MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

October 28, 2010


OTHERS PRESENT: Karen Alarie, Tamah Morant (substituting for Kathryn Krawczyk)

ABSENT: Michael Carter, Lloyd Fleisher, Lance Fusarelli, Victoria Gallagher, Brandi Keene, Haig Khachatoorian, Kathy Krawczyk

1. Approval of the minutes of the October 14, 2010 meeting of the Administrative Board of the Graduate School.
   The minutes of the October 14, 2010 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

   Dr. Hodge announced that the Ph.D. Completion Symposium will be held on Tuesday, November 9, 2010 in the Walnut Room at 1:30.

   Dr. Hodge reported that the Disciplinary Panels schedule has been updated. The Master of Science in Real Estate has been scheduled for next week.

3. Enrollment Update

   We have received 6.8 percent over the number of applications received last year. The Enrollment Report is available online using Business Objects
4. Update on Recent University Graduate Student Association (UGSA) Activities

No report was available.

5. Request for Extension to the Time Limit for Doctoral Student

Approved

6. Operational Items

VMP 976 – Food Animal Pharmacology – new course – Approved

7. Notification of a New Site for Master of School Administration (prospectus will be distributed at the board meeting)

The discussion centered on resources required. Some of the concerns were: who will be teaching the classes and will faculty be available to teach this cohort; what is the budget and resources required for the new site. Board members requested that a representative be asked to attend to present the prospectus at the next ABGS meeting. Tabled

8. New Programs

Proposal for the Master of Climate Change and Society – Appendix A & C (Notification of Intent to Plan a New Baccalaureate or Master’s Program and Request for Authorization to Establish a New Baccalaureate or Master’s Program)

Approved with edits

9. New Courses

MBA 552 – Managerial Issues in Organizational Culture – Approved with revisions

8. Discussion Items

d. 400 Level Courses (See material posted on the September 9, 2010 meeting schedule)

Transfer into MR

We have four rules governing transfer of credits into a Master’s program. Three of the four clearly limit the transfer to graduate courses. The fourth clearly allows the transfer of 400-level courses; however, this is at odds with the requirements for ABM which clearly limit the 12 double-counted hrs and the 6 additional hrs that can be transferred into a graduate program (from an
undergraduate program) to graduate courses. The proposal is to restrict the transfer of courses taken while an undergraduate to graduate courses only (500 level or above).

**Allowed in a DR program**

We have a little known rule against including 400 level courses in a PhD program. Very few have been aware of it until recently. Since discovering it, we have run into numerous violations of it that need to be addressed. The rule now says:

Students cannot take 400-level courses or lower as part of the credit-hour requirement.

Originally this was part of another rule
If a student completes a Master's degree at NC State and continues for a doctoral degree without a break in time, up to 36 credit hours taken while in Master's status may be used to meet minimum requirements for the doctoral degree. **Students cannot take 400-level courses or lower as part of the credit-hour requirement.**

Because the implications of that phrasing are not trivial, we moved it to a separate statement (which actually changes the meaning slightly) and re-wrote the modified statement to read:
If a student completes a Master's degree at NC State and continues for a doctoral degree without a break in time, up to 36 credit hours taken while in Master's status may be used to meet minimum requirements for the doctoral degree. That allowance may include those 400-level courses taken as an approved part of the Master's degree.

If any 400 level courses are allowed in a DR program, we currently have no restrictions that would prohibit all 72 hrs to be 400 level.

**Dr. Willits provided clarification on the ABM programs. All double counted courses must be 500 or above. There was further discussion regarding 400 level doctoral courses and a proposal will be developed to address this issue.**

9. **Next scheduled meeting**
   November 11, 2010
   10:00-2:00
   Textile Building, Room 3436