MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

August 26, 2010


OTHERS PRESENT: Karen Alarie, Michael Flickinger, Jay Narayan, Lew Reynolds

ABSENT: Michael Carter, Haig Khachatoorian

1. Approval of the minutes of the June 16, 2010 meeting of the Administrative Board of the Graduate School.

The minutes of the June 16, 2010 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge announced that the Graduate School will once again offer Preparing Future Leaders seminars in teaching, professional development, and research. Registration is required and a flyer was distributed to board members.

Dr. Larick welcomed Brandi Keene to the board as the newly appointed UGSA representative.

3. Enrollment Update

The deadline for biennial budgets to UNC-GA is September 3. Colleges will have an opportunity to revise their 2011-12 projections.
A board member raised a concern that there’s a discrepancy between the business objects and UPA report for enrolled students. Dr. Larick will have this investigated.

4. Update on Recent University Graduate Student Association (UGSA) Activities

Brandi Keene reported that UGSA organized and assisted the Graduate School with the Information Fair for New Student Orientation on Tuesday, August 17.

She announced that UGSA will be holding its first meeting on Monday, August 30. She indicated that UGSA students are represented on committees all over campus. Dr. Larick agreed that graduate students were quite engaged. A board member commented that UGSA might be interested in participating on the ETF committee.

5. Operational Items

VMC 911 – Advanced Topics in Equine Medicine – new – Approved

6. New Programs and Concentrations

Proposal for the Master of and Master of Science in Biomanufacturing – Appendix A & C (Notification of Intent to Plan a New Baccalaureate or Master’s Program and Request for Authorization to Establish a New Baccalaureate or Master’s Program)

There were concerns regarding the addition of a faculty member who teaches Microbiology courses. Dr. Flickinger indicated that the course Dr. Hamilton would be teaching would be from an engineering perspective. Also, there were concerns regarding the fact that Microbiology already collaborates with some of the same companies that are mentioned in the proposal. Dr. Flickinger explained that these companies may already be working with Microbiology, but they are on the advisory board for Biomanufacturing. Any collaboration with these companies will be strictly from an engineering perspective. Board members were interested in the opportunity for students to be able take another year and get an MBA. This option would be attractive to many programs.

Proposal for the Master of Nanoengineering– Appendix A & C (Notification of Intent to Plan a New Baccalaureate or Master’s Program and Request for Authorization to Establish a New Baccalaureate or Master’s Program)

Proposal for the Master of Nanoengineering – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)
There were concerns regarding no lab courses required for what is conceived as a hands-on degree. Dr. Reynolds indicated that the distance course can be taught effectively without labs. There were also concerns about the terminology of one of the specializations – Biomedical Engineering. The program wants the specialization to be listed on the transcripts. If so, than these specializations should be noted as concentrations. Board members wanted the program to make sure that what is promised is delivered. It was suggested that Bioscience may be a better term. There will be no specific faculty for Nanoengineering, but a director and an advisory committee.

7. **Discussion Items**

   No items were discussed.

8. **Other Business – Schedule for the year**

   Dr. Hodge presented the deadlines for new programs and course action forms.

9. **Next scheduled meeting**

   September 9, 2010
   10:00-2:00
   Scott Hall, Room 216