presented the proposal to the Board.

Proposal for Program Curriculum Changes: Increase in Required Credit hours in Counselor Education Masters’ Degrees – Approved

Helen Lupton-Smith presented the proposal to the board.

10. Operational Items

FYD 543 – Applied Concepts in Parenting and Family Life Education – prefix/number, title, scheduling – Approved

FYD 630 – Independent Study in Family Life & Youth Development – prefix/number, title, abbreviated title – Approved

TOX 701 – Fundamentals of Toxicology – title, abbreviated title – Approved

ZO 714 – Advanced Cell Biology – drop course – Approved

ZO 721 – Fishery Sciences – drop course – Approved

ZO 784 – Advanced Topics in the Study of Mammals – drop course – Approved

ZO 789 – Advanced Limology – drop course – Approved

ZO 804 – Seminar in Evolutionary Biology – drop course – Approved

11. New Courses – Twenty-three Course Action Forms were postponed until the summer meeting

Per Katherine Krawczyk, the following courses need consultation with Steven Allen.

FYD 550 – Family and Youth Professionals as Leaders

FYD 554 – Collaborations & Partnerships in Family & Youth Settings

FYD/ECI 556 – Organizational Systems in Youth and Family Settings

12. Next scheduled meeting
June 16, 2010
10:00-2:00
Textiles Building, Room 3436