MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE
GRADUATE SCHOOL

June 16, 2010


OTHERS PRESENT: Karen Alarie

ABSENT: Kenneth Esbenshade, Craig Friend, Haig Khachatoorian, Kathy Krawczyk, Tim Hatcher

1. Approval of the minutes of the May 6, 2010 meeting of the Administrative Board of the Graduate School.

The minutes of the May 6, 2010 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Larick announced that the DGP 2010 Summer Workshop/Retreat e-mail was sent out August 3.

Dr. Larick reported that the Chancellor's Installation will be held on October 26, 2010.

Dr. Larick welcomed Vernon Matzen to the board.
3. **Enrollment Update**

Dr. Larick reported that we are seeing an increase in graduate student enrollments compared to the same time last year.

4. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available.

5. **PRR Actions**

**Reg 01.25.5 Adopting and Publishing PRRs**

A proposed change to REG 01.25.5 will give the Dean of the Graduate School the authority to issue rules. The idea is to then convert all the REGs to RULs. This will greatly reduce the complexity of the current revision process. The proposal was discussed and approved. The next step is to present the proposal to the Chancellor.

*Approved*

**Reg 11.40.1 Grievance Procedure**

The grievance procedure is being revised so that grievances will be going back to the college and appeals will come to the graduate school. The proposed changes were discussed and approved. The changes will go to the UGSA for comment, and then to the Provost for approval or denial.

*Approved*

6. **Operational Items**

Minor Course Actions – Changing Prerequisites to Restrictive Statements (Public History) - *Approved*

CBS 795 – Special Topics in Comparative Biomedical Sciences – title, abbreviated title, description - *Approved*

HI 589 – Automation and Public History – drop course - *Approved*

MA 522 – Computer Algebra – scheduling - *Approved*
7. Consent Agenda

Consent Agenda course actions were posted prior to the meeting. Those not removed were approved as a group. All others were discussed individually.

Postponed from May 6 Agenda (Listed under May 6 materials)

BIT 474/574 – Plant Genetic Engineering - Approved
CSC 425/525 – Engineering Knowledge-Based Services – Approved
PP 540 – Tropical Plant Pathology - Approved
TE 570/PY 570 – Polymer Physics - Approved
ECI 448/548 – e-Business Applications in Business & Marketing Education - Approved
FYD 501 – Theories in Child & Youth Development - Approved
FYD 502 – Theories in Family Sciences - Approved
FYD/ECI 552 – Program Development & Evaluation in Youth & Family Settings - Approved
FYD/ECI 553 – Applied Concepts in Child and Youth Development - Approved
FYD 559 – Administration and Supervision of Youth and Family Programs - Approved
FYD 585 – Contemporary Issues in Community Youth Development - Approved
MAE 536 – Micro/Nano Electromechanical Systems - Approved
MEA 511 – Introduction to Meteorological Remote Sensing - Approved
PB 570 – Plant Functional Ecology - Approved
SW 501 – Social Work Policies, Services and Programs - Approved
SW 506 – Human Behaviors and the Social Environment: Individuals, Families and Groups - Approved
SW 512 – Evaluation of a Social Work Intervention - Approved
Additional New Course Action Forms (Listed under June 16 Materials)

ANT 429/529 – Advanced Methods in Forensic Anthropology - Approved

CH 701 – Advanced Inorganic Chemistry I: Structure and Bonding - Approved

CH 703 – Advanced Inorganic Chemistry II: Applications of Group Theory to Bonding and Spectroscopy - Approved

CH 725 – Physical Methods in Organic Chemistry - Approved

CSC 705 – Operating System Security - Approved

TE 540 – Textile Information System and Design - Approved

8. May 6 Course Action Forms removed from consent agenda – To be discussed individually

FYD 545 – Family Communication and Coaching - Approved

FYD 550 – Family and Youth Professionals as Leaders - Approved

FYD/ECI 554 – Collaborations & Partnerships in Family & Youth Settings - Approved

FYD/ECI 556 – Organizational Systems in Youth and Family Settings - Tabled

MSE 480/580 – Materials Forensics - Approved with revision

New Courses (Listed under June 16 Materials) – To be discussed individually

ELM 515 – School Experience I - Approved

ELM 516 – School Experience II - Approved

ELM 574 – Methods for Teaching Mathematics in the Elementary Classroom for Initial License - Approved
9. **New Programs and Concentrations**

Proposal for New Concentration in Educational Psychology

**Approved with contingency that it’s approved by psychology**

10. **Discussion Items**

h. **Advisory Committee Chair**
A change which introduces a new committee role (vice-chair) to the administrative structure of advisory committees was introduced and discussed. Co-chairs will now be considered as equals and associate graduate faculty members may now chair a DR committee provided that a full member of the graduate faculty acts as vice-chair. Associate graduate faculty members may also co-chair a DR committee if the other co-chair is a full graduate faculty member. The proposal was approved.

11. **Next scheduled meeting**
August 26, 2010
10:00-2:00
Scott Hall, Room 216