Getting what you need through competent communication

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Today’s Goals

- Communication overview
- Defining competence
- Practicing competence
Communication

The exchange of messages (spoken, nonverbal, or written) in order to meet goals
With whom?

Advisor
Director of Graduate Program
Department/College Administration
Fellow Graduate Students
Faculty
Support Staff
Graduate School Staff
How and Where?

By Email

In the office

Phone calls

Casual conversations in the hall

At Department Events

Meetings

In Class
Competent Communication

Appropriate  Effective  Ethical
Competent Communication

Appropriate | Effective | Ethical

- To the person
- To the setting
- To the culture
Competent Communication

- Appropriate
- Effective
- Ethical

Presentation

Instrumental

Relational
Competent Communication

Appropriate  Effective  Ethical

Respectful

No harm
Practicing Competence

- Form a group with those around you
- Craft a competent way to respond to one of the given scenarios
Practicing Competence

- Your advisor wants to see you about your research progress but you have nothing new since the last meeting
- You believe you are being treated unfairly in a required course
- You want to change teaching assignments to gain more varied experience
Practicing Competence

- Which component of competence had the biggest influence on your decisions?
- How did your discipline affect the choices made?
- What are other possible choices for approaching the situation?