MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

October 14, 2010


OTHERS PRESENT: Karen Alarie, John Gadsby (substituting for Lloyd Fleisher), Adrianna Kirkman (substituting for Richard Venditti),

ABSENT: Pam Arroway, Michael Carter, William DeLuca, Lloyd Fleisher, Brandi Keene, Haig Khachatoorian, Duane Larick, William Oxenham, Richard Venditti,

1. Approval of the minutes of the September 23, 2010 meeting of the Administrative Board of the Graduate School.

The minutes of the September 23, 2010 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge announced that the Ph.D. Completion Symposium will be held on Tuesday, November 9, 2010 in the Walnut Room at 1:30.

Dr. Hodge reported that the Disciplinary Panels schedule has been updated. The Professional Science Masters in Health Informatics has been listed.

3. Enrollment Update

Enrollment for Spring 2011 is down by one application compared to this time last year.
4. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available.

5. **New Concentrations**

Proposal for English as a Second Language (ESL) and K-12 Reading MAT Program

6. **Operational Items**

Change of Prerequisites for ECE 520 - **Approved**

VMP 976 – Food Animal Pharmacology – restrictive statement - **Tabled**

7. **New Courses**

BEC 590 – Industry Practicum in Biomanufacturing - **Approved with revision**

BIT/PB 476/576 – Computational Biology – **Tabled** *(After the meeting this course was withdrawn.)*

CHE 701 – Introduction to Chemical Engineering Research - **Approved with revision**

COM/ENG 581 – Visual Rhetoic Theory & Criticism - **Approved with revision**

EAC 522 – Foundations of Adult Education - **Approved with revision**

PO/IMM 757 – Comparative Immunology - **Approved with revision**

MB 535 – Bacterial Pathogenesis - **Approved with revision and contingent on consultation with the Vet School**

8. **Discussion Items**

d. **400 Level Courses (See material posted on the September 9, 2010 meeting schedule)**

**Transfer into MR**

We have four rules governing transfer of credits into a Master's program. Three of the four clearly limit the transfer to graduate courses. The fourth clearly allows the transfer of 400-level courses; however, this is at odds with the requirements for ABM which clearly limit the 12 double-counted hrs and the 6 additional hrs that can be transferred into a graduate program (from an undergraduate program) to graduate courses. The proposal is to restrict the
transfer of courses taken while an undergraduate to graduate courses only (500 level or above).

**Allowed in a DR program**

We have a little known rule against including 400 level courses in a PhD program. Very few have been aware of it until recently. Since discovering it, we have run into numerous violations of it that need to be addressed. The rule now says: Students cannot take 400-level courses or lower as part of the credit-hour requirement

Originally this was part of another rule
If a student completes a Master's degree at NC State and continues for a doctoral degree without a break in time, up to 36 credit hours taken while in Master's status may be used to meet minimum requirements for the doctoral degree. *Students cannot take 400-level courses or lower as part of the credit-hour requirement.*

Because the implications of that phrasing are not trivial, we moved it to a separate statement (which actually changes the meaning slightly) and rewrote the modified statement to read:
If a student completes a Master's degree at NC State and continues for a doctoral degree without a break in time, up to 36 credit hours taken while in Master's status may be used to meet minimum requirements for the doctoral degree. That allowance may include those 400-level courses taken as an approved part of the Master's degree.

If any 400 level courses are allowed in a DR program, we currently have no restrictions that would prohibit all 72 hrs to be 400 level.

**During the discussion the following issues were identified:** An apparent conflict exists between the ABM rules that do not allow for the use of 400-level courses (either double counted or transfer) and the common understanding of what ABM rules allow. For 400-level courses in DR programs, the overwhelming theme of the college feedback was to allow six credits of 400-level courses, whatever the source (currently limited to NCSU undergraduate programs). This raised a question regarding MR transfer credits from other universities, should 400-level courses be allowed from that source. Those transfer credits are not itemized anywhere; therefore, policing this rule would be problematic. Dr. Willits agreed to review the ABM issue and return with more information. Board members agreed to have further discussion with their colleagues regarding this issue.

9. **Next scheduled meeting**
October 28, 2010
10:00-2:00
Scott Hall, Room 216