Breakout 3: Evaluators: Business Meeting and Update

NSF Program Briefing

2015 NSF I/UCRC Annual Meeting
Agenda Items:
1) Thank you
2) NSF expectations
3) FY15 snapshot
4) Evaluator Program “Business”
At a bare minimum, the evaluator is expected to:

1) Attend semi-annual evaluators' meetings (typically in January and June);

2) Attend semi-annual Industrial Advisory Board meetings; (if unable to attend an IAB meeting, please find a substitute evaluator) Lead and/or assist in the implementation of the LIFE feedback process. (Note: Phase III evaluators may elect to attend only one IAB meeting per year.)

3) Prepare an "Evaluator's Report," with cover sheet when a new Center is born and provide an annual narrative summary of significant Center developments for submission to NCSU and your Center Director; this must include an attempt to document Center success case study and/or economic impact assessment (See “Identifying and Documenting IUCRC Center Success Stories and Economic Impacts”).

4) Complete Semi-Annual Meeting Best Practice Checklist (word, & PDF versions) at each IAB meeting and attach to Annual Evaluator's Report for each I/UCRC.

5) Administer "process/outcome" questionnaires to faculty, and Industrial Advisory Board Members annually;

6) Prepare an annual report based on the process/outcome questionnaire data for your Center and submit to your Center Director;

7) Forward process outcome questionnaire data to the evaluation team at NCSU;

8) Provide information and feedback to NSF; and

9) Provide information and feedback to your Center Director.
As a reminder
Membership Requirements

• Single university center must have a minimum of $400,000 annually in membership fees with a minimum of eight full members.

• A multi-university Phase I center must have:
  a minimum of $300,000 annually in membership fees AND a minimum of six full members
  AND each site in the center must have:
  a minimum of $150,000 annually in membership fees
  AND a minimum of three full members.

For the first year of operation $150k must be all IN CASH. However, in-kind contributions (with NSF’s approval) may be allowed totally to no more than one full membership fee.
IUCRC Memberships

In Cash
Check to center/sites or via MIPR or IAA

In Kind
First year: Phase I totaling to no more than one full membership fee (with NSF’s approval)

Subsequent years/Phases: all in-kind contributions must be approved by the IAB

A member can buy more than two memberships but have the voting power equivalent to two memberships.

A member or multiple members can invest additional funding to accelerate center’s projects.
IUCRC Eligible Members

Private or public sector organizations:
- Private companies of any size
- Local, State, Federal agencies
- Trade organizations or associations (must sign addendum for Associations and Institutes)

Distinct entities/organization within the same company/agency count as individual members and buy individual memberships (example: GM Chrysler and GM Buick; Army Research Office and Army Weapons and Materials)
Quiz: right or wrong?

You can only count a maximum of two memberships toward your minimum requirement

With 50k membership and 2 universities, it is not necessary to have 6 different members, 3 members with 2 memberships each would be acceptable

Company A buys 50k in membership fee at each site of a center, this counts as ONE full member towards NSF minimum membership requirement, but company has TWO votes.

Company A Division X buys 50k in membership fee at one site, and Company A Division Y buys 50k in membership fee at the same or at another center site, this counts as TWO full members towards NSF minimum membership requirement.

Always delegate NSF to answer to these questions as well as questions related to NSF policies, submissions, supplements, etc
SRO Membership Certification New Form

This is editable – you can add columns if in NCE, or if you are certifying for all sites and needs to indicate which site, and you can remove the instructions, but you must provide the information requested.
Need your help with the following issues

1. Along with your Semi-Annual Meeting Best Practice Checklist, email us the updated cover sheet of the “Evaluators Report” after each IAB meeting.

2. Ensure that each center has active website and it is being updated periodically.

3. Check with the center admin and director that all the presentation material is posted in the secure section at least 3 days before the IAB meeting. Inform us if there is resistance in doing so from the center.

4. Before the planning meeting, a good website and brochure must be developed.
Critical mass at meetings

Make sure that center ensures the critical number of members in order to make meeting meaningful.

Multi-institution centers with only 3-5 potential members at planning meeting, below the minimum membership requirement Phase, absence of one site is no worth anyone time (and money) and might be counterproductive.

Stay on top of the PIs and if you sense this will happen inform NSF immediately.

Travel budget is coming out of Program Budget!
Scheduling Your I/UCRC Meetings

1. Access the I/UCRC Public Calendar to determine if your preferred dates are available
2. Contact Kevin Simmons to confirm NSF availability and contact your evaluator
3. If your dates are confirmed, schedule your meeting

Please try to schedule your meeting immediately prior or after another meeting in the same town or State.

NSF is going Virtual!

Travel budget is coming out of Program Budget!

Innovation through Partnerships
Where we are and FY15 snapshot

FY14:
Active and in NCE:
52 ENG Centers 25 CISE Centers
17 ENG planning 2 CISE planning

Ending (as of now, an handful are in trouble):
ENG: 5 ending and in NCE (CNDE Shelly, CDADIC Scott, CAVE Davis, PSERC Doering, CBERD Gray) + at least two in big trouble

FY15:
First round:
ENG: received 60 proposals or 29 projects – anticipates funding about 25% which will require just two evaluators
CISE: anticipates the need for three evaluators
Evaluator Program “Business”

1) Numbers and recruiting strategy
   Other items......