MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

January 31, 2013

MEMBERS PRESENT: Lynne Baker-Ward, Steven Clouse, Lance Fusarelli, Victoria Gallagher, George Hodge, Kathy Krawczyk, Alun Lloyd, Lian Lynch, Vernon Matzen, Sam Pardue, Doug Reeves, Holly Swart, Daniel Willits

OTHERS PRESENT: Karen Alarie

ABSENT: Mike Carter, William DeLuca, Myron Floyd, Bryan Hoynacke, Spencer Muse, William Oxenham, Art Rice, Rebeca Rufty, Michael Stoskopf

1. Approval of the minutes of the January 17, 2013 meeting of the Administrative Board of the Graduate School.

   The minutes of the January 17, 2013 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

   Dr. Hodge has is still working on the list of faculty teaching graduate courses who are not yet approved for the fall and spring semesters.

3. Enrollment Update

   Dr. Hodge reported that the report is available in business objects. The number of master applications has increased while the number of Ph.D. applicants has decreased.

4. Update on Recent University Graduate Student Association (UGSA) Activities

   No report was available.
5. **Operational Item**

SSC 620 memo to change credit hours – Approved

6. **New Course Actions**

MEA 415/515 – Climate Dynamics – Approved with revision

SW 518 – Child Welfare Seminar – Approved with revisions

ECE 551 – Smart Electric Power Distribution Systems – Approved with revisions

ECE 581 – Electric Power System Protection – Approved with revisions

7. **Outstanding Administrative Board Actions**

MB 585 – Tabled for discussion on professional development; awaiting revision and resubmission

CSC 561 – Tabled for removal of curricula tag, change effective date, revise learning outcomes, awaiting revision and resubmission

AEE 777 – Tabled for consultation with Leadership

8. **Discussion Items**

a. New Degree Review Process – on-going information regarding the process

   **Dr. Hodge reported that the Doctor of Design has been reviewed by the Deans Council. He’s been working with several departments on new programs and certificates.**

b. Option B Programs

   **Dr. Willits is still conducting a study to ensure that existing Option b programs meet the requirements.**

c. Courseleaf Courriculum (CIM)

   **There will be a kickoff meeting in February and several faculty, board members and college liaisons will be attending.**

d. Dual Degree Partnerships

   **Dr. Hodge announced that he will be presenting the new process for dual degree programs at the next board meeting. He worked with DASA to**
combine the forms for use by either undergraduate or graduate programs. These procedures meet SACS and Title Nine requirements.

9. **Next scheduled meeting**
   February 14, 2013
   10:00-12:00
   Scott Hall, Room 216