MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

April 12, 2012


OTHERS PRESENT:  Karen Alarie

ABSENT:  Craig Friend, Lance Fusarelli, Victoria Gallagher, Bryan Hoynacke, Spencer Muse, Joseph Roise

1. Approval of the minutes of the March 29, 2012 meeting of the Administrative Board of the Graduate School.

   The minutes of the March 29, 2012 meeting of the Administrative Board of the Graduate School were approved with revision.

2. Announcements

   Dr. Hodge announced that a request to review summer and fall courses and the appropriate faculty has gone out. University Planning and Analysis is working on a credentialing system for the upcoming SACS Accreditation Review.

   Dr. Hodge indicated that the request for an agreement list by college has been sent out with an emphasis on getting organized for the SACS visit. Colleges might want to think about the renewal process and scrutinize each agreement for viability.
3. **Enrollment Update**

Applications are up about 3.7 percent. Fall enrollment is ongoing. Colleges can track both degree seeking and certificate students.

4. **Update on Recent University Graduate Student Association (UGSA) Activities**

No report was available.

5. **Operational Items**

MAC Memo to change drop ACC 511, ACC 525, and ACC 551 – **Approved**

SSC 551 Memo to change prerequisites – **Approved**

VMC 927 – Introduction to Companion Animal Behavior – credit hours, description – **Approved**

6. **Course Action**

ANS/NTR 561 – Equine Nutrition – **Approved with revision**

7. **Discussion Items**

   a. Prelim Oral Examinations – should the language be clarified as to who can attend and who is to conduct the actual examination as is done for the final?

      The policy was voted on and approved.

   b. New Regulation: REG##: Parental Leave for Graduate Students

      Board members were in favor of the changes made in the regulation, but asked that the wording be changed to indicate that funding isn’t necessarily guaranteed. Approved

   c. Dr. Hodge indicated that the Atlantis program which was on the February 23, 2012 agenda and tabled has been worked out. Students will continue to be required to take the 18 credit hours. New Students will be advised to take 18 credit hours of letter graded courses.

8. **Next scheduled meeting**

   April 26, 2012
   10:00-12:00
   Room 216, Scott Hall