MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

May 12, 2011


OTHERS PRESENT: Karen Alarie, Michael Kanters

ABSENT: Jade Berry-James, Michael Carter, Jo-Ann Cohen, Lloyd Fleisher, Brandi Keene, Haig Khachatoorian

1. Approval of the minutes of the April 28, 2011 meeting of the Administrative Board of the Graduate School.

   The minutes of the April 28, 2011 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

   Dr. Hodge discussed the updated listing of faculty who are not yet approved to teach graduate courses for the Summer 2011 session. The list will be sent to colleges so that they can check the list and resolve any problems before the beginning of summer school.

   Dr. Larick extended his thanks to Pam Arroway and Jeannette Moore for their service to the board.

   Dr. Larick indicated that May 25, 2011 is Graduate Education Day and it will be an annual event.
3. **Enrollment Update**

Dr. Hodge announced that the Admissions Office of The Graduate School is still receiving applications for Fall 2011 and is holding steady at 5% on applications. Enrollment is starting to pick up and is now higher than this time last year.

4. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available as the representative was absent.

5. **Curriculum Changes**

Master of Parks, Recreation and Tourism Management – **Approved**

6. **New Concentration**

Master of Education (Option B) and Master of Science in Curriculum and Instruction: Multicultural Studies in Urban and Rural Education Contexts – **Approved**

7. **Operational Item**

Prerequisite change for BME 583 – **Approved**

8. **Course Actions**

COM 530 – Interpersonal Communication in Science & Technology Organizations – **Approved with revision**

COM 536 – Environmental Communication – **Approved with revision**

CSC 568 – Enterprise Storage Architecture – **Approved with revision**

ECE 542 – Neural Networks – **Approved with revision**

ECE 558 – Digital Imaging Systems – **Approved with revision**

ECE 763 – Computer Vision – **Approved with revision**

ECI 507 – Social Justice Education – **Approved**

ECI 547 – Knowledge Construction, Implications for Multicultural Education – **Approved with revision**

FS/NTR 557 – Nutraceuticals and Functional Foods – **Tabled**
MA 573 – Mathematical Modeling of Physical & Biological Processes I – Approved with revision

MA 574 – Mathematical Modeling of Physical & Biological Processes II – Approved with revision

MSE 712 – Scanning Electron Microscopy – Tabled

PRT 650 – Professional Electronic Portfolio for Parks, Recreation and Tourism Management – Approved with revision

7. Discussion Items

Grievance Policy Revamp

The Board discussed advisory panels and the need for them. Dr. Willits will work with legal affairs to refine that section and then present the revised policy at the next board meeting.

Full Time Rules

Dr. Willits got feedback from several members of the board. There were mixed responses from the colleges.

Interinstitutional Graduate Faculty – Rights and Responsibilities

Dr. Willits distributed a handout and the board discussed it. The consensus was that board members would take the policy back to their colleges. An electronic vote would then be initiated for approval.

8. Next scheduled meeting

August 25, 2011
10:00-12:00
Scott Hall, Room 216