MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

March 29, 2012


OTHERS PRESENT: Karen Alarie

ABSENT: Steven Clouse, Craig Friend, Bryan Hoynacke, Art Rice

1. Approval of the minutes of the March 15, 2012 meeting of the Administrative Board of the Graduate School.

The minutes of the March 15, 2012 meeting of the Administrative Board of the Graduate School were approved.

2. Announcements

Dr. Hodge announced that the summer and fall course lists have gone out for review and updating. The deadline to return the list is April 15th.

Dr. Rufty reported that Graduate Education Week went very well from the start with bowling to the TA Awards Luncheon and Symposium. Information about the week can be found at this link: http://www.ncsu.edu/grad/stories/gew2012.html

3. Enrollment Update

Applications are up about 3.7 percent. Fall enrollment data will become available soon.
4. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available.

5. **Operational Items**

ENG/FL 541 – Literary and Cultural Theory – title, scheduling – **Approved**

MAE 557 Memo – delete as prerequisite from courses – **Approved**

6. **Course Action**

ARC 535 – Experiments in Architecture Prototypes – **Tabled**

PO 406/506 – Physiological Aspects of Poultry Management – **Approved with revisions and one abstain**

PO 433/533 – Poultry Processing and Products – **Approved with one abstain**

7. **Discussion Items**

   a. Prelim Oral Examinations – should the language be clarified as to who can attend and who is to conduct the actual examination as is done for the final?

   The policy Dr. Willits constructed was reviewed positively by PAMS, Textiles, and Education. Education posed the question “what does University Community mean?” The answer was left to a later discussion.

   b. New Regulation: REG##: Parental Leave for Graduate Students

   Colleges were in support of the policy, but there were concerns regarding where the funds will come from for the support of non-federal grant supported students.

   c. Full-time GSSP students

   For the Fall 2012 semester, GSSP students who are full time according to the newly adopted rules but are taking less than the required number of GSSP hours must request an exception to be covered. Exceptions will be web-based in the fall of 2013. Classification as GSSP eligible when registered full time will not become automatic until fall 2013.

   d. Reduced Course Load (RCL) Request

   OIS has stiffened its requirements for Reduced Course Load in the final semester. Students must have scheduled a defense by the last date to drop a course without
a grade in a given semester. The requirement is to schedule (that will be checked by the Graduate School) not just estimated.

e. DE Charges will be tracked by program.

Starting in the fall of 2012, students will be charged tuition according to the program they are in, not the course they are taking. Students in an on-campus program who take DE courses in the fall may find large differences in their tuition bill. Those taking 9 hrs of on-campus courses and sign up for an additional 3 hrs of DE courses will not see an increase they way they have until now. The downside is that they will pay higher out-of-state rates than would be the case under DE. Students in a DE program will be charged DE rates regardless of the type course it is. These changes make it imperative that DE programs check to make sure their students are correctly classified. An out-of-state student mistakenly classified as an on-campus student will pay the on-campus out-of-state tuition rate.

8. Next scheduled meeting
April 12, 2012
10:00-12:00
Room 216, Scott Hall