MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE
GRADUATE SCHOOL

November 11, 2010

MEMBERS PRESENT: Michael Carter, Steven Clouse, William DeLuca, Kenneth
Esbenshade, Craig Friend, George Hodge, Brandi Keene, Richard Keltie, Kathy
Krawczyk, Duane Larick, Lian Lynch, Vernon Matzen, William Oxenham, Richard
Venditti, Daniel Willits

OTHERS PRESENT: Karen Alarie, Ken Brinson, Gerald Ponder

ABSENT: Pam Arroway, Lloyd Fleisher, Lance Fusarelli, Victoria Gallagher, Haig
Khachatoorian, Alun Lloyd, Jeannette Moore, Holly Swart,

1. Approval of the minutes of the October 28, 2010 meeting of the
Administrative Board of the Graduate School.

The minutes of the October 28, 2010 meeting of the Administrative
Board of the Graduate School were approved.

2. Announcements

Dr. Hodge indicated that anyone interested in attending any of the Disciplinary
Panels should route their request through their respective associate dean. The
Graduate School can schedule the session.

3. Enrollment Update

We have received 10.5 percent over the number of applications received last
year and enrollment for admitted students is at 12 percent for Spring 2011.
4. Update on Recent University Graduate Student Association (UGSA) Activities

Ms. Keene reported that representatives from UGSA attended the Institute of Teaching and Mentoring. They planned activities and participated in the Chancellor’s Installation ceremony. UGSA is preparing a memo regarding the graduate students concerns regarding an increase in fees. Another cost-saving memo is being written to address the removal of receipts for return of library books. The group is investigating the benefits of joining the National Association for Professional and Graduate Students. The annual graduate student social will be held at Sammies on December 2.

5. Operational Items

Minor Course Action MIS– Approved

6. Notification of a New Site for Master of School Administration

Ken Brinson and Gerald Ponder attended the board meeting to answer questions regarding the implementation of this new site – Approved

7. New Concentrations

Proposal for English as a Second Language (ESL) and K-12 Reading MAT Program– Approved

8.. New Courses

NE (MSE) 409/509 – Nuclear Materials – Tabled

HI 589 – Interpretation in Historic Sites and Parks – Approved

PHI 616/816 – Introduction to Research Ethics – Tabled

PS 541 – Political Islam – Approved

9. Discussion Items

No items were discussed.

10. Next scheduled meeting
December 16, 2010
10:00-12:00
Scott Hall, Room 216