1. Approval of the minutes of the April 23, 2009 meeting of the Administrative Board of the Graduate School.

The minutes of the April 23, 2009 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge thanked departing board members who terms have expired for their service.

3. Enrollment Update

Dr. Hodge reported that applications are up by 18.5 percent compared to last year and admissions are ahead by 10 percent. We have more current students registered at this time than last year and new student registration is lagging a bit.

4. Update on recent University Graduate Student Association (UGSA)
Activities

Ms. Gomez was absent for the meeting, but a board member from Engineering raised an issue related to the requirement for students to purchase one parking permit either for Centennial Campus or Main Campus. This new policy presents a hardship for engineering students who will have classes on both campuses. A sub-committee of UGSA is looking into this issue.

5. Approval of the Awarding of Graduate Degrees for the Spring (May, 9, 2009) Commencement

A motion was made, seconded and passed that the Board approve the awarding of graduate degrees at the May 9 Commencement to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees.

Approved

6. New Programs

Proposal for the Master of Environmental Assessment (DE only) – Appendix A & C (Notification of Intent to Plan a New Master’s Program and Request for Authorization to Establish a New Master's Program)

Approved

Proposal for the Master of Computer Networking - Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)

Approved as an Option B program

Graduate Certificate in Technology Entrepreneurship & Communication

This program was introduced by Dr. Steve Allen. A question arose during the discussion: will this program be offered as DE? Dr. Allen stated that the certificate includes a project that is too intensive and precludes it from being offered in a DE format. Changes required are: 9 credits have to be unique to the certificate, but, in this case 12 credits would have to be unique because each course is 4 credits hours. Also, course work was discussed and there was a consensus that a changing the courses from the current 3 credits to 4 is facilitated by the extra course work that is required through lab work.

A board member suggested that a PSM might be a good fit for Management.
Graduate Certificate in Renewable Electric Energy

This program was introduced by Dr. Mesut Baran. Board members had concerns about the variety of courses and no clear focus. It was explained by Dr. Baran that the certificate was created in an open manner to allow for flexibility due to the interdisciplinary nature of the certificate. Dr. Baran indicated in response to a question about DE that this certificate will not be DE at this time, but is something that will be considered in the future. He stated that creating a master degree is also one of the long term goals. Changes suggested are: headings be removed from the electives sections to avoid confusion. Add the statement that 9 credits must be unique to the certificate.

Request to Change Non-thesis to Option B – Master of Nutrition

Approved

8. **New Courses:**

   CE 515 – Advanced Strength of Materials  
   **Approved with revisions and 1 abstain**

   CE 526 – Finite Element Method in Structural Engineering  
   **Approved pending consultation with Math & MAE**

   CE 527 – Structural Dynamics  
   **Approved**

   CE 529 – FRP Strengthening & Repair of Concrete Structures  
   **Approved with Revisions**

   CE 536 – Introduction to Numerical Methods of Civil Engineers  
   **Approved with Revisions**

   CE 718 – Constitutive Modeling of Engineering Materials  
   **Approved with Revision**

9. **Next scheduled meeting:**
   August 27, 2009
   10:00 a.m. to 12:00 p.m.
   Scott Hall, Room 216