MINUTES OF THE MEETING OF THE ADMINISTRATIVE BOARD OF THE GRADUATE SCHOOL

May 9, 2013


OTHERS PRESENT: Karen Alarie, Rebecca Swanson

ABSENT: Mike Carter, Faculty Senate Representative, Myron Floyd, Bryan Hoynacke

1. Approval of the minutes of the April 25, 2013 meeting of the Administrative Board of the Graduate School.

   The minutes of the April 25, 2013 meeting of the Administrative Board of the Graduate School were approved.

2. Approval of the Awarding of Graduate Degrees for the Spring (May 11, 2013) Commencement

   A motion was made, seconded and passed that the Board approve the awarding of graduate degrees at the May 11 Commencement to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees.

3. Announcements

   Dr. Rufty thanked the members on the board whose terms are ending: Steve Clouse (CALS), Bill DeLuca (Education), Kathy Krawczyk (Management) and reminded members in appointed positions that new appointments were needed to continue. Appointed positions where a member took over a previous member's
term: Sam Pardue (CALS) for Ken Esbenshade, Spencer Muse (PAMS) for JoAnn Cohen, Doug Reeves (Engineering) for Dick Keltie. She asked that these members inform the Graduate School if they were going to continue in the role. Sam Pardue indicated he would like to be appointed. Art Rice took over the previous member’s term, but indicated he will remain on the board. It was noted that Rebecca Swanson will be joining the Administrative Board as a member.

Dr. Hodge announced there would be a May 30, 2013 meeting to review course and program actions not covered in the May 9, 2013 meeting and to consider discussion items.

Dr. Rufty reported the following announcements that were proposed at the Dean’s Council:

- The Professional Science Masters in Forensic Science was approved with the possibility of a Ph.D. in the future. It will be the first Ph.D. in Forensic Science.

- GSSP health insurance premiums will go up 13.6%. There was a discussion on how to cover the cost. The Provost has agreed to an additional $300K. PI’s will have to come up with an additional $300K.

- The Dean’s reviewed a proposal to increase out-of-state tuition.

4. Enrollment Update

Dr. Hodge reported that the application/admissions report for Fall 2013 is available in business objects.

5. Update on Recent University Graduate Student Association (UGSA) Activities

UGSA President, Bryan Hoyanke sent via email the UGSA Meeting Minutes and Nominations and the NCSU Graduate Student Newsletter, PawPrints. These were emailed to Board Members.

6. Memorandum of Agreement for 3+X Program with Materials Science and Engineering - This agreement was tabled due to numerous revisions that were required.

7. New Certificates
Graduate Certificate in Nanobiotechnology (Revised) - Approved with revision

8. New Option B
Proposal for Changing Non-Thesis Graduate Degree Program Requirements to Option B – Master of Genetics - Approved
9. **New Programs**
Proposal for the Doctor of Design – Appendix A & F (Request for Authorization to Plan a New Degree Program and Notification of Intent to Plan a New Distance Education Degree Program) (Revised) – **Approved with revision with 1 abstention**

10. **Operational Items**
VMC 920 – Subtropical Zoology and Medicine in Bermuda – new course – **Approved**
VMC 930 – Clinical Rotation – new course – **Approved**
VMP 970 – Ruminant Health Management I – new course – **Approved**
ENG 584 – Minor Course Action Memo – repeat for credit – **Approved**
BIO 586 and 587 – scheduling, titles – **Approved**
ECI 511 and 513 – titles, descriptions – **Approved**

11. **New Course Actions**

   MB 585 – Industry Case Studies in Microbial Biotechnology – **Approved with revision**
   BCH 560 – Molecular Biology for Teachers – **Approved with revision**
   ECE 584 – Electric Power Engineering Practicum II – **Approved with revision**
   BCH 760 – Protein Crystallography and Macromolecular Modeling – **Approved with revision**

12. **Next scheduled meeting**
May 30, 2013
10:00-2:00
Scott Hall, Room 216