
OTHERS PRESENT: Karen Alarie, Steve Allen, Bill DeLuca (substituting for Lance Fusarelli), Hugh Devine, David Fiala, Paul Fyfe, Adrianna Kirkman, Webster West

ABSENT: Mike Carter, Lance Fusarelli, Lucian Lucia, William Oxenham

1. Approval of the minutes of the April 10, 2014, meeting of the Administrative Board of the Graduate School.

   The minutes of the April 10, 2014, meeting of the Administrative Board of the Graduate School were approved.

2. Approval of the Awarding of Graduate Degrees for the Spring (May 10, 2014) Commencement

   (A motion was made, seconded and passed to approve the awarding of graduate degrees at the May 10th Commencement to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees.)

3. Announcements

   Dean Rufty announced the Council of Deans discussed another two percent budget cut by the State and that there is already a faculty salary compression and inversion. There is a concern that NC State faculty are underpaid.
4. **Enrollment Update**

Dr. Hodge reported that applications are up, and a concern was voiced that some programs are holding up enrollments for new students for various reasons. There was a consensus among the board members that enrollments should never be held up. Reports are always available through Business Objects.

5. **Update on Recent University Graduate Student Association (UGSA) Activities**

Mr. Melillo announced that UGSA is partnering with the Dissertation Institute for a one-week intensive boot camp to help doctoral students in the writing stage of their dissertation.

By a raise of hands, Mr. Melillo polled departments to see if graduate students in their department level graduate student association (GSA) could participate and vote in various meetings. In general, most departments don’t allow student voting.

Mr. Fiala reported that he is continuing UGSA’s initiative to prevent the cutting of library journals and help to find emergency funding to keep Hunt and Hill Libraries open 24 hours.

6. **Operational Items**

- AEC 630 Memo – **Approved**
- VMC 923 – Research in Zoological Health – **Approved**

7. **New Programs**

**Statistics**

Proposal for the Graduate Certificate in Applied Statistics and Data Management (on-campus and distance education)

Proposal for the Graduate Certificate in Statistics Education (on-campus and distance education)

Dr. Webster presented these proposals together and the questions revolved around education enrollment. – **Approved**

**English**

Proposal Graduate Certificate in Digital Humanities (on-campus only)

Paul Fyte presented the proposal. Questions centered on courses and how they apply and the institutional quality of the courses. – **Approved**
Management

Proposal for the Ph.D. in Management – Appendix A (Request for Authorization to Plan A New Degree Program)

Dr. Allen presented the proposal. The proposal will be taken back to the colleges for review and voted on at the next meeting.

Geospatial Information Systems

Proposal for the Ph.D. in Geospatial Analytics – Appendix A (Request for Authorization to Plan A New Degree Program)

Dr. Devine presented the proposal. The proposal will be taken back to the colleges for review and voted on at the next meeting.

8. Course Actions

From April 10, 2014

MSE 565 – Introduction to Nanomaterials – Approved with revisions

New to the Agenda

FIM 548 – Monte Carlo Methods for Financial Math – Approved with Revisions
FIM 549 – Financial Risk Analysis – Approved with revisions
MB 578 – Microbial Genetics & Genomics – Approved with revisions

9. Discussion items

a. Classifying various three-year degree combinations for admission to master and Ph.D. programs

Dr. Willits handed out a matrix charting the typical degree combinations in regard to international applicants. After discussion on classifying these various degrees within our system, board members will review this with their respective colleges. Dr. Willits will send out an email outlining the specifics for continued discussion of this issue at the next meeting.

10. Next scheduled meeting

May 8, 2014
10:00-12:00
Scott Hall, Room 216