MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

March 20, 2014

MEMBERS PRESENT: Aaron Clark, Jo-Ann Cohen, Bill DeLuca, Myron Floyd, Victoria Gallagher, George Hodge, Michelle Johnson, Alun Lloyd, Lian Lynch, Tamah Morant, Matt Melillo, William Oxenham, Sam Pardue, Doug Reeves, Art Rice, Rebeca Rufty, Michael Stoskopf, Rebecca Swanson, Daniel Willits

OTHERS PRESENT: Karen Alarie, Jerrell Coggburn, Bill DeLuca (substituting for Lance Fusarelli), Craig Friend, Susanna Lee

ABSENT: Lynne Baker-Ward, Mike Carter, Lance Fusarelli, Lucian Lucia, David Ritchie, Vernon Matzen

1. Approval of the minutes of the February 27, 2014, meeting of the Administrative Board of the Graduate School.

   The minutes of the February 27, 2014, meeting of the Administrative Board of the Graduate School were approved.

2. Request for Extension of Time Limit for a Master of Public Administration Student

   The request for a Master of Public Administration student was approved for an extension to December 2014 for the completion of the degree.

3. Announcements

   Dean Rufty announced that the Student Senate passed a bill to promote the collection of sexual orientation and gender preference information on applications to NC State both at the undergraduate and graduate level. This will be added to the agenda as a discussion item at a future meeting.
4. **Update on Regulations**

   a. **Adding and Dropping Courses**  
      Proposal for a revision to REG2.20.02

      Ms. Johnson reported that this regulation will only be applicable to undergraduate students and will not affect graduate students at all.

   b. **Withdrawal from the University**  
      Proposal for revision to REG2.05.04

      Ms. Johnson reported that this regulation will only be applicable to undergraduate students and will not affect graduate students at all.

   c. **Approval of Study Abroad**  
      Proposal for a new REG2.XX.XX

      This new regulation is still under discussion.

5. **Enrollment Update**

   Applications are up 10% with still a larger number of master’s than Ph.D. applications. Reports are always available through Business Objects.

   Programs need to make decisions on accepting students. Enrollment is now open for the fall semester.

6. **Update on Recent University Graduate Student Association (UGSA) Activities**

   Mr. Melillo mentioned the large number of applications received for the Outstanding TA Awards Luncheon to be held on March 25 from 12:00-1:20 in the McKimmon Center.

   He also reported that the UGSA is partnering with The Graduate School on Wednesday, March 26 for the Annual NC State University Graduate Student Research Symposium held in the McKimmon Center.

7. **Memorandum of Agreement for a 3+X Program with NC State and National Tsing Hua University**

   This item was tabled by the college due to further in-house discussion.

8. **Establishing New Programs**

   **Graduate Minor in Genetic Engineering and Society**
Dr. Lloyd presented the minor for approval and indicated it would be interdisciplinary and started off an IGERT grant. The minor was approved.

**Accelerated Bachelor/Master Program in History**

Dr. Lee presented the ABM for approval. Suggestions from Board members included perhaps allowing students to apply before their senior year to give them extra time to complete the coursework and also before they begin looking for alternatives to graduate school. The ABM in History was approved.

9. **Change in Existing Programs**

**Minor in Statistics**

Dr. Lloyd presented the memo requesting that a new graduate two-course theory sequence be approved in place of graduate students taking the undergraduate sequence. The change to the Minor in Statistics was approved.

**Master in Education and Master of Science in Instructional Technology Title Change to Digital Learning & Teaching**

Dr. DeLuca presented the request for the title change to bring the M.Ed. and the M.S. in line with current trends. There was a brief discussion regarding a plan code addition to allow for student in the current Technology Education program to graduate with the old title. The title change to Digital Learning & Teaching was approved.

**Master of Science in Technology Education Change to a Thesis Optional, Mixed Option B**

Dr. DeLuca presented the proposal with a minor change that dealt with student projects to be moved to the appropriate place in the proposal. The change to a Thesis Optional, Mixed Option B was approved.

10. **Operational Items**

Memorandum for minor course actions for ECI 518, 519, 652, 718, and 719 – **Approved**
Memo for COM 650 – **Approved**
Memo for PSY 787 – **Approved**
Memo for HI 511, 514, 523, 546, 549, 550, 551, 553, 558, 562, 581, 583, and 584 – **Approved**
Memo for HI 534, 563, 589, 591, 593, 594, 596, 642, 885, 895 and 899 – **Approved**
Memo for MB 705 and 705L to BCH 710 and BCH 710L – **Approved**
HI 590 – **Approved**

11. **Course Actions**
From the February 27, 2014 Agenda

CSC 484/584 – Building Game Artificial Intelligence – Approved
FLS 554 – The Sixties in Latin America – Approved
HI 588 – Family Community History – Approved
HI 787 – African American Public History – Approved with revisions
HI 788 – Native American Public History – Approved with revisions
HI 791 – Research Seminar in Public History – Approved

New to the Agenda

HI 587/ANT 587 – Cultural Resource Management – Approved
HI 792 – Colloquium in History – Approved
HI 889 – Doctoral Dissertation Seminar – Approved with revisions
ENG 528 – Sociophonetics – Approved
FOR 531 – Wildland Fire Science – Approved
NE 401/501 – Reactor Analysis & Design – Tabled
NTR 410/510 – Maternal and Young Child Nutrition – Approved with revisions
PRT 510 – Active Recreation and Community Health – Approved with revisions

12. Outstanding Administrative Board Actions

13. Next scheduled meeting
April 10, 2014
10:00-12:00
Scott Hall, Room 216