MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

April 26, 2012


OTHERS PRESENT: Karen Alarie, Ellen McIntyre, Halla Spires, Ellen Vasu, Richard Venditti

ABSENT: Bryan Hoynacke, Lian Lynch, Spencer Muse, Michael Stoskopf

1. Approval of the minutes of the April 12, 2012 meeting of the Administrative Board of the Graduate School.

   The minutes of the March 29, 2012 meeting of the Administrative Board of the Graduate School were approved.

2. Approval of the Awarding of Graduate Degrees for the Spring (May 12, 2012) Commencement

   (A motion was made, seconded and passed that the Board approved the awarding of graduate degrees at the May 12 Commencement to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees.)

3. Announcements

   Dr. Hodge announced that there is continuing review of summer and fall courses and the appropriate faculty.

4. Enrollment Update
Fall enrollment is ongoing.

5. **Update on Recent University Graduate Student Association (UGSA) Activities**

   No report was available.

6. **Request for Professional Science Master’s (PSM) Affiliation followed by PSM Designation on Student Transcript**

   **Web Pages Added to the Graduate School Website**

   Dr. Hodge reported that the memo is a draft and will be revised once we have college and program verification for each PSM. He asked the board to review the webpage additions and changes and to bring back any comments or questions.

7. **New Programs**

   Proposal for the Master of Education and Master of Science in Elementary Education – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)

   Dr. Ellen McIntyre presented the program to the board. Discussion centered around the distance education nature of the degree and how the changes to student billing will affect students. There were some revisions that were suggested and Dr. McIntyre will revise the proposal to be presented at the next board meeting.

   Proposal for the Master of Technology Education – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)

   Dr. William DeLuca presented the program to the board. Board members will present to their respective colleges and vote at the next meeting.

   Proposal for the Master of Education and the Master of Science in Curriculum Instruction (New Literacies and Global Learning concentration) – Appendix F & G (Notification of Intent to Plan a New Distance Education Degree Program and Request for Authorization to Establish a New Distance Education Degree Program)

   Dr. Halla Spires presented the proposal to the board. Discussion centered around the distance education nature of the degree and how the changes to student billing will affect students. There were some revisions that were suggested and Dr. Spires will revise the proposal.
8. **New Certificate**

Proposal for the Graduate Certificate in Elementary Mathematics Education

Dr. Ellen McIntyre presented the proposal to the board. Discussion centered around the number of credits hours required and the distance education nature of the degree.

9. **New PSM Concentration**

Proposal for the PSM Concentration in the Master of Science in Computer Networking

Dr. Dick Keltie presented the proposal to the board. The proposal was approved.

10. **Operational Items**

   TT 551 – Advanced Woven Fabric Design – memo to change prerequisites – **Approved**
   VMC 922 – Veterinary Acupuncture in China – new course – **Approved**
   VMC 933 – Theriogenology – content, prefix/number – **Approved**
   VMP 914 – Veterinary Bacteriology – drop – **Approved**
   VMP 921 – Problem Solving for Cases in Infectious Diseases and Immunology I – new course – **Approved**
   VMP 924 – Veterinary Virology – drop – **Approved**
   VMP 925 – Veterinary Immunology – drop – **Approved**
   VMP 932 – Veterinary Parasitology – drop – **Approved**

11. **Course Action**

   ARC 535 – Experiments in Architecture Prototypes – **Approved with revision**
   CSC 561 – Computer Graphics – **Withdrawn**
   WPS 501 – Research Methods – **Tabled**
   WPS 701 – Research Methods – **Tabled**

12. **Next scheduled meeting**

    May 10, 2012  
    10:00-12:00  
    Room 216, Scott Hall