Seventh Annual Graduate Program Directors / Administrators / Secretaries Workshop / Retreat
I. Introduction & Opening Remarks

Dr. Duane K. Larick
II. Recruiting Top Quality Prospects using Email Campaigns

Dr. Duane K. Larick
Rick Liston
III. Admissions Update

Nanda Irons
Applications Processed for /SumFall 06

Graduate School Applications

Below are the total number of graduate applications received as of the dates indicated for all colleges for the coming summer and fall semesters (Summer/Fall 2006).

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>399</td>
<td>176</td>
<td>250</td>
<td>455</td>
<td>370</td>
<td>825</td>
</tr>
<tr>
<td>12</td>
<td>78</td>
<td>100</td>
<td>133</td>
<td>16</td>
<td>295</td>
<td>311</td>
</tr>
<tr>
<td>13</td>
<td>29</td>
<td>456</td>
<td>116</td>
<td>156</td>
<td>445</td>
<td>601</td>
</tr>
<tr>
<td>14</td>
<td>2196</td>
<td>260</td>
<td>422</td>
<td>1162</td>
<td>1716</td>
<td>2878</td>
</tr>
<tr>
<td>15</td>
<td>42</td>
<td>36</td>
<td>52</td>
<td>45</td>
<td>85</td>
<td>130</td>
</tr>
<tr>
<td>16</td>
<td>79</td>
<td>447</td>
<td>287</td>
<td>234</td>
<td>579</td>
<td>813</td>
</tr>
<tr>
<td>17</td>
<td>598</td>
<td>124</td>
<td>314</td>
<td>703</td>
<td>333</td>
<td>1036</td>
</tr>
<tr>
<td>18</td>
<td>60</td>
<td>19</td>
<td>12</td>
<td>25</td>
<td>66</td>
<td>91</td>
</tr>
<tr>
<td>19</td>
<td>41</td>
<td>12</td>
<td>24</td>
<td>41</td>
<td>36</td>
<td>77</td>
</tr>
<tr>
<td>20</td>
<td>228</td>
<td>282</td>
<td>65</td>
<td>118</td>
<td>457</td>
<td>575</td>
</tr>
<tr>
<td>TOTAL</td>
<td>3750</td>
<td>1912</td>
<td>1675</td>
<td>2965</td>
<td>4382</td>
<td>7337</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>467</td>
<td>166</td>
<td>253</td>
<td>503</td>
<td>383</td>
<td>886</td>
</tr>
<tr>
<td>12</td>
<td>78</td>
<td>88</td>
<td>130</td>
<td>13</td>
<td>283</td>
<td>296</td>
</tr>
<tr>
<td>13</td>
<td>33</td>
<td>384</td>
<td>133</td>
<td>147</td>
<td>403</td>
<td>550</td>
</tr>
<tr>
<td>14</td>
<td>2905</td>
<td>237</td>
<td>375</td>
<td>1257</td>
<td>2260</td>
<td>3517</td>
</tr>
<tr>
<td>15</td>
<td>43</td>
<td>39</td>
<td>61</td>
<td>46</td>
<td>97</td>
<td>143</td>
</tr>
<tr>
<td>16</td>
<td>105</td>
<td>456</td>
<td>313</td>
<td>266</td>
<td>608</td>
<td>874</td>
</tr>
<tr>
<td>17</td>
<td>759</td>
<td>121</td>
<td>348</td>
<td>869</td>
<td>359</td>
<td>1228</td>
</tr>
<tr>
<td>18</td>
<td>49</td>
<td>18</td>
<td>14</td>
<td>30</td>
<td>51</td>
<td>81</td>
</tr>
<tr>
<td>19</td>
<td>50</td>
<td>22</td>
<td>20</td>
<td>50</td>
<td>42</td>
<td>92</td>
</tr>
<tr>
<td>20</td>
<td>259</td>
<td>307</td>
<td>55</td>
<td>95</td>
<td>526</td>
<td>621</td>
</tr>
<tr>
<td>TOTAL</td>
<td>4748</td>
<td>1838</td>
<td>1702</td>
<td>3276</td>
<td>5012</td>
<td>8288</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>26.61</td>
<td>-3.87</td>
<td>1.61</td>
<td>10.86</td>
<td>14.38</td>
<td>12.96</td>
</tr>
<tr>
<td>12</td>
<td>18.53</td>
<td>-10.99</td>
<td>-1.61</td>
<td>14.38</td>
<td>14.38</td>
<td>12.96</td>
</tr>
<tr>
<td>13</td>
<td>22.2</td>
<td>-0.49</td>
<td>2.2</td>
<td>10.86</td>
<td>14.38</td>
<td>12.96</td>
</tr>
<tr>
<td>14</td>
<td>10</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>15</td>
<td>7.5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16</td>
<td>7.5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>17</td>
<td>19.48</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>18</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>19</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

THE GRADUATE SCHOOL @ NC STATE UNIVERSITY
Admissions for Sum/Fall 06

Graduate School Admissions

Below are the total graduate admissions for all colleges (excluding withdrawn applications) as of the dates indicated for the coming summer and fall semesters (Summer/Fall 2006).

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>43</td>
<td>98</td>
<td>127</td>
<td>111</td>
<td>157</td>
<td>268</td>
</tr>
<tr>
<td>12</td>
<td>9</td>
<td>47</td>
<td>72</td>
<td>5</td>
<td>123</td>
<td>128</td>
</tr>
<tr>
<td>13</td>
<td>6</td>
<td>274</td>
<td>39</td>
<td>84</td>
<td>235</td>
<td>319</td>
</tr>
<tr>
<td>14</td>
<td>412</td>
<td>214</td>
<td>299</td>
<td>274</td>
<td>651</td>
<td>925</td>
</tr>
<tr>
<td>15</td>
<td>10</td>
<td>23</td>
<td>29</td>
<td>16</td>
<td>46</td>
<td>62</td>
</tr>
<tr>
<td>16</td>
<td>12</td>
<td>241</td>
<td>136</td>
<td>78</td>
<td>311</td>
<td>389</td>
</tr>
<tr>
<td>17</td>
<td>75</td>
<td>84</td>
<td>210</td>
<td>250</td>
<td>119</td>
<td>369</td>
</tr>
<tr>
<td>18</td>
<td>18</td>
<td>17</td>
<td>9</td>
<td>6</td>
<td>38</td>
<td>44</td>
</tr>
<tr>
<td>19</td>
<td>13</td>
<td>8</td>
<td>17</td>
<td>27</td>
<td>11</td>
<td>38</td>
</tr>
<tr>
<td>20</td>
<td>48</td>
<td>202</td>
<td>43</td>
<td>26</td>
<td>267</td>
<td>293</td>
</tr>
<tr>
<td>TOTAL</td>
<td>646</td>
<td>1208</td>
<td>981</td>
<td>877</td>
<td>1958</td>
<td>2835</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>52</td>
<td>101</td>
<td>135</td>
<td>125</td>
<td>163</td>
<td>288</td>
</tr>
<tr>
<td>12</td>
<td>12</td>
<td>57</td>
<td>88</td>
<td>4</td>
<td>163</td>
<td>157</td>
</tr>
<tr>
<td>13</td>
<td>3</td>
<td>232</td>
<td>54</td>
<td>65</td>
<td>224</td>
<td>289</td>
</tr>
<tr>
<td>14</td>
<td>613</td>
<td>174</td>
<td>253</td>
<td>290</td>
<td>750</td>
<td>1040</td>
</tr>
<tr>
<td>15</td>
<td>12</td>
<td>32</td>
<td>39</td>
<td>24</td>
<td>59</td>
<td>83</td>
</tr>
<tr>
<td>16</td>
<td>10</td>
<td>234</td>
<td>130</td>
<td>80</td>
<td>294</td>
<td>374</td>
</tr>
<tr>
<td>17</td>
<td>94</td>
<td>81</td>
<td>183</td>
<td>250</td>
<td>108</td>
<td>358</td>
</tr>
<tr>
<td>18</td>
<td>23</td>
<td>16</td>
<td>10</td>
<td>15</td>
<td>34</td>
<td>49</td>
</tr>
<tr>
<td>19</td>
<td>4</td>
<td>10</td>
<td>5</td>
<td>11</td>
<td>8</td>
<td>19</td>
</tr>
<tr>
<td>20</td>
<td>44</td>
<td>208</td>
<td>40</td>
<td>20</td>
<td>272</td>
<td>292</td>
</tr>
<tr>
<td>TOTAL</td>
<td>867</td>
<td>1145</td>
<td>937</td>
<td>884</td>
<td>2065</td>
<td>2949</td>
</tr>
</tbody>
</table>

% Change

<table>
<thead>
<tr>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>34.21</td>
<td>-5.22</td>
<td>-4.49</td>
<td>0.8</td>
<td>5.46</td>
<td>4.02</td>
</tr>
</tbody>
</table>

% Change

TOTAL

| 7.46 | 22.66 | -9.4 | 12.43 | 33.87 | -3.86 | -2.98 | 11.36 | -50 | -0.34 |
Applications for Spring 07

Graduate School Applications

Below are the total number of graduate applications received as of the dates indicated for all colleges for the spring 2007 semester (on the right) compared with the spring 2006 semester (on the left).

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>23</td>
<td>4</td>
<td>8</td>
<td>18</td>
<td>17</td>
<td>35</td>
</tr>
<tr>
<td>12</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>13</td>
<td>4</td>
<td>20</td>
<td>7</td>
<td>7</td>
<td>24</td>
<td>31</td>
</tr>
<tr>
<td>14</td>
<td>120</td>
<td>20</td>
<td>12</td>
<td>40</td>
<td>112</td>
<td>152</td>
</tr>
<tr>
<td>15</td>
<td>5</td>
<td>2</td>
<td>4</td>
<td>5</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>4</td>
<td>18</td>
<td>0</td>
<td>0</td>
<td>22</td>
<td>22</td>
</tr>
<tr>
<td>17</td>
<td>16</td>
<td>1</td>
<td>2</td>
<td>10</td>
<td>9</td>
<td>19</td>
</tr>
<tr>
<td>18</td>
<td>4</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>7</td>
</tr>
<tr>
<td>19</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>9</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>7</td>
<td>11</td>
</tr>
<tr>
<td>TOTAL</td>
<td>190</td>
<td>67</td>
<td>34</td>
<td>96</td>
<td>205</td>
<td>291</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>20</td>
<td>0</td>
<td>4</td>
<td>12</td>
<td>12</td>
<td>24</td>
</tr>
<tr>
<td>12</td>
<td>5</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>3</td>
<td>14</td>
<td>3</td>
<td>6</td>
<td>14</td>
<td>20</td>
</tr>
<tr>
<td>14</td>
<td>156</td>
<td>11</td>
<td>14</td>
<td>42</td>
<td>139</td>
<td>181</td>
</tr>
<tr>
<td>15</td>
<td>8</td>
<td>2</td>
<td>0</td>
<td>3</td>
<td>7</td>
<td>10</td>
</tr>
<tr>
<td>16</td>
<td>4</td>
<td>14</td>
<td>6</td>
<td>0</td>
<td>24</td>
<td>24</td>
</tr>
<tr>
<td>17</td>
<td>7</td>
<td>4</td>
<td>3</td>
<td>8</td>
<td>6</td>
<td>14</td>
</tr>
<tr>
<td>18</td>
<td>17</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>7</td>
<td>17</td>
</tr>
<tr>
<td>19</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>20</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>1</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>TOTAL</td>
<td>224</td>
<td>49</td>
<td>31</td>
<td>83</td>
<td>221</td>
<td>304</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>% Change</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>-31.43</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td></td>
</tr>
<tr>
<td>-35.48</td>
<td></td>
</tr>
<tr>
<td>19.08</td>
<td></td>
</tr>
<tr>
<td>11.11</td>
<td></td>
</tr>
<tr>
<td>9.09</td>
<td></td>
</tr>
<tr>
<td>-26.32</td>
<td></td>
</tr>
<tr>
<td>142.86</td>
<td></td>
</tr>
<tr>
<td>na</td>
<td>-54.55</td>
</tr>
</tbody>
</table>

% Change

<table>
<thead>
<tr>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.89</td>
<td>-26.86</td>
<td>-8.82</td>
<td>-3.49</td>
<td>7.8</td>
<td>4.47</td>
</tr>
</tbody>
</table>
Admissions for Spring 07

Graduate School Admissions

Below are the total graduate admissions for all colleges (excluding withdrawn applications) as of the dates indicated for the spring 2007 semester (on the right) compared with the spring 2006 semester (on the left).

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>12</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>13</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>14</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>15</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>17</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>18</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>19</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>16</td>
<td>9</td>
<td>10</td>
<td>21</td>
<td>31</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SCH</th>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>12</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>13</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>14</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>15</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>17</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>18</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>19</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1</td>
<td>7</td>
<td>12</td>
<td>4</td>
<td>16</td>
<td>20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>% Change</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>-80</td>
<td>-75</td>
</tr>
<tr>
<td>-100</td>
<td>-47.37</td>
</tr>
<tr>
<td>na</td>
<td>na</td>
</tr>
<tr>
<td>0</td>
<td>na</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

% Change

<table>
<thead>
<tr>
<th>INT</th>
<th>NC</th>
<th>US</th>
<th>DR</th>
<th>MR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>-83.33</td>
<td>-66.25</td>
<td>33.33</td>
<td>-60</td>
<td>-23.81</td>
<td>-35.48</td>
</tr>
</tbody>
</table>
Registration for Fall 06 is down

• Recent e-mails sent to students encouraging them to:
  – Register now and not wait until just before classes or later
  – Be aware of required deadline (August 22) if they plan to graduate in Fall w/o registering for classes
  – Notify us if they are not planning to register or are withdrawing from graduate school
Enrollment Link

- Admitted student accesses it via a link at the bottom of the online final admission letter.
- WebCenter users (you) access it from the Applicant Summary screen
- Either the admitted student or you can complete it

This will say “Accepted” or “Declined”, depending on the applicant’s answer.
Enrollment Link

DEMONSTRATION

<table>
<thead>
<tr>
<th>Enrollment Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Confirmation</td>
</tr>
<tr>
<td>Please confirm (and correct if necessary) the following information:</td>
</tr>
<tr>
<td>Last Name: Doe-testlast  Last (Family)</td>
</tr>
<tr>
<td>First Name: John-test First (Given)</td>
</tr>
<tr>
<td>Current E-Mail Address: [Redacted]</td>
</tr>
</tbody>
</table>

8/3/2006 11
Update on Int’l Admissions

Lindsay Gentile is out on maternity leave until mid-October

• Continue to send your questions about status of international students to either her or Hanya by e-mail based on whose name is at the bottom of the Int’l Admissions Status Inquiry screen. We are monitoring Lindsay’s e-mails.

DEMONSTRATION: What happens when you click here?
Transcripts

• We have already begun requiring ONLY ONE (instead of two) official transcript from each previously attended institution beyond high school.

• If you receive the official transcript directly in your program office from an applicant and want it scanned into the applicant’s on-line application, please forward it to the Graduate School immediately to ATTN: Shiela Thomas.

• Be sure to attach any original transcripts you may be holding to your signed DGP Decision form when you send it to the Graduate School through campus mail. This applies both to decisions to admit and deny.
DGP Decision Form

• Remember: don’t type in the DGP name and final date at the bottom of the Decision form until you are ready to send the form to the Graduate School and have the letter published for the applicant to view.
A Word About Status Reporting

• Avoid frequent phone calls – mark admissions related documents as “received” in AY so that the applicant is informed as soon as possible when they are received!

DEMONSTRATION
A Word About Status Reporting

• **Before** (from the applicant’s perspective upon application submission):

  ![Application for Admission](http://www.example.com)

  **Application for Admission**

  - **Submission Status:** Submitted
    - Submitted Date: 1/4/2005 11:11:00 AM E.S.T.

  **Application Status:** Incomplete
  - Application Fee: Received
  - Recommendations: Not Received
    - Mary Lamb (Offline): Not Received
    - Joe Perez (Online): Notified on 1/4/2005 11:08:00 AM E.S.T.
    - Bubba Smith (Online): Notified on 1/4/2005 11:10:00 AM E.S.T.
  - Transcripts:
    - DUKE UNIV: Not Received
  - Test Scores:
    - Official test scores have not been received

  **NOTE:** This is only a mock-up
A Word About Status Reporting

DEMONSTRATION
A Word About Status Reporting

• After marking required items “received” (from the applicant’s perspective):

<table>
<thead>
<tr>
<th>Complete Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔ Application Fee</td>
</tr>
<tr>
<td>✔ Recommendations</td>
</tr>
<tr>
<td>✔ Standardized Test Scores</td>
</tr>
<tr>
<td>✔ Transcripts</td>
</tr>
</tbody>
</table>

**NOTE:** This is only a mock-up

**Application for Admission**

**Submission Status:** Submitted
Submitted Date: 1/4/2005 11:11:00 AM E.S.T.

**Application Status:** Completed on 8/1/2005 12:55:00 PM
- Application Fee: Received
- Recommendations: Received
  - Mary Lamb (Offline): Received (Official)
  - Joe Perez (Online): Received (Official)
  - Bubba Smith (Online): Received (Official)
- Transcripts:
  - DUKE UNIV: Received (Official)
- Test Scores:
  - Official test scores have been received

**Decision Status:** Available beginning 11/5/2005
- *Your application decision is now available online*
Refreshment break
20 minutes

(visit the Summer Research Program Symposium)
V. Residency for Tuition Purposes

Erica L. Braman

http://www2.acs.ncsu.edu/grad/students/current/residency.htm
VI. Graduate Appointment Updates and Reminders

Janice Freeman
Payroll System Upgrade March 28
July 1

Grads move to biweekly payroll
HRS8.8

• College has final approval on all actions
  – Faster turnaround

• Appointments automatically terminated based on planned exit date
  – Reduce amount of overpayments
  – Fewer actions to process
Biweekly Pay

• Paid current through December 15, 2006 – then will move to a “lag”
• More payroll deadlines BUT more opportunity for students to receive timely pay
• Calculations may differ
• Changes in Terms and Conditions
VII. Graduate Student Support Plan Update

Chris Buchanan
Increase in Tuition Eligibility Time for Doctoral Students

• Effective Fall 2006 – Tuition will be provided to eligible doctoral students who had a previous master’s degree upon initial admission to Graduate School at NC State for 8 semesters from their initial enrollment.
Effect of Auto Terminations on Graduate Insurance

• Auto termination process for all graduate appointments was implemented 3/28/06 based on the planned exit date.
• Auto terminations will cause a student’s insurance to terminate
• Closely monitor the Auto termination calendar
  – Auto termination calendar can be found at http://www.fis.ncsu.edu/hr/hrsystem/Plannd_Exit_termtns_public.pdf
Payment of Fall 2006 Tuition

- Fall 2006 tuition billed in July was due 8/2/06
- If payment has not already been submitted, student needs to immediately:
  - Complete the online Notice of Sponsorship Form (http://www.fis.ncsu.edu/cashier/forms/sponsor.asp) if a sponsor will be covering their tuition.
  - Also submit payment of fees or indicate sponsor payment
  - Submit payment for any previous outstanding balance for a previous semester.
Completing the Online Notice of Sponsorship Form

- Located at: http://www.fis.ncsu.edu/cashier/forms/sponsor.asp
- Indicate GSSP as “Third Party Sponsor” if eligible for tuition under GSSP.
- For “Amount” enter the on-campus tuition rate for the total hours registered. http://www.fis.ncsu.edu/cashier/tuition/gradtuition.asp
- Indicate “Tuition Only” if sponsor is GSSP.
- Students with multiple sponsors will need to complete multiple forms.
Deadlines

• Monthly Insurance Eligibility – GSSP Deadline on the Graduate Appointment Deadline Calendar
  ([http://www.fis.ncsu.edu/grad_financialService/CalendarCompositeFall2006.xls](http://www.fis.ncsu.edu/grad_financialService/CalendarCompositeFall2006.xls))

• Financial Aid to Post to Student’s Account (Approx. 8/16/06)

• Fall 2006 Census – 9/6/06
Fall 2006 Census: 9/6/06

- Students must meet the minimum registration requirement by census.
- Students must have a qualifying graduate appointment approved in the HR system with an effective date of census or earlier to be eligible for any tuition.
- Even if the student meets the minimum registration requirement by census, graduate appointments not approved in the HR system by census will cause significant delays in insurance and tuition payments.
2006-07 Insurance Rate

• $1685.00 annual rate
• $140.42 monthly rate

http://www.fis.ncsu.edu/grad_financialService/rates.htm
GSSP Resources

- GSSP Handbook
  http://www.fis.ncsu.edu/grad_financialService/gssphdbk.pdf
- Requirements at a Glance Chart
  http://www.fis.ncsu.edu/grad_financialService/pocket_chart.htm
- GSA006 Screen in IDMS under IS06
- GSSP Membership Inquiry on InfoWeb
  http://www.grad.ncsu.edu/infoweb
<table>
<thead>
<tr>
<th>STUDENT ID</th>
<th>TEST CASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>8000000000</td>
<td>00000000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SEM</th>
<th>TUI</th>
<th>REGSTR</th>
<th>MAJOR</th>
<th>ACAD</th>
<th>ENROLL</th>
<th>SEM</th>
<th>GR HLTH</th>
<th>TUI</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>104</td>
<td>239</td>
<td>1</td>
<td>99</td>
<td>MMM</td>
<td>MR</td>
<td>2</td>
<td>H</td>
<td>9.00</td>
</tr>
<tr>
<td>FUTURE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>604</td>
<td>239</td>
<td>0</td>
<td>99</td>
<td>MMM</td>
<td>MR</td>
<td>2</td>
<td>H</td>
<td></td>
</tr>
<tr>
<td>704</td>
<td>239</td>
<td>0</td>
<td>99</td>
<td>MMM</td>
<td>MR</td>
<td>2</td>
<td>H</td>
<td></td>
</tr>
<tr>
<td>804</td>
<td>239</td>
<td>0</td>
<td>99</td>
<td>MMM</td>
<td>MR</td>
<td>2</td>
<td>H</td>
<td>3</td>
</tr>
</tbody>
</table>

DATE FIRST ENROLLED: 8 02
GRADUATE FICE: 999996
UNKNOWN FICE CODE - OUT-0

UNITY ID: alalalal
FINANCIALS ID: 00000000
HR ID: 00000000

DC9500005 80 INQUIRY SUCCESSFUL

INQUIRY <PF1> UPDATE <PF3> NEXT SCREEN <ENTER>
### GSSP Eligibility Inquiry on 6/29/2004

#### Semester
Spring & Summer 2004

#### Student Name
[Redacted]

#### Student ID
[Redacted]

#### College
14

#### Curriculum
AE

#### NC Resident
No

### INSURANCE

<table>
<thead>
<tr>
<th>Eligible *</th>
<th>Yes</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Initially Submitted **</th>
<th>9/5/2003</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Declined</th>
<th>No</th>
</tr>
</thead>
</table>

### IN-STATE TUITION

<table>
<thead>
<tr>
<th>Eligible*</th>
<th>Yes</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
<th>$1,581.50</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Approval List Submitted to Cashier</th>
<th>12/10/2003</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Billing Submitted to Cashier</th>
<th>2/18/2004</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Declined</th>
<th>No</th>
</tr>
</thead>
</table>

### TUITION REMISSION

<table>
<thead>
<tr>
<th>Eligible*</th>
<th>Yes</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
<th>$5,999.00</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Approval List Submitted to Cashier</th>
<th>12/10/2003</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Declined</th>
<th>No</th>
</tr>
</thead>
</table>

* Depending on the appointment length, the student may only be eligible for a portion of the semester period indicated above.

** This indicates the date the student was initially submitted for insurance which may be a previous semester.

Any questions regarding this inquiry should be directed to ncstategssp@ncsu.edu.

### NOTES
No notes on file for this semester

### Lookup Another Semester

Select<br>Spring & Summer 2004<br>Submit
Contact Information

• GSSP Eligibility Questions
  – Chris Buchanan
    Phone: 515-4472
    E-mail: chris_buchanan@ncsu.edu

• Insurance Coverage Questions
  – Hill, Chesson, & Woody
    Phone: (919) 645-0240
    E-mail: email@hillchesson.com
    URL: http://www.hillchesson.com
VIII. Office of International Services

Michael Bustle
Hanya Redwan
Tel: 919-515-2961
Fax: 919-515-1402
http://www.ncsu.edu/oisss/
Office of International Services

- New International Student Orientation

**Friday, August 18th, 2006, Talley Student Center**
**Time: 8:30am-5:00pm**

New International Student - INFORMATION FAIR
**Thursday, August 17th, 2006, Talley Student Center Ballroom**
**Time: 2:30pm-4:30pm**

*Virtual Information Fair* on the OIS website!
[http://www.ncsu.edu/oiss/resources/virtualinfofair.htm](http://www.ncsu.edu/oiss/resources/virtualinfofair.htm)
Office of International Services

Admission of International Students

- Applicants must be accepted academically before advancing to stage two of the admissions process: clearance by OIS (or the Graduate School only if applicant is overseas planning to apply for an initial F-1 visa).

- All accepted applicants will receive a letter of provisional acceptance and a Certificate of Financial Responsibility (CFR). In addition, accepted applicants who are already in the United States will also receive a Visa Clearance Form (VCF).
Office of International Services

Admission of International Students (continued)

• Student completes and submits CFR (and VCF if in the US). If TA/RA award meets the minimum requirement of $30,428 for the 2006-2007 academic year then the award letter is accepted in lieu of the CFR. TA/RA awards for Spring 2007 will need to include funding for Spring 2007 and Fall 2007 to meet the minimum requirements.

• If an applicant wishes to bring dependent family members, additional funding verification is required: $6000 (spouse), $4000 (ea. child).
Office of International Services

Admission of International Students (continued)

• Applicants who are already in the United States in a nonimmigrant visa category other than F-1 or J-1 (ex: H-1B, H-4, J-2, etc.) are not required to complete and return the Certificate of Financial Responsibility, unless they plan to change to F-1 or J-1 student status (if eligible). Applicants must complete a Visa Clearance Form.
Office of International Services

Enrollment of International Students: Important Reminders

• F-1 and J-1 students must be in lawful immigration status, in good academic standing, making progress towards their degrees, and enroll full-time (as defined by the graduate school) in order to work on-campus.

• Only one class or 3 credit hours per semester of distance education permitted for F-1 and J-1 students.
Office of International Services

Enrollment of International Students Important Reminders (continued):

- Students **must** obtain permission from their Director of Graduate Programs and meet with an OIS advisor for SEVIS authorization **before** dropping below full-time.

- International graduate students **not** supported by the GSSP may be eligible for a reduced course load during their first semester if they are experiencing significant academic difficulty due to improper advising and course placement or English language difficulty.
Enrollment of International Students Important Reminders (continued):

- Students who encounter unforeseen medical conditions that prevent them from engaging in full-time studies may be eligible to take a "Reduced Course Load" and maintain their nonimmigrant status although they carry part-time status for the semester.
- Students with medical conditions must complete and submit a Reduced Course load Form and a health care provider's certification to an OIS advisor **BEFORE** dropping below full-time so it can be authorized in SEVIS.
Enrollment of International Students Important Reminders (continued):

• A student is in his/her final semester of study/enrollment may be eligible for a reduced course load. Student must consult with an OIS adviser to determine eligibility.

• Students who plan to withdraw or take a leave of absence from the University or to be outside the United States for one or more semester(s) must also consult with an OIS adviser as to how these plans will affect their current and future immigration status.
Important Employment Reminders:

• F-1 and J-1 students may not work more than 20 hours per week during the academic semester (a half-time TA/RA would preclude any additional work).

• F-1 and J-1 students must work on the NC State campus and be paid through NC State Payroll (not a centennial partner or other local/national company).
Important Employment Reminders (continued):

• F-1 and J-1 student employment must be in a temporary position (not in a permanent or open ended position).

• F-1 and J-1 students must stop working if the employment interferes or delays their studies.

• F-1 and J-1 students must stop working if they become out of status, change status, do not enroll or intend to enroll for the following semester, or complete their program (whichever occurs first).
Important Employment Reminders (continued):

• New Student (Fall 2006): Student is eligible to work on-campus if he/she has entered the United States and has checked in with his/her department and OIS, has pre-registered as a full-time student for the Fall 2006 semester and subsequently matriculates for the Fall 2006 semester. F-1 and J-1 students are limited to a maximum of 20 hours per week as of 8-23-2006.

• The Form I-94 will provide the date of entry into the US.
Important Employment Reminders (continued):

- Student transferring from another US institution (Fall 2006): Student is eligible to work on-campus if OIS has issued the transfer I-20 or DS-2019. If the release date has not occurred, the student has no employment eligibility at NC State. OIS is unable to issue the I-20 or DS-2019 for transfers until the SEVIS release date which may occur before or after the first day of classes. F-1 and J-1 students are limited to a maximum of 20 hours per week as of 8-23-2006.
Important Employment Reminders (continued):

Off Campus Employment:

• Students in either F-1 or J-1 status must have explicit written work authorization from either OIS or US CIS before engaging in any off-campus employment (or employment exceeding 20 hours per week during the semester).
Office of International Services

Important Employment Reminders (continued):

• Students who wish to work off-campus in their field to gather research data may be eligible to do a CO-OP ("Curricular Practical Training" for F-1 students and "Academic Training" for J-1 students).

• International students may be eligible for Post Completion F-1 Optional Practical Training ("OPT" - 12 month maximum per higher educational level) or J-1 Student Academic Training ("AT" - 18 month maximum, with a possible 18 month extension if eligible).
Office of International Services

Important Reminders:

- F-1 and J-1 students may not continue on a TA/RA or other on campus employment beyond the end date on the I-20 (F-1) or DS-2019 (J-1), or the last day of the semester for which they were last enrolled (whichever occurs first).

- An F-1 or J-1 student who does not enroll and matriculate for the Fall 2006 semester has no on-campus employment authorization after 8-10-2006 provided the student was enrolled in Second Summer Session or 10 Week session.
Important Reminders (continued):

- Change of Status Student (Fall 2006): Student is eligible to work once OIS receives the approval for a change of status to F-1 from US CIS and notifies the student, the department, Graduate School and Payroll.

- Hiring units are responsible for checking in the HR System to ensure no other active appointments are on the system for F-1 or J-1 employees prior to completing the appointment in the HR System or permitting the student to work.
Important Reminders (continued):

- Notify OIS if there are changes to departmental funding, termination of student’s academic program, changes in curriculum and/or level of study, leave of absence, etc.
- For HR System appointments the visa end date should be the end date on the Form I-20 or DS-2019 if the student is in F-1 or J-1 Student Status (F and J students are instructed to provide their payroll representative with a copy of their new I-20 or DS-2019 whenever there has been a change to their program end date, funding, curriculum, level of study, etc.).
Office of International Services

• This presentation is for general information for NC State hiring units and is not to be construed as legal advice or employment authorization. For more information, please contact OIS.
Door Prizes

A special thanks to the Alumni Association; Apply Yourself; ARTS NC State – Visual and Performing Arts Programs; Balloons, Flowers & Gifts; Burning Coal Theatre Company; The Crafts Center; Fresh Market; Harris Teeter; NC State Athletics Department; NCSU Bookstores; Quail Ridge Bookstore; Seagrove Pottery; Sir Speedy Printing, and the University Theatre for their support.
Lunch (room 8)
11:45 – 12:45

(visit the Summer Research Program Symposium)
XI. Academic Policy Quiz

Dr. Rebeca Rufty
QUIZ FOR WORKSHOP

1. A student who met the minimum Spring registration requirement gets a notice that his insurance has been terminated effective July 16. The reason for the insurance termination would be:

a. He is not registered for the summer session.
b. His graduate research assistantship or fellowship was terminated.
c. He is beyond the number of eligible semesters.
2. A doctoral student in Department A who did not have a previous master’s degree upon initial admission to graduate school at NC State switches to Department B in his 2\textsuperscript{nd} semester. He is now in his 11\textsuperscript{th} semester of graduate school at NC State but in his 10\textsuperscript{th} semester in Department B and is told he is no longer eligible for tuition under GSSP. The reason he is not eligible would be:

a. He was not submitted for tuition by his department
b. He did not complete the online Notice of Sponsorship form
c. He is beyond the number of semesters allowed for tuition because the GSSP clock starts with the 1\textsuperscript{st} semester enrolled as a graduate student at NC State not with the 1\textsuperscript{st} semester in their current program.
QUIZ FOR WORKSHOP

3. Part or all of the tuition for a distance education course is not covered for a student who is eligible for tuition under GSSP. The reason for this would be:

a. Distance education courses are not covered by GSSP.

b. The student did not complete the online sponsorship form.

c. GSSP will not pay for more than the on-campus rate for the total hours registered and that amount is already being used to cover tuition for the on-campus courses.
QUIZ FOR WORKSHOP

4. When do students qualify for residency?

a. After they have been living in NC for a year and a year after completing their last residentiary act.

b. When he/she completes the residency form.

c. After being registered at NC State for 2 semesters.
QUIZ FOR WORKSHOP

5. When are exam reports due to the Graduate School?

a. No more than 5 days after the exam.
b. After the first day of the month.
c. Two weeks before graduation.
6. If a student receives a conditional pass, what does the department do with the exam report?

a. Send immediately to the graduate school.
b. Wait until the end of the month and then send to the Graduate School.
c. Wait until the day before graduation.
QUIZ FOR WORKSHOP

7. When can a student request an ETD appointment?

a. After he/she submit the defense request to the department.

b. After he/she has received confirmation that the defense date has been approved and confirmed by the Graduate School.

c. Anytime.
8. What are the two main qualifications to have an ETD appointment?

a. Defense date is set and ETD ready to submit.
b. Unconditional pass (either original unconditional or met all conditions), and original signed title page.
c. Exam report turned in and Diploma Order request Card submitted.
QUIZ FOR WORKSHOP

9. If a student has conditions on a thesis/dissertation defense, what must be done after all conditions are met?

   a. Notify the Graduate School via email or memo that conditions have been met, with the date the conditions were met.
   b. Student submits Diploma Order Request Card.
   c. Student submits ETD.
QUIZ FOR WORKSHOP

10. Which of the following may be used as part of the degree requirements on the Master's or Doctoral Plan of Work:

a. 690/890
b. 696/896
c. 695/895
d. 699/899
11. What is the maximum hourly rate that a graduate assistant can earn without the Dean of the Graduate School’s approval?

a. $15.00  
b. $24.00  
c. $30.00  
d. No more than the student’s PI
12. An international student with F-1 visa status who gets Graduate School mid-semester signoff on his/her dissertation has employment eligibility until:

a. their appointment end date
b. graduation day
c. their funding source runs out
d. they return to their home country or find another job
13. Graduate Assistants must sign a “new” Terms and Conditions document when there has been a change to:

a. their appointment dates
b. the number of service hours
c. their area of responsibility (RA, TA, etc)
d. when they are changed to the bi-weekly payroll
e. all of the above
14. To calculate a student’s biweekly rate of pay, you would:

a. divide the monthly rate by 2
b. divide the annual rate by 26
c. multiply the hourly rate by 2080, divide by the FTE percentage, multiply by pi, and wait for a call from the student and/or payroll office
QUIZ FOR WORKSHOP

15. By definition, the work obligation assigned to a fellowship:

a. should not exceed the number of hours in a day
b. should accurately reflect the number of hours of service provided
c. both a & b
d. there is no work obligation for a fellowship
QUIZ FOR WORKSHOP

16. Students are exempt from paying FICA tax when:

a. they are registered as full time students
b. they are working less than 30 hours per week
c. both a & b
d. graduate students are never exempt from FICA tax
17. An incoming International Teaching Assistant must take the SPEAK Test:

a. If they are coming from a country where English is not the official language
b. If they have studied in the USA for two years already
  c. If the DGP thinks his/her English is perfect
  d. All of the above
18. The only exception where an incoming International Teaching Assistant does NOT need to take the SPEAK Test is:

a. If they have a degree from a US institution of higher education
b. He/she arrives from their country into the US too late to take the test
c. The DGP himself/herself completely understands their English without any problem
QUIZ FOR WORKSHOP

TRUE OR FALSE?

1. The GSSP clock for determining the number of semesters a student is eligible for tuition coverage stops when a student is on a leave of absence.
TRUE OR FALSE?

2. The two main things students need to do in order to qualify for residency is to have been living in NC for a year and wait a year after completing their last residentiary act.
3. If a student receives a conditional pass, the department keeps the exam report until they meet their conditions.
QUIZ FOR WORKSHOP

TRUE OR FALSE?

4. Students may register for other course work when registering for either 699 or 899.
TRUE OR FALSE?

5. It is widely agreed upon by English-as-a-Second-Language professionals that all foreign ITAs after one year of studying English in the US (by taking ESL courses) should be ready to hold teaching duties for a course in their field in English.
6. If an ITA makes a low score of 35 or 40 on the SPEAK Test and the student complains that they don’t “test well” or that they were nervous during the test, they may be retested during that semester.
QUIZ FOR WORKSHOP

TRUE OR FALSE?

7. It is possible to actually “study” or “practice” for the SPEAK Test and therefore get a better score because one has “studied” for it.
QUIZ FOR WORKSHOP

TRUE OR FALSE?

8. A master's student has 5 year to complete an MS degree.
QUIZ FOR WORKSHOP

TRUE OR FALSE?

9. A master’s degree student on a 33-hour program can count 15 hours of PBS towards the degree.
TRUE OR FALSE?

10. Graduate students can get up to 5 approved leaves of absences per degree program.
XII. Theses and Dissertations

Erica L. Braman
Darren White

ETD Website: etd.ncsu.edu
Calendar: http://www2.acs.ncsu.edu/grad/calendar.htm
XIII. New Student Information System (SIS) Project Update

Rick Liston
Status Summary

• The project is currently on schedule for go-live as planned
• The initial go-live begin-date is August 2007
• Go-live will be accomplished using a transitional or phased approach

(1) For admission and registration in Spring 2008
Progress

• Achievements and progress to date
  – Broad functional/technical project team formed
  – Team work-space established
  – Project scope defined and detailed project plan created
  – Nearing completion prototyping five of six major software modules
  – Required reports, interfaces, data conversions and enhancements identified and work begun
Progress

• Things that made progress possible
  – Extensive cross-campus collaboration
  – Input provided from Advisory Team
  – Decision making by student administration directors
Attention Areas

- Challenges and opportunities
  - Combined campus community database
  - Time commitment required by functional administrative personnel for successful implementation
  - System performance requirements
Overall Student Administration Application
## Schedule

### Top high-level go-live dates

<table>
<thead>
<tr>
<th></th>
<th>08/06</th>
<th>01/07</th>
<th>04/07</th>
<th>08/07</th>
<th>10/07</th>
<th>12/07</th>
<th>01/08</th>
<th>02/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Structure</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources / Campus Community V8.9</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Records</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Advising</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Housing Phase 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Student Financials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Financial Aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Housing Phase 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Legacy Data Conversion</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
Schedule

Top high-level go-live phases

<table>
<thead>
<tr>
<th></th>
<th>08/06</th>
<th>01/07</th>
<th>04/07</th>
<th>08/07</th>
<th>10/07</th>
<th>12/07</th>
<th>01/08</th>
<th>02/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Structure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>08/07</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources / Campus Community V8.9</td>
<td>08/06</td>
<td></td>
<td></td>
<td></td>
<td>01/07</td>
<td>04/07</td>
<td>08/07</td>
<td></td>
</tr>
<tr>
<td>Admissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10/07</td>
<td>12/07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Records</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>08/07</td>
<td>10/07</td>
</tr>
<tr>
<td>Academic Advising</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12/07</td>
</tr>
<tr>
<td>Housing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>01/08</td>
</tr>
<tr>
<td>Student Financials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>01/08</td>
</tr>
<tr>
<td>Financial Aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legacy Data Conversion</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>02/08</td>
</tr>
</tbody>
</table>
## Schedule

### Top high-level go-live phases

<table>
<thead>
<tr>
<th></th>
<th>03/08</th>
<th>04/08</th>
<th>05/08</th>
<th>06/08</th>
<th>08/08</th>
<th>09/08</th>
<th>12/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Structure</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Resources / Campus Community V8.9</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Records</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Advising</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Financials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legacy Data Conversion</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Deliveries

Sneak Preview: Before & After

• Administrators
• Faculty
• Students
Deliveries

Administrators: Before
Administrators: After Deliveries
Administrators: After Deliveries

<table>
<thead>
<tr>
<th>Course ID:</th>
<th>010024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Institution</td>
<td>NC State University</td>
</tr>
<tr>
<td>Term:</td>
<td>2005 Fall Semester</td>
</tr>
<tr>
<td>Subject Area:</td>
<td>AGI</td>
</tr>
<tr>
<td>Catalog Nbr:</td>
<td>11</td>
</tr>
<tr>
<td>Course Offering Nbr:</td>
<td>1</td>
</tr>
<tr>
<td>Class Sections:</td>
<td></td>
</tr>
<tr>
<td>Session:</td>
<td>1</td>
</tr>
<tr>
<td>Class Section:</td>
<td>001</td>
</tr>
<tr>
<td>Component:</td>
<td>Lecture</td>
</tr>
<tr>
<td>Class Nbr:</td>
<td>1019</td>
</tr>
<tr>
<td>Event ID:</td>
<td>0000021836</td>
</tr>
</tbody>
</table>

**Meeting Pattern**

<table>
<thead>
<tr>
<th>Facility ID</th>
<th>Capacity</th>
<th>Pat</th>
<th>Mtg Start</th>
<th>Mtg End</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAN214</td>
<td>49</td>
<td>MW</td>
<td>3:00PM</td>
<td>4:15PM</td>
<td>☑</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Instructors For Meeting Pattern**

[Table with instructor details]

**Room Characteristics**

<table>
<thead>
<tr>
<th>Room Characteristic</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

---

8/3/2006
Administrators : After Deliveries
Student: Before Deliveries

### Spring Semester Totals
- **Semester GPA:** 4.000
- **Hours Passed:** 3
- **Hours Failed:** 0

### Major Totals
- **Curriculum:** LAH
- **College:** Humanities & Social Sciences
- **Major GPA:** 3.500
- **Grade Points:** 42.00
- **Hours:** 12

### Total GPA
- **Grade points:** 54.00
- **GPA hours (ABCD and F):** 15
- **Total hours passed:** 105
- **Total GPA (Grade Points/Credit Hours):**

### Search
Enter a course prefix, a course number or course level, and choose the appropriate radio button values to narrow your search.

### Fall 2006 Course Listing
Successful List - 19 minutes left as of this transaction

<table>
<thead>
<tr>
<th>Course</th>
<th>Section</th>
<th>Credit</th>
<th>Days</th>
<th>Time</th>
<th>Department</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>H I 447</td>
<td>001</td>
<td>3.00</td>
<td>T H</td>
<td>01:30P - 02:45P</td>
<td>HA 00123</td>
<td></td>
</tr>
<tr>
<td>ST 511</td>
<td>005</td>
<td>3.00</td>
<td>MWF</td>
<td>01:30P - 02:20P</td>
<td>WSC 00117</td>
<td></td>
</tr>
</tbody>
</table>

### Codes
- **ENG 101**
- **HI 207**
- **HI 210**
- **ENG 261**
- **ENG 266**
- **FLS 201**
- **PHI 205**
- **ANT 251**
- **EC 202**
- **GEO 300**
- **PS 201**

### Natural Sciences (College Req)
- **BIO 105**

---

8/3/2006

**THE GRADUATE SCHOOL @ NC STATE UNIVERSITY**
### Student: After

**NC State University**

#### My Info Menu
- My Enrollment
- My Finances
- My Personal Info
- My Academics
- My Degree Progress
- My Graduation
- My Transfer Credit
- My Admissions
- My Advertise
- My Financial Aid
- My Email/Calendar
- My Student Center

#### To Do List
- No To Do's

#### Holds
- No Holds

#### Enrollment Dates
- Open Enrollment Dates

#### My Advisor
- Program Advisor:
  - Ed Funkhauser: 919-652-0902
  - Lewis Taber
  - Details

#### Academics

**Enrollment**
- My Class Schedule
- Add a Class
- Drop a Class

**Academic History**
- Grades
- Degree Progress

#### My Finances

**My Account**
- Payment Profile

**Financial Aid**
- Need-Based Aid
- Work-Study
- Scholarships
- Other Financial Aid

#### My Personal Info

**Demographic Data**
- Gender
- Marital Status
- Emergency Contact Information

**User Preferences**
- Language
- CSS Color Scheme

#### Contact Information
- Home Mailing Address: 9752 Homemore Drive Hamilton, MN 56042
- Physical Address: None
- Local Phone: None
- Campus Email: edfunkhauser@ncsu.edu

---

**This Week's Schedule**

<table>
<thead>
<tr>
<th>Class</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADN 192-001</td>
<td>TBA Location: TBA</td>
</tr>
</tbody>
</table>

---

**Account Summary**
- Due Nov 0.00
- Future Due 1,596.75
- Currency used is US Dollar.

---

**Deliveries**
XIV. Program Assessment Update

Dr. Michael Carter
Program Assessment: How Are We Doing?

- 90 programs have posted assessment plans on Info Web
- 15 programs are still in the process of creating assessment plans
Program Assessment: 
Next Stage

- Collecting data
- Evaluating data
- Using data to make decisions for improving the program
- Reporting the results of the assessment
Program Assessment: Questions to Answer

• Collecting data: What is the evidence of the quality of the program?
• Evaluating data: Is the program meeting the expectations of the faculty? What areas of concern have emerged?
• Using data to make decisions for improving the program: What can be done to improve the program?
Reporting Results: Biennial Report

1. What outcomes were you scheduled to assess during the present biennial reporting period? What outcomes did you assess?
2. What data did you collect? Summarize your findings for these data.
3. What did you and your faculty learn about your program and/or your students from the analysis of the data? Are there any areas of concern that have emerged?
4. As a result of your assessment, what changes, if any, have you and your faculty implemented or considered implementing to address areas of concern? How will you measure the effectiveness of these changes?

5. What outcomes are you planning to assess for the upcoming biennial reporting period?
Any Questions?

Mike Carter
mike_carter@ncsu.edu
513-7234
XV. NRC - Assessment of Doctoral Programs

Dr. Duane K. Larick
Research Doctorate Programs
Board on Higher Education and Workforce

Revised 6/26/06

The National Research Council has launched its latest project to assess U.S. research doctorate programs. Like previous efforts in 1983 and 1995, the new study is designed to help universities improve the quality of these programs through benchmarking; provide potential students and the public with accessible, readily available information on doctoral programs nationwide; and enhance the nation's overall research capacity. Data will be available in late 2007. Data collection for the study will begin during the week of July 10, 2006. Learn more...

Financial support for the study was provided by the National Institutes of Health, the National Science Foundation, the Alfred P. Sloan Foundation, and the Andrew W. Mellon Foundation and approximately 200 participating universities. Further support is

View the Full Report
View the Press Summary (PDF)
View the Press Briefing PowerPoint

This report assesses the strength and weaknesses of the methodology used in a 1995 Academies report Research Doctorate Programs in the United States: Continuity and Change. (The data from the 1995 study are available online and also available on CD-ROM)
NRC Survey Taking Place THIS year

• Graduate School providing institutional leadership
• Support from UPA as needed
• Executive oversight from VCRGS
• Advisory committees established in the 4 Taxonomy “fields” as needed
  – Life Sciences; Physical & Mathematical Sciences & Engineering; Social & Behavioral Sciences; Arts & Humanities
• Collaboration with graduate programs
How do doctoral programs need to respond?

• Each program needs a primary contact for NRC communications - DGP
  – Review program questionnaire responses of Graduate College and complete remaining questions
  – Review faculty lists (late August)
  – Encourage faculty to participate in faculty questionnaires
  – Help verify faculty data???
  – Assist with student completion rate (in relevant units)
What is the survey format?

- Institutional questionnaire
- Program questionnaire
- Faculty questionnaire
- Student questionnaire
1. Institutional Questionnaire

To be completed by the Graduate School

- Health benefits
- Collective bargaining
- Completion data by race/ethnicity for broad fields:
  - Life Sciences
  - Physical sciences, mathematics & Engineering
  - Social sciences
  - Arts & humanities
2. Program Questionnaire

To be completed jointly by the Graduate School and each doctoral program

- Graduate School will complete pre-filled template and background information to help facilitate completion by programs
- Units return to Graduate School
- Due to NRC on December 15, 2006
Program Questionnaire: content

• Areas of research emphasis within a field
• Faculty list and demographics
• Doctoral students
  – Enrollment counts and demographics
  • Admission and new enrollments
  – Time to degree, completion and attrition
  – Funding/financial support levels and mechanisms
  – GRE scores
  – Support and services
• Postdocs—numbers and demographics (Fall 05 snapshot)
What are the fields identified for participation in the NRC survey?

• NRC taxonomy (handout)
• Proposed mapping NRC fields to NC State programs (handout)
  – Developed in Consultation with Advisory Committees
3. Faculty Questionnaire

• To be completed by faculty
  – NRC asks ALL graduate faculty in eligible fields to complete electronic surveys about their participation in graduate education
  – Surveys are due to NRC by December 15, 2006
  – NRC expects 75-80% response as a minimum
How do we identify faculty members for participation?

- List compiled in Graduate School utilizing NRC criteria
  - Core program faculty
  - New program faculty
  - Associated program faculty
Faculty Questionnaire: content

- Educational background
- Work/post-doctoral experience
- Names of doctoral students
- Awards and honors
- Grant and patent data
- Interdisciplinary research
- Curriculum vitae?
4. Student Questionnaire

To be completed by admitted-to candidacy students only, in a small number of fields

- New, pilot part of this year’s study
- Only for 5 fields: Chemical Engineering; Economics; English; Physics; Neuroscience/neurobiology
- Electronic survey
- Due December 15, 2006
Student Questionnaire: Content

• Perception of program experience and mentoring
• Research production
• Institutional and program resources
• Sources of financial support
• Post-graduation plans
Timeline

• See Handout
• Timeline
  – http://www7.nationalacademies.org/resdoc/study_timetable.html
Additional information

Links to NRC Web site:

• Home
  – http://www7.nationalacademies.org/resdoc/index.html

• Taxonomy
  – http://www7.nationalacademies.org/resdoc/Taxonomy.html

• Questionnaires
  – http://www7.nationalacademies.org/resdoc/Questionnaires.html
Refreshment break
20 minutes
XVII. CGS PhD Completion and Retention Study

Dr. Rebeca Rufty

http://www.phdcompletion.org/
XVIII. Profile Report Updates

Joseph Perez
Profile Report Updates

• Exit Survey Aggregated data now aggregated over four years (formerly three)
• Change implemented in definition of “Off-Campus Scholarly Activity”
• Time to Degree tables now show Median along with Mean (formerly Average), Min, and Max
Profile Report Updates

• Report menu with new, more streamlined look
• New printer-friendly report tables added
• New “easy on the eyes” color scheme for report tables
• All data for 2005-2006 (along with the new elements) will be published next week
Profile Report Updates

DEMONSTRATION

10-Year Profile Report

You may want to print out the Data Definitions sheet to use while accessing data in the profile.

Program:

Effective Semester:  
Ending Semester: n/a

Submit

Applicants 
MR Program
Submit

Submit

Other Data (Financial Support, Graduate Faculty, Comparison Programs)
Submit

Printer-Friendly Pages

Enrollment and Admissions
Submit

Degree-Related Data
Submit

Other Data (Financial, etc.)
Submit

Submit

Student Exit Survey Data
Submit
XIX. Conclusion & General Q&A

Dr. Duane K. Larick
Door Prizes

A special thanks to the Alumni Association; Apply Yourself; ARTS NC STATE – Visual and Performing Arts Programs; Balloons, Flowers & Gifts; Burning Coal Theatre Company; The Crafts Center; Fresh Market; Harris Teeter; NC State Athletics Department; NCSU Bookstores; Quail Ridge Bookstore; Seagrove Pottery; Sir Speedy Printing, and the University Theatre for their support.