MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

October 15, 2009


OTHERS PRESENT: Karen Alarie

ABSENT: Michael Carter, Lloyd Fleisher, Tim Hatcher, Haig Khachatoorian, Duane Larick

1. Approval of the minutes of the September 24, 2009 meeting of the Administrative Board of the Graduate School.

   The minutes of the September 24, 2009 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

   Dr. Hodge announced that the Graduate Research Symposium sponsored with UGSA will be held on March 10, 2010. He will be calling for nominations next week.

   Dr. Hodge reported that as part of the new academic planning guidelines disciplinary panels have been announced by UNC-GA. The Graduate School will coordinate faculty who will serve on the panel. Dr. Larick will be sending out an email, but the information regarding the panels and what programs are being reviewed is available from the UNC-GA website.

   http://www.northcarolina.edu/dpanels/index.php
Dr. Hodge announced that there is a task force set up to review dual degrees which he and Dr. Larick are attending. He also announced that he is participating in the committee that’s working on the Korea Campus initiative. He state that the Korea Campus initiative may be presented to the Administrative Board of the Graduate School at a future meeting.

3. **Enrollment Update**

Dr. Hodge reported that there was no new update.

4. **Update on recent University Graduate Student Association (UGSA) Activities**

Ms. Feese announced that the Rally for Tally resolution did not pass. She also stated that UGSA has set up a listserv for graduate students to disseminate information. She indicated it was a comprehensive list.

5. **Discontinuation of Graduate Program**

Discontinuation of Master of Chemistry

Approved

6. **Operational Items:**

VMP 970 – Bovine Health Management I – Title

Approved

VMP 974 – Food Supply Veterinary Medicine – new course

Approved

7. **New Programs**

Proposal to Change Non-Thesis Graduate Degree Program in Master of Food Science to Option B

Approved

Proposal to Change Non-Thesis Graduate Degree Program in Master of Textiles to Option B

Approved

8. **New Courses:**
BEC 532 – Biologic Processing Science (Tabled at the August 27, 2009 meeting)

Approved

ELP 753 – Data Based Decision Making for School Administrators (Tabled at the August 27, 2009 meeting)

Approved

MBA 576 – Technology Evaluation & Commercialization Concepts (Tabled from the November 13, 2008 meeting)

Tabled

MBA 577 – Technology Evaluation and Strategy (Tabled from the November 13, 2008 meeting) (In-depth reviewers: Venditti, Gallagher, Despain)

Tabled

6. Discussion Items:

e. Time Limit for Thesis Submission OIS has asked us to consider establishing time limits for turning in the final thesis/dissertation after the defense. Some international students (and perhaps PI's as well) are gaming the system by postponing final thesis submission by as much as a whole semester. Any rules we invoke would have to apply equally to both international and US citizens alike. We currently have no rules.

A suggestion was made to make it mandatory to retake the final oral exam if the student misses their deadline. If a second exam is required, it was suggested that a graduate school representative be required to attend. Dr. Willits will write up a proposal and disseminate it to the board. A deadline of census date for submitting the final copy to the T/D editor was discussed.

f. Transfer Credits from Foreign Institutions We currently require a "B" grade to transfer any course from another institution, regardless of the grading culture in place at that institution. While most foreign institutions furnish conversions from their grades to "US grades", that does not take into account differences in grading culture. While we (and most US institutions) require a minimum 3.0 average to graduate from a graduate program, most European institutions require a lower average for graduation. Emily Burnett of the Study Abroad office
has obtained the minimum graduation average required by two institutions that our graduate students normally attend. Copenhagen Business School requires a minimum average of 2. The conversion to US grades is 12= A; 10= A-/B+; 7= B; 4= C+; 2= C; 0= F; -3= F. The Vienna University of Economics and Business Administration requires a minimum average of 4. Their scale converts as 1=A; 2=B+/B; 3=B-/C+; 4=C; 5=F.

The proposal to obtain a letter from the institution documenting what the required minimum grade is to pass and use that as the minimum for transfer. But there are still problems with this policy as the minimum grade of C isn’t acceptable for transfer credit for NC State.

The board approved the policy with a contingency that the SACS campus liaison be consulted to ensure there are no problems with this policy in relation to SACS accreditation.

7. **Next scheduled meeting:**  
October 29, 2009  
10:00 a.m. to 12:00 p.m.  
Scott Hall, Room 216