MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE
GRADUATE SCHOOL

September 8, 2011

MEMBERS PRESENT: Steven Clouse, William DeLuca, Craig Friend, George Hodge, Brian Hoynacke, Richard Keltie, Kathy Krawczyk, Alun Lloyd, Lian Lynch, Vernon Matzen, Spencer Muse, William Oxenham, Rebeca Rufty, Michael Stoskopf, Holly Swart,

OTHERS PRESENT: Karen Alarie

ABSENT: Design Representative, Ken Esbenshade, Faculty Senate Representative, Lance Fusarelli, Victoria Gallagher, Duane Larick, Joseph Roise, Daniel Willits

1. Approval of the minutes of the August 25, 2011 meeting of the Administrative Board of the Graduate School.

The minutes of the August 25, 2011 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge announced that Dr. Rebeca Rufty has been appointed as the new Senior Associate Dean and will begin to attend board meetings for Dean Duane Larick. Introduction of new and returning board members was conducted.

3. Enrollment Update

Dr. Hodge reported that the enrollment target for 2011 has been exceeded.

4. Update on Recent University Graduate Student Association (UGSA) Activities
Brian Hoynacke reported that UGSA held their first meeting and is currently preparing for the next one. Representatives have been separated into internal and external committees.

5. **Course Actions**

FS/NTR 557 – Nutraceuticals and Functional Foods - Approved

HS 432/532 – Introduction to Permaculture – Approved with revision

6. **Next scheduled meeting**

   September 22, 2011
   10:00-12:00
   Scott Hall, Room 216