Administrative Board of the Graduate School
Thursday, March 19, 2015
Room 216, Scott Hall

Members present: Mohamed Bourham, Aaron Clark, Jo-Ann Cohen, Maureen Grasso, Alun Lloyd, Brittany Mastrangelo, Sam Pardue, Michael Stoskopf, Ellen Vasu, Deanna Dannels, David Fiala, William Oxenham, Doug Reeves, Art Rice, and David Ritchie.

Others present: Sharlene O’Neil, Aixa Morales-Diaz, Darren White, Steve Allen, Melissa Williford


Dean Grasso called the meeting to order at 10:00 a.m.

I. Approval of minutes
Minutes of the February 12, 2015, meeting of the Administrative Board of the Graduate School were approved.

II. Administrative Board Action Items

A. Program Action
   a. At the request of the Department of Philosophy and Religious Studies, a proposal to discontinue the minor in Life Science Ethics passed.

A motion was made, seconded and passed to consider the following operational items as a consent agenda. Item b was pulled out for further consideration. A motion to approve a and b was approved.

B. Operational Items
   a. At the request of the Department of Business Management, a proposal to drop MBA 561 – Marketing Analytics. Approved

   b. At the request of the Department of Psychology, a proposal to revise course PSY 764 – Industrial Psychology- Approved with revision to include statement expanding the course Moodle reference.

   c. At the request of the Department of Molecular Biomedical Sciences, a proposal to revise VMB 914 – History and Cytology. Approved

C. Course Action
   a. At the request of the Department of Architecture, a proposal to create ARC 520 – Sustainable Architecture (presented by Dr. Art Rice) passed with a minor revision for a typo in the syllabus.
A motion was made, seconded and passed to consider items b through f as a consent agenda. The motion to approve all five passed.

b. At the request of the Department of Architecture, a proposal to create ARC 522 – Building Energy Efficiency & Renewable Energy (presented by Dr. Art Rice)

c. At the request of the Department of Architecture, a proposal to create ARC 523 – Building Energy Modeling and Simulation (presented by Dr. Art Rice)

d. At the request of the Department of Architecture, a proposal to create ARC 524 – Building Energy Optimization (presented by Dr. Art Rice)

e. At the request of the Department of Architecture, a proposal to create ARC 536 – Materials for Design (presented by Dr. Art Rice)

f. At the request of the Department of Architecture, a proposal to create ARC 572 – Regional Infrastructures (presented by Dr. Art Rice)

g. At the request of the Department of Fisheries, Wildlife, and Conservation Biology, a proposal to create FW 544 – Mammalogy (presented by Dr. Joseph Roise) passed

h. At the request of the Department of Molecular Biomedical Sciences, a proposal to create VMB 932 – Veterinary Medical Decision Making (presented by Dr. Michael Stoskopf) passed

i. At the request of the Department of Molecular Biomedical Sciences, a proposal to create VMB 936 – Introduction to Radiology (presented by Dr. Michael Stoskopf) passed

j. At the request of the Department of Business Management, a proposal to create MBA 518 – Enterprise Risk Management (presented by Dr. Steve Allen) passed

k. At the request of the Department of Business Management, a proposal to create MBA 519 – Enterprise Risk Management Practicum (presented by Dr. Steve Allen) passed

III. Information Items
A. Update on Recent University Graduate Student Association (UGSA) Activities – David Fiala

UGSA approved the budget for next academic year with an increase in rebate amount for the departments and increase in the orientation social budget. New officers will be elected at the end of March.

Outstanding Teaching Assistants Awards Ceremony will be held on Tuesday, March 24, 2015 in the McKimmon Center as part of Graduate Education Week.

UGSA is sponsoring a leadership meeting next month with Dr. Melissa Bostrom from Duke University as the speaker, and are also planning a leadership retreat in August 2015.
Mr. Fiala reported on plans to open a graduate student counseling center on Centennial Campus.

Mr. Fiala thanked the members of the Board for all the support during his tenure as President. He will defend his dissertation next month and move to California.

B. Dean’s Remarks

Dean Grasso announced that the Conference of Southern Graduate Schools honored Dr. Audrey Jaeger at the New Orleans Annual Meeting with the 2015 Outstanding Mentor Award.

Dean Grasso encouraged all Board members to recognize and show appreciation to their students as we celebrate NC State’s Graduate Education Week from March 23-27, 2015. She also mentioned and highlighted the upcoming 10th Annual Graduate Research Symposium on March 25 in McKimmon Center where over 200 posters will be presented representing research being conducted in 64 graduate programs. The primary goal of the symposium is to showcase the outstanding quality and diversity of graduate research at NC State.

Dean Grasso reported on the status of the Graduate School restructuring plans. She has been interviewing for the Senior Associate Dean and Director of Communication positions and is getting close to making decisions.

Dean Grasso is part of the Search Committee conducting interviews to hire the Vice Chancellor for Research and had been conducting airport interviews. She encourages ABGS members to participate in the process once candidates come for campus visits.

Dean Grasso and Dr. Mike Carter will travel to Oxford, England next week for a mentoring presentation at the International Conference on Developments in Doctoral Education and Training.

Dean Grasso congratulated David Fiala on his upcoming dissertation defense and thanked him for his good work representing the UGSA at the ABGS meetings this past year.

The meeting adjourned at 10:40am

IV. Next scheduled meeting
April 9, 2015
10:00-12:00
Scott Hall, Room 216