UNIVERSITY AFFAIRS COMMITTEE
NORTH CAROLINA STATE UNIVERSITY
February 21, 2013

BOARD OF TRUSTEES
NORTH CAROLINA STATE UNIVERSITY
AGENDA

University Affairs Committee
2:45 p.m. – 4:15 p.m. February 21, 2013
Winslow Hall Conference Room
Norris Tolson, Chair
Members: Ben Jenkins, Bob Mattocks, Jim Owens, Andy Walsh and Susan Ward

CALL TO ORDER
Norris Tolson, Committee Chair

ROLL CALL

READING OF STATE GOVERNMENT ETHICS ACT CONFLICT OF INTEREST STATEMENT

1. AGENDA
   A. Approval of November 15, 2012 Minutes 7.1A
   B. Approval of November 28, 2012 Minutes 7.1B

2. DISCUSSION ITEMS (No action necessary)
   A. Fall Graduation Report 7.2A
      Statistics of Fall Graduation, 2012 will be presented.
      Presenter: Dr. Louis Hunt, University Registrar and Vice Provost for Enrollment Management and Services
   B. Annual Report on Intercollegiate Athletics and Academic Progress Rate Update 7.2B
      The 2012 Intercollegiate Athletics Report is a UNC General Administration report that responds to scholarship student-athlete reports published by the NCAA, provides additional academic information for all recruited student athletes, and information on university processes for monitoring academic performance of student-athletes. This presentation will also include an overview on academics relative to athletes and the Academic Progress Rate.
      Presenter: Ms. Carrie Leger, Director of Academic Support Program for Student-Athletes/Associate AD for Academics

3. REQUESTED ACTION
   ✓ A. Revisions to Appointment, Reappointment, Promotion and Permanent Tenure Policy (POL 05.20.01) 7.3A
      Reason for Revisions: (1) To reflect the formation of the Division of Academic and Student Affairs (DASA) as the academic home for the departments of Music and Health and Exercise Studies; to specify that faculty in these departments can function as a DVF for appointment and promotion decisions; and to specify that DASA will have a Division Promotion Committee for promotion decisions comparable to a College RPT Committee (Sections 6.2.2, 7.2.1.1 and 7.2.2).
      (2) To introduce more specific procedures for initial appointment, reappointment, promotion and tenure for faculty hired in joint or interdisciplinary appointments (Sections 6.2.3, 6.3, 6.4, 6.6, 7.2 and 7.3).
B. Request to Change Degree Program Title: Change Master’s in Agricultural Education to Master’s in Agricultural and Extension Education

C. Requests for Degree Program Discontinuations
   a. Master and Master of Science in Extension Education
   b. Associate of Applied Sciences in Pest Management Technology

D. Department of Athletics Football Bonus Structure
   Presenter: Ms. Deborah Yow, Director of Athletics
   Rationale: Needs approval per Non-Salary and Deferred Compensation Policy 05.15.03.

4. INFORMATIONAL REPORTS

A. May, 2013 Commencement Speaker
   Presenter: W. Randolph Woodson, Chancellor

B. Student Body President Report
   Presenter: Andy Walsh, Student Body President

C. Provost Update
   Activities in Academic Affairs since the November 15, 2012 Board Meeting
   a. Undergraduate Certificate in Microbiology
   b. Certificate Title Change: Graduate Certificate in Agricultural Education to Graduate Certificate in Agricultural and Extension Education
   c. Reappointment, Promotion and Tenure Process Update
   d. Strategic Initiatives Update

5. PERSONNEL MATTERS AND HONORARY AWARDS*

Executive Summary of All Personnel Actions Requiring Approval

A. To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

B. To establish or to instruct the staff or agent concerning the amount of compensation and other material terms of an employment contract or proposed employment contract.

C. To prevent the premature disclosure of an honorary award or scholarship.

6. ADJOURN

* Discussed in Closed Session
✓ Requires Full Board Approval
The University Affairs Committee of the Board of Trustees of North Carolina State University met November 15, 2012 at 2:45 p.m. in the Winslow Hall Conference Room.

Members Present: Norris Tolson, Committee Chair
Bob Mattocks
Jim Owens
Andy Walsh
Susan Ward

Others Present: Randy Woodson  Kevin Howell
Warwick Arden  Amy Jinnette
Brad Bohlander  Hans Kellner
Betsy Brown  Sarah Lannom
Barbara Carroll  Duane Larick
Susan Colby  Marielle Pocan
Eileen Goldgeier  Becky Rufty
Ryan Hancock  Dan Solomon
Cecile Hinson  PJ Teal

Chair Tolson called the meeting to order. A quorum was present.

He reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the University Affairs Committee at this meeting. Hearing none, Chair Tolson proceeded with the Committee agenda.

A motion was made by Mr. Owens and seconded by Mr. Mattocks to approve minutes from the open and closed sessions of the September 20, 2012 meeting as distributed. The motion carried.

Provost Arden presented three distance education degree program proposals from the College of Education, for which on-campus programs already exist. They included the Master of Education in Technology Education (Delivery mode: Internet); the Master of Education and Master of Science in Elementary Education (Proposed Delivery site: West Johnston High School); and the Master of Education and Master of Science in Curriculum and Instruction with a concentration in New Literacies and Global Learning (Delivery mode: 50% on-line and 50% face to face). By creating distance education versions of these degrees, access will be extended to working educators, particularly those teachers in rural locations. Mr. Walsh moved to recommend the new distance education degree programs to the full board for approval. Ms. Ward seconded the motion. The motion carried.

The committee received an update on Faculty Senate activities from Chair of the Faculty, Dr. Hans Kellner. The General Faculty Meeting was held in October with the theme of faculty well-being in the absence of financial incentives. Issues brought forth included childcare concerns, the ongoing work toward a campus ombuds, and a fund for scholarships to the University for faculty spouses and children. In September, the UNC Faculty Assembly met with President Tom Ross and Board of
Governors Chair Peter Hans to discuss the Board of Governors system-wide Strategic Planning process. The Assembly noted that only one faculty member from the system was included in the process and subsequently wrote and passed a resolution calling for more faculty representation. A faculty group has been created with representation from each campus. The Assembly was asked by President Ross to help him gather information on the uses of Distance Education throughout the system. Recent visitors at Faculty Senate meetings include Jan Boxill, Faculty Chair at UNC-Chapel Hill and Carrie Leger, Director of Academic Support Program for Student Athletes/Associate Athletics Director for Academics. The Faculty Senate has had one reading on a Resolution of Ombuds, which has been a discussion topic for many years.

Chancellor Woodson informed the committee that Susan Colby, Chair of the Staff Senate, has been elected Chair-elect of the UNC Staff Assembly. Her duties begin now and she will assume the Chair seat in October 2013 through October 2015. Chair Tolson recognized Ms. Colby to report on recent Staff Senate activities. Ms. Colby noted that the Staff Senate is collaborating with many university organizations to help make NC State a “best place to work” by offering low-to-no cost educational opportunities and service activities. One such collaboration involves working with ROTC, the Union Activities Board and University Recreation to identify and celebrate students, staff and faculty who are veterans on campus. Ms. Colby thanked Chancellor Woodson, Provost Arden and Vice Chancellor Jeffler for the inclusion they give to staff on campus committees; she thanked Faculty Chair Hans Kellner and Faculty Chair-Elect David Zonderman for including staff in the Ombuds discussion; and Dr. Roby Sawyers, Secretary of the Faculty, for including staff in the discussions about scholarships for the children of NC State faculty and staff.

In the Provost’s update, the committee received notifications and updates on several items, including the College of Sciences implementation, the Chancellor’s Faculty Excellence Program, the University Faculty Scholars Program and leadership and program reviews within the Office of the Provost units.

The implementation of the College of Sciences (COS) remains on schedule for July 1, 2013. Provost Arden provided an update on which academic programs will be transitioning to the new college and how many FTEs will be transferred from the College of Agriculture and Life Sciences (CALS) to COS. Thirty-percent of the CALS academic budget will be transferred to COS and the Provost will provide additional funds from Provost’s Reserves to replace the agriculture research and extension funds (which will remain in CALS) that provided salary and benefit support for some personnel going to COS. Overall, the funds per student credit hour will be improved for both colleges.

The inaugural class of 24 scholars has been selected for the University Faculty Scholars Program which is designed to recognize and reward emerging academic leaders among our faculty. The selected scholars represent all 10 colleges and will, for a five-year period, carry the title University Faculty Scholar and receive a $10,000 annual supplement, which may be used for supplemental salary or programmatic support.

The Chancellor’s Faculty Excellence Program will allow for the hiring of 38 new faculty in 12 cluster areas. Searches are underway for all 12 clusters, with most hires to be on campus by Fall 2013.

Finally, Provost Arden notified the committee that a comprehensive leadership and program review is scheduled to occur this academic year to review the Office for Institutional Equity and Diversity. He further noted that the leadership reviews conducted last year in the Offices of International Affairs, Distance Education and Learning Technology Applications (DELTA), and the Libraries were all positive. He provided a description of the review process.

A motion was made by Mr. Owens to go into closed session to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee according to North Carolina General Statute, Section 143-318.11(a)(6), to establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract according to North Carolina General Statute, Section 143-
318.11(a)(5), and to prevent the premature disclosure of an honorary award or scholarship according to North Carolina General Statute, Section 143-318.11(a)(2). Mr. Mattocks seconded the motion. The motion carried.

After coming out of closed session, Chair Tolson announced the meeting in open session.

Mr. Owens made a motion, seconded by Mr. Walsh, to approve the personnel actions discussed in Closed Session related to conferral of tenure to four new faculty members, approval of two appointments to distinguished professorships supported by the Distinguished Professorship Endowment Trust Fund, a new employment agreement for the Director of Athletics, and a salary increase request for a Tier I SAAO employee. The motion carried.

With no further business, Chair Tolson announced the meeting adjourned at 4:00 p.m.

Norris Tolson, Chair
The University Affairs Committee of the Board of Trustees of North Carolina State University held an emergency meeting via teleconference at 4:30 p.m. November 28, 2012. The call originated from the Chancellor’s Conference Room, Holladay Hall.

Members Present: Norris Tolson, Committee Chair
Ben Jenkins
Bob Mattocks
Jim Owens
Andy Walsh
Barbara Mulkey, Board Chair

Other Trustees Present: Jimmy Clark
Jack Cozort
Lawrence Davenport
Randy Ramsey

Others Present: Randy Woodson
Warwick Arden
Brad Bohlander
Barbara Carroll
Eileen Goldgeier
Amy Jinnette
Dan Parker
PJ Teal
Deborah Yow

Chair Tolson called the meeting to order at 4:30 p.m. A quorum was present.

Chair Tolson reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the University Affairs Committee at this meeting. Hearing none, Chair Tolson proceeded with the Committee agenda.

Chancellor Woodson informed the committee that the Atlantic Coast Conference’s Council of Presidents met via conference call earlier in the day and voted unanimously to add the University of Louisville to the Atlantic Coast Conference, as the replacement for the University of Maryland. He further noted that the ACC is taking legal action against the University of Maryland to obtain full payment of the conference exit fee obligation.

Mr. Tolson made a motion to go into closed session to establish or instruct the public body’s staff concerning the position to be taken by or on behalf of the public body in negotiating the amount of compensation and other material terms of an employment contract or future employment contract of a state employee to be discussed in closed session under N.C.G.S. 143-318.11(a)(5)(ii). Mr. Jenkins seconded the motion. The motion carried.

After coming out of closed session, Chair Tolson announced the meeting in open session.
Mr. Walsh made a motion to approve an amendment of Coach O'Brien’s Employment Agreement to allow for the bonus payment for bowl participation in the amount of $50,000 per Sections III.C. and III.H. Mr. Owens seconded the motion. The motion carried.

With no further business, Chair Tolson announced the meeting adjourned at 5:12 p.m.

Norris Tolson, Chair
NC State Graduation
December 2012
# Degrees Awarded by Academic Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Associate</th>
<th>Bachelor</th>
<th>Master</th>
<th>Doctorate</th>
<th>DVM</th>
<th>Total</th>
</tr>
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<tr>
<td>2004 - 2005</td>
<td>193</td>
<td>4566</td>
<td>1332</td>
<td>343</td>
<td>73</td>
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<td>2005 - 2006</td>
<td>124</td>
<td>4478</td>
<td>1485</td>
<td>369</td>
<td>75</td>
<td>6531</td>
</tr>
<tr>
<td>2006 - 2007</td>
<td>130</td>
<td>4558</td>
<td>1457</td>
<td>411</td>
<td>75</td>
<td>6631</td>
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<tr>
<td>2007 - 2008</td>
<td>132</td>
<td>4571</td>
<td>1507</td>
<td>328</td>
<td>74</td>
<td>6612</td>
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<tr>
<td>2008 - 2009</td>
<td>182</td>
<td>4611</td>
<td>1665</td>
<td>457</td>
<td>73</td>
<td>6988</td>
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<tr>
<td>2009 - 2010</td>
<td>167</td>
<td>4797</td>
<td>1795</td>
<td>422</td>
<td>77</td>
<td>7258</td>
</tr>
<tr>
<td>2010 - 2011</td>
<td>126</td>
<td>5175</td>
<td>2080</td>
<td>395</td>
<td>77</td>
<td>7853</td>
</tr>
<tr>
<td>2011 - 2012</td>
<td>155</td>
<td>5423</td>
<td>2341</td>
<td>446</td>
<td>79</td>
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</tr>
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<td><strong>Total</strong></td>
<td><strong>1209</strong></td>
<td><strong>38179</strong></td>
<td><strong>13662</strong></td>
<td><strong>3171</strong></td>
<td><strong>603</strong></td>
<td><strong>56824</strong></td>
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</table>

Source: University Planning and Analysis, North Carolina State University, January 15th, 2013
Degrees Awarded by Academic Year

- Associate
- Bachelor
- Master
- Doctorate
- DVM
# Total Number of Degrees Awarded Fall 2012 (including Summer 2012)

<table>
<thead>
<tr>
<th>College</th>
<th>Associate</th>
<th>Bachelor</th>
<th>Master</th>
<th>Doctorate</th>
<th>Total</th>
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<td>Agriculture and Life Sciences</td>
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<td>413</td>
<td>90</td>
<td>28</td>
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<tr>
<td>Design</td>
<td>25</td>
<td>18</td>
<td>4</td>
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<td>47</td>
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<td>Education</td>
<td>51</td>
<td>133</td>
<td>15</td>
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<tr>
<td>Engineering</td>
<td>447</td>
<td>384</td>
<td>97</td>
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<tr>
<td>Natural Resources</td>
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<td>31</td>
<td>10</td>
<td></td>
<td>199</td>
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<tr>
<td>Humanities and Social Sciences</td>
<td>562</td>
<td>69</td>
<td>20</td>
<td></td>
<td>651</td>
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<tr>
<td>Physical and Mathematical Sciences</td>
<td>66</td>
<td>41</td>
<td>49</td>
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<td>156</td>
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<td>Textiles</td>
<td>65</td>
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<td>16</td>
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<td>Graduate School</td>
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<td>114</td>
<td>41</td>
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<td>155</td>
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<tr>
<td>Veterinary Medicine</td>
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<td>1</td>
<td>5</td>
<td></td>
<td>6</td>
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<tr>
<td>Management</td>
<td>259</td>
<td>91</td>
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<td></td>
<td>350</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>58</strong></td>
<td><strong>2046</strong></td>
<td><strong>999</strong></td>
<td><strong>285</strong></td>
<td><strong>3388</strong></td>
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</table>

*Source: Department of Registration and Records, North Carolina State University, January 15th, 2013*
## NC State Freshman Graduation Rates

<table>
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<tr>
<th>Cohort</th>
<th>Percent Graduating After:</th>
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<tbody>
<tr>
<td></td>
<td>Four Years</td>
</tr>
<tr>
<td>Year</td>
<td>Size</td>
</tr>
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<td>1995</td>
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<tr>
<td>1996</td>
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<td>1997</td>
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<td>2001</td>
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<td>3,837</td>
</tr>
<tr>
<td>2004</td>
<td>3,847</td>
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<tr>
<td>2005</td>
<td>4,243</td>
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<tr>
<td>2006</td>
<td>4,535</td>
</tr>
<tr>
<td>2007</td>
<td>4,791</td>
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</tbody>
</table>

Source: University Planning and Analysis, North Carolina State University  
1995-1998 Graduation Numbers from IPEDS
Four Year Graduation Rates vs. Total SAT

- Four Years
- SAT
Six Year Graduation Rates vs. Total SAT
Graduation Rates: By Gender

<table>
<thead>
<tr>
<th>Cohort Year</th>
<th>Four Years</th>
<th>Male</th>
<th>Female</th>
<th>Five Years</th>
<th>Male</th>
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<tr>
<td>1999</td>
<td>27.5</td>
<td>46.6</td>
<td></td>
<td>61.4</td>
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<td>68.0</td>
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<tr>
<td>2000</td>
<td>30.1</td>
<td>46.1</td>
<td></td>
<td>61.3</td>
<td>70.2</td>
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<td>68.0</td>
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<tr>
<td>2001</td>
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<td>70.9</td>
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<td>66.7</td>
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<td>2002</td>
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<td>2003</td>
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<td>31.3</td>
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<td>62.7</td>
<td>71.9</td>
<td></td>
<td></td>
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<tr>
<td>2007</td>
<td>32.5</td>
<td>52.9</td>
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</tbody>
</table>
Six Year Graduation Rates: By Gender
# Graduation Rates: By College

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>CALS</td>
<td>47.8</td>
<td>70.5</td>
<td>73.9</td>
</tr>
<tr>
<td>DESIGN</td>
<td>64.9</td>
<td>77.1</td>
<td>86.7</td>
</tr>
<tr>
<td>EDUC</td>
<td>64.4</td>
<td>72.4</td>
<td>78.1</td>
</tr>
<tr>
<td>ENGR</td>
<td>27.7</td>
<td>62.2</td>
<td>71.0</td>
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<tr>
<td>NAT RES</td>
<td>44.3</td>
<td>68.5</td>
<td>69.7</td>
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<tr>
<td>CHASS</td>
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<td>TEX</td>
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<tr>
<td>MGMT</td>
<td>55.8</td>
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<td>81.3</td>
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<tr>
<td>DUAP</td>
<td>33.7</td>
<td>63.9</td>
<td>69.8</td>
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</tbody>
</table>
Graduation Rates: By College

![Graduation Rates By College Diagram]

- Div of UG Academic Programs-First Year College
- Poole College of Management
- College of Textiles
- College of Physical and Mathematical Sciences
- College of Humanities and Social Sciences
- College of Natural Resources
- College of Engineering
- College of Education
- College of Design
- College of Agriculture and Life Sciences
## College Of Graduation by College Of Entry

### 2006 NFR Cohort

<table>
<thead>
<tr>
<th>College of New Freshman Entry</th>
<th>Graduation College (Six Year)</th>
<th>Total Graduates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CALS</td>
<td>CED</td>
</tr>
<tr>
<td>CALS</td>
<td>445</td>
<td>11</td>
</tr>
<tr>
<td>60%</td>
<td>1%</td>
<td>1%</td>
</tr>
<tr>
<td>CED</td>
<td>1</td>
<td>65</td>
</tr>
<tr>
<td>1%</td>
<td>52%</td>
<td>0%</td>
</tr>
<tr>
<td>CHASS</td>
<td>11</td>
<td>4</td>
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<tr>
<td>2%</td>
<td>1%</td>
<td>60%</td>
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<tr>
<td>CNR</td>
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<tr>
<td>8%</td>
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<tr>
<td>COE</td>
<td>107</td>
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</tr>
<tr>
<td>8%</td>
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<td>4%</td>
</tr>
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<tr>
<td>2%</td>
<td>0%</td>
<td>2%</td>
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<tr>
<td>DUAP</td>
<td>101</td>
<td>26</td>
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<tr>
<td>12%</td>
<td>3%</td>
<td>23%</td>
</tr>
<tr>
<td>MGMT</td>
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<td>2%</td>
<td>0%</td>
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<tr>
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<tr>
<td>17%</td>
<td>3%</td>
<td>6%</td>
</tr>
<tr>
<td>TEX</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>2%</td>
<td>2%</td>
<td>8%</td>
</tr>
</tbody>
</table>

As of 1/23/13, Registration and Records
NC State Freshman Graduation Rates

![Graduation Rates Graph](image_url)
2005 Six Year Graduation Rate: UNC System Schools

- UNC Chapel Hill: 89
- UNC Wilmington: 72.4
- Appalachian State University: 66.9
- East Carolina University: 65.1
- UNC Asheville: 60.5
- UNC School of the Arts: 58.5
- UNC Greensboro: 58.2
- UNC Charlotte: 53.4
- Western Carolina University: 52.6
- Elizabeth City State University: 50.2
- Winston-Salem State University: 43.7
- NC A&T State University: 41
- North Carolina Central University: 40.6
- UNC Pembroke: 38.4
- Fayetteville State University: 33.5
- UNC Pembroke: 30.5
## Freshman Retention & Graduation Rates

<table>
<thead>
<tr>
<th>Institution</th>
<th>Freshman Retention</th>
<th>Graduation Rate in:</th>
<th>(Avg. Fall 2002-2005)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Avg. 2007-10 Cohort</td>
<td>5 Years</td>
<td>6 Years</td>
</tr>
<tr>
<td>Penn State University-Main Campus</td>
<td>92</td>
<td>84</td>
<td>87</td>
</tr>
<tr>
<td>University of California-Davis</td>
<td>92</td>
<td>80</td>
<td>86</td>
</tr>
<tr>
<td>University of Florida</td>
<td>96</td>
<td>80</td>
<td>84</td>
</tr>
<tr>
<td>University of Wisconsin-Madison</td>
<td>94</td>
<td>80</td>
<td>83</td>
</tr>
<tr>
<td>University of Illinois-Urbana/Champaign</td>
<td>94</td>
<td>81</td>
<td>82</td>
</tr>
<tr>
<td>University of Maryland-College Park</td>
<td>94</td>
<td>80</td>
<td>82</td>
</tr>
<tr>
<td>Virginia Polytechnic Institute</td>
<td>91</td>
<td>79</td>
<td>82</td>
</tr>
<tr>
<td>Ohio State University</td>
<td>93</td>
<td>75</td>
<td>80</td>
</tr>
<tr>
<td>Texas A &amp; M University</td>
<td>92</td>
<td>77</td>
<td>80</td>
</tr>
<tr>
<td>Georgia Institute of Technology</td>
<td>94</td>
<td>72</td>
<td>79</td>
</tr>
<tr>
<td>Michigan State University</td>
<td>91</td>
<td>73</td>
<td>77</td>
</tr>
<tr>
<td>Rutgers University</td>
<td>92</td>
<td>71</td>
<td>77</td>
</tr>
<tr>
<td>NC State Unv.</td>
<td>91</td>
<td>67</td>
<td>72</td>
</tr>
<tr>
<td>Iowa State University</td>
<td>86</td>
<td>63</td>
<td>68</td>
</tr>
<tr>
<td>Purdue University-Main Campus</td>
<td>88</td>
<td>63</td>
<td>68</td>
</tr>
<tr>
<td>Colorado State University</td>
<td>83</td>
<td>59</td>
<td>64</td>
</tr>
<tr>
<td>University of Arizona</td>
<td>78</td>
<td>57</td>
<td>61</td>
</tr>
</tbody>
</table>

Six Year Graduation Rate: Peer Institutions

Student Success Initiatives
Technology Enhancements

• CODA (Change of Degree Application)
• Critical Path added to Degree Audit
• Advising Dashboard
• Enrollment Wizard
Mr Wuf

ID: 000000001

**Personal Information**

- **Empid:** 000000001
- **Name:** Mr Wuf
- **View Degree Audit**
- **View Unofficial Transcript**
- **View Enrollment History**
- **Release Advising Hold**

**Select Major**

UGRD - Mathematics-BS (17MATHBS)

**Major Summary**

- **Program:** PAMS Physical & Math Sciences
- **Major:** 17MATHBS Mathematics-BS
- **Plan GPA:** 2.621

**Class Rank**

- Mathematics-BS 7 of 15
- Physical & Math Sciences 22 of 136
- Freshman 564 of 3767

**GPA Trend Line**

- **View Progress Towards Degree Details**

**Advising Dashboard**

- **Degree Audit**
- **Transcript**
- **Hold Release**
- **Class Rank**
- **% Degree Complete (actual vs expected)**
- **GPA Trends**
### Advising Dashboard Continued

#### *Advising Indicators*

<table>
<thead>
<tr>
<th>Status</th>
<th>Indicator</th>
<th>Value</th>
<th>View</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗</td>
<td>Progress Reports</td>
<td>1</td>
<td>View</td>
</tr>
<tr>
<td>✓</td>
<td>Late Class Drops</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>✗</td>
<td>Repeated Courses</td>
<td>6</td>
<td>View</td>
</tr>
<tr>
<td>✓</td>
<td>Good Standing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>✓</td>
<td>Enrollment Non Degree</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

#### *Critical Path courses*

<table>
<thead>
<tr>
<th>Status</th>
<th>Subject</th>
<th>Catalog</th>
<th>Term</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>ENG</td>
<td>101</td>
<td>2101</td>
<td>B+</td>
</tr>
<tr>
<td>✓</td>
<td>MA</td>
<td>141</td>
<td>2098</td>
<td>CR</td>
</tr>
<tr>
<td>✓</td>
<td>MA</td>
<td>241</td>
<td>2098</td>
<td>U</td>
</tr>
<tr>
<td>✗</td>
<td>MA</td>
<td>241</td>
<td>2101</td>
<td>B</td>
</tr>
<tr>
<td>✗</td>
<td>MA</td>
<td>242</td>
<td>2108</td>
<td>U</td>
</tr>
<tr>
<td>✓</td>
<td>MA</td>
<td>242</td>
<td>2111</td>
<td>B</td>
</tr>
</tbody>
</table>

#### *Advising Comments*

**Negative Progress Reports**

A student is flagged as having a negative progress report if a progress report exists for the current term indicating the student is failing the class or is having a problem with attendance, homework or test grades.

**Progress Report**

- **Course:** MA 520
- **Description:** Linear Algebra
- **Class Section:** 001
- **Instructor:** K. Kailash Chandra
- **Term:** 2012 Fall Term
- **Career:** Undergraduate
- **Grade To Date:** C-
- **Last Test Score:** 70
- **Absences Count:**
- **Last Attended:**
  - Comment: A little tutoring, like we discussed, will get you back on track.

**Submitted:** 2012-09-14 10:57:40.000000

**Ok**
Enrollment Wizard

* Improved Search Functionality * Search by planned courses * Search by degree requirements
Questions
and
Comments
Annual Academic Report on Intercollegiate Athletics

Carrie Leger, Director, Academic Support Program for Student-Athletes (ASPSA)

February 2013
Annual Reporting Requirement – Board of Governors (BOG)

- Policy 1100.1, Intercollegiate Athletics requires that “the chancellors shall submit an annual report to the Board of Trustees of the constituent institution with a copy to the President who will report to the Board of Governors.”

- Academic data on the 2010 and 2011 cohorts was reported to General Administration in November 2011.

- Additional reporting requirements added to provide information on compliance with the UNC Task Force on Academics and Athletics’ recommendations.
BOG - Data Reporting Requirements

- Minimum Course Requirements Exceptions
- Academic Profiles of Recruited Student-Athletes
- Majors of student-athletes with Junior/Senior Standing
- Academic Progress Rate Information
## Exception to UNC Minimum Course Requirements (MCR)

### All Freshmen and Recruited Freshman Student-Athletes

<table>
<thead>
<tr>
<th>Cohort</th>
<th>Institution</th>
<th>All Freshmen</th>
<th>Recruited Freshman Student-Athletes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td>MCR Exceptions</td>
</tr>
<tr>
<td>F10-S11</td>
<td>NC State</td>
<td>4600</td>
<td>8</td>
</tr>
<tr>
<td>F11-S12</td>
<td>NC State</td>
<td>4610</td>
<td>9</td>
</tr>
</tbody>
</table>
# Profile of Recruited Freshman Student-Athletes in Revenue Sports

<table>
<thead>
<tr>
<th>Cohort</th>
<th>Institution</th>
<th>Football</th>
<th>Men's Basketball</th>
<th>Women's Basketball</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Average Core HSGPA*</td>
<td>Average SAT/ACT</td>
<td>Average Core HSGPA*</td>
</tr>
<tr>
<td>F10-S11</td>
<td>NC State</td>
<td>2.95</td>
<td>986/19</td>
<td>2.65</td>
</tr>
<tr>
<td>F11-S12</td>
<td>NC State</td>
<td>3.2</td>
<td>992/21</td>
<td>3.37</td>
</tr>
</tbody>
</table>
Majors of Student-Athletes
(Junior Academic Standing or higher)

- Top 5 Majors:
  - Parks, Recreation, & Tourism
  - Business
  - Engineering
  - Biological Sciences
  - Social Sciences
BOG – New Reporting Requirements

- Provide narrative response to questions about how institution ensures integrity in intercollegiate athletics related to:
  - Course / Major clustering
  - Independent Studies

- Provide narrative response on actions institutions has or is taking to follow UNC Task Force on Academics & Athletics’ recommendations
Key Academic Support Items Highlighted in Response

- Academic Support Program for Student-Athletes (ASPSA) staff monitors course enrollment of student-athletes.
- ASPSA reports directly to Vice Chancellor for Academic and Student Affairs.
- ASPSA utilizes NCAA research based model to evaluate each student-athlete’s academic risk. Based on risk assessment, an individualized academic support plan is developed.
- Faculty committee is involved in review of incoming student-athletes meeting certain academic requirements. Performance of students reviewed by committee is monitored each semester.
Key Academic Support Items Highlighted in Response

- Academic Support Program for Student-Athletes (ASPSA) has earned program certification by the National Association of Academic Advisors for Athletes.
- Each individual hired to provide academic support to student-athletes goes through a rigorous interview, orientation, training, and evaluation process.
- ASPSA is reviewed at least every four years by individuals external to the unit (e.g. Faculty Academic Committee of the Athletics Council).
Academic Rates
## NC State Federal Graduation Rate Information

<table>
<thead>
<tr>
<th>Cohort</th>
<th>Federal Graduation Rate</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Students</td>
<td>Student-Athletes</td>
</tr>
<tr>
<td>2001</td>
<td>70</td>
<td>49</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td>71</td>
<td>51</td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>73</td>
<td>69</td>
<td></td>
</tr>
<tr>
<td>2004</td>
<td>72</td>
<td>54</td>
<td></td>
</tr>
<tr>
<td>2005</td>
<td>72</td>
<td>64</td>
<td></td>
</tr>
</tbody>
</table>
Academic Progress Rate (APR)

- Multiyear score used to determine if teams are subject to positive public recognition for high achievement or if teams are subject to penalty.

- Penalties can include:
  - Restriction from postseason competition
  - Reduction in playing / practice
Access to Postseason Competition

- In Fall 2011, NCAA Board of Directors established 930 Academic Progress Rate (APR) as a minimum academic standard to participate in postseason competition. (*Transition to this benchmark will occur over next three years*)

- Postseason includes all postseason events conducted after last regular season contest or end of conference tournament (e.g., includes bowl games, NIT, WNIT, etc.).

- Denied access to postseason includes individual competitors for teams not meeting academic standard.

- Appeals/waivers via penalty structure process.
NCAA Division I Academic Progress Rates (APR)

- Multiyear rate (2007-2011) reported in June 2012
- Team(s) below 930:
  - None
- Team(s) subject to penalty:
  - None
18 / 23 varsity sports with multiyear APR scores (07-11) at or above the national average:

<table>
<thead>
<tr>
<th>Men's Sports</th>
<th>Women's Sports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>Women's Cross Country</td>
</tr>
<tr>
<td>Men's Basketball</td>
<td>Women's Golf</td>
</tr>
<tr>
<td>Men's Cross Country</td>
<td>Gymnastics</td>
</tr>
<tr>
<td>Men's Golf</td>
<td>Women's Soccer</td>
</tr>
<tr>
<td>Men's Swimming</td>
<td>Women's Swimming</td>
</tr>
<tr>
<td>Men's Indoor Track</td>
<td>Women's Tennis</td>
</tr>
<tr>
<td>Men's Outdoor Track</td>
<td>Women's Indoor Track</td>
</tr>
<tr>
<td>Wrestling</td>
<td>Women's Outdoor Track</td>
</tr>
<tr>
<td>Women's Basketball</td>
<td>Mixed Rifle</td>
</tr>
</tbody>
</table>
Current APR Information

- Women’s Golf, Gymnastics, Mixed Rifle, and Men’s Cross Country were publicly recognized in Spring ‘12 as being in the top 10% of their respective sports based on their 2007-2011 multiyear APR.

2008-2012 APR DATA (to be released publicly in late Spring ‘13):
- 10 Teams earned perfect single-year APR in 2011-12.
- ALL teams are above the newly approved penalty benchmark of 930.
## 2008-2012 Multiyear APR

<table>
<thead>
<tr>
<th>Sport</th>
<th>APR</th>
<th>Sport</th>
<th>APR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>978</td>
<td>W-Basketball</td>
<td>976</td>
</tr>
<tr>
<td>M-Basketball</td>
<td>984</td>
<td>W-Cross Country</td>
<td>995</td>
</tr>
<tr>
<td>M-Cross Country</td>
<td>1000</td>
<td>W-Golf</td>
<td>1000</td>
</tr>
<tr>
<td>Football</td>
<td>947</td>
<td>W-Gymnastics</td>
<td>990</td>
</tr>
<tr>
<td>M-Golf</td>
<td>994</td>
<td>W-Softball</td>
<td>963</td>
</tr>
<tr>
<td>M-Soccer</td>
<td>963</td>
<td>W-Soccer</td>
<td>994</td>
</tr>
<tr>
<td>M-Swimming</td>
<td>983</td>
<td>W-Swimming</td>
<td>988</td>
</tr>
<tr>
<td>M-Tennis</td>
<td>965</td>
<td>W-Tennis</td>
<td>1000</td>
</tr>
<tr>
<td>M-Track (Indoor)</td>
<td>969</td>
<td>W-Track (Indoor)</td>
<td>989</td>
</tr>
<tr>
<td>M-Track (Outdoor)</td>
<td>972</td>
<td>W-Track (Outdoor)</td>
<td>989</td>
</tr>
<tr>
<td>Wrestling</td>
<td>930</td>
<td>Volleyball</td>
<td>995</td>
</tr>
<tr>
<td>Mixed Rifle</td>
<td>974</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Ongoing Improvement Strategies

- Broad-based participation in decisions impacting the academic performance, retention, and graduation of student-athletes.

- Postseason certification policy for competition occurring between terms (e.g. Bowl Games).

- Class Attendance Policy – Implemented Fall ’10.

- Degree Completion Efforts.
QUESTIONS?
1. INTRODUCTION

This policy is adopted pursuant to UNC Code Chapter VI - Academic Freedom and Tenure (The Code). It addresses the following:
2. DEFINITIONS OF ACADEMIC TENURE AND PERMANENT TENURE

3. CHANCELLOR’S AUTHORITY

4. TENURE TRACK FACULTY QUALIFICATIONS FOR RANK AND INITIAL APPOINTMENTS

5. STANDARDS FOR APPOINTMENT, REAPPOINTMENT, PROMOTION AND CONFERRAL OF TENURE

6. PROCEDURES FOR INITIAL APPOINTMENT

7. PROCEDURES FOR REAPPOINTMENT, PROMOTION AND CONFERRAL OF TENURE

8. IMPOSITION OF SERIOUS SANCTIONS

9. SEPARATION OF FACULTY EMPLOYMENT

This policy and provisions of UNC Code Chapter VI - Academic Freedom and Tenure, as amended from time to time, constitute the tenure policies and regulations of North Carolina State University (hereinafter referred to as the university or NC State). This policy shall be cited in appointment and reappointment letters sent to individual faculty members.

1.1 The university incorporates as part of this policy the principles of freedom and responsibility in the university community as set forth in Section 600 of The Code.

1.2 The university incorporates as part of this policy the rights and responsibilities of the faculty under the principles of academic freedom as set forth in Section 601 of The Code.

1.3 The university may designate non-tenure track faculty as set forth in Section 610 of The Code. Non-tenure track ranks, contracts and subsequent contracts are addressed in NCSU REG05.20.34 – Non-Tenure Track Faculty Ranks and Appointments.

2. DEFINITIONS OF ACADEMIC TENURE AND PERMANENT TENURE

2.1 Academic Tenure

The purpose of academic tenure is to promote and protect the academic freedom of the faculty. It also assists the university in attracting and retaining faculty members of high quality. Academic tenure refers to the conditions and guarantees that apply to a faculty member's employment, in particular the protection from discharge from, or termination of, employment, and from imposition of serious sanctions on a faculty member, except upon grounds and in accordance with sections 8 and 9 of this policy. Academic tenure applies exclusively to faculty with permanent tenure, faculty on probationary (tenure-track) appointments and faculty with fixed term appointments as further described in NCSU REG05.20.34 – Non-Tenure Track Faculty Ranks and Appointments.

2.2 Permanent Tenure

Permanent tenure (“appointment with tenure” or “tenured appointment”) is academic tenure conferred upon faculty with appointments that are continuous until retirement, resignation or death. Permanent tenure may be conferred only pursuant to this policy and by action of the
President and the Board of Governors of the University of North Carolina, or by such other agencies or officers as may be delegated such authority by the Board of Governors. Hereinafter, all references to tenure shall mean permanent tenure.

2.3 In all instances, the tenure conferred on a faculty member is held with reference to employment by NC State, rather than to employment by the University of North Carolina (UNC Code Section 602).

3. CHANCELLOR’S AUTHORITY

3.1 The Chancellor or Chancellor’s designee shall have approval authority for faculty appointments, reappointments, promotions, and conferrals of tenure, consistent with NCSU REG01.20.01 - Delegations of Authority for Appointments, Compensation and Other Personnel Actions for Employees Exempt from the State Personnel Act (EPA) and subject to further approvals as required by Section 602(5) of The Code and UNC Policy Manual Section 600.3.4.

3.2 Upon receiving recommendations for the conferral of tenure from the Provost, the Chancellor will forward his recommendations to the University Affairs Committee of the Board of Trustees for final approval.

3.3 Upon receiving recommendations for promotions from the Provost, the Chancellor has responsibility for final approval of promotions.

4. TENURE TRACK FACULTY QUALIFICATIONS FOR RANK AND INITIAL APPOINTMENTS

Qualifications for academic rank shall be determined by the Chancellor upon recommendations from the Faculty Senate and the University Council and are set forth here.

Tenure-track faculty appointments are those to which consideration for permanent tenure applies and for which there is an established time frame during which a decision to reappoint or confer tenure must be made, as provided in the following sub-sections.

4.1 Instructors

Appointment to the rank of Instructor is appropriate for an individual who has been selected for a tenure-track appointment at NC State but has not yet completed the required terminal degree. An Instructor shall be appointed for an initial probationary term of one (1) year and may be reappointed to one (1) additional probationary one (1) year term.

4.1.1 Upon award of the required degree or prior to the end of the second probationary one (1) year term, whichever comes first, the Department Head, after consultation according to the procedures set forth in section 6.2 of this policy, shall review the Instructor’s performance and recommend to the Dean either 1) that the Instructor be appointed to an appropriate term as
Assistant Professor in accordance with section 4.2 or 2) that the instructor’s appointment end on the current contract end date.

4.1.2 Minimum Required Qualifications

4.1.2.1 Ability or potential in the mutually agreed upon realms of responsibility.

4.1.2.2 A master's degree, an equivalent degree, or equivalent professional experience.

4.2 Assistant Professors

Appointment to the rank of Assistant Professor is the entry-level professorial appointment. An Assistant Professor shall be appointed for an initial probationary term of four (4) years. In cases where the appointment occurs prior to or subsequent to the start of the regular academic or fiscal year, the initial probationary term may be adjusted to coincide with the appropriate reappointment, promotion and tenure cycle, but shall not result in an initial term of fewer than three (3) years or greater than four (4) years and six (6) months, with an end date of May 15 for academic year contracts or June 30 for fiscal year contracts.

4.2.1 Before the end of the third year of the initial term (in order to allow at least 12 months notice should the decision be not to reappoint), the Department Head (or equivalent designee), after consultation with the Departmental Voting Faculty (DVF) as set forth in section 7.2.1 of this policy, shall review the Assistant Professor's performance and recommend to the Dean either 1) that the Assistant Professor be reappointed for a second term of three (3) years which is appended to the initial four (4) year term, or 2) that the Assistant Professor not be reappointed.

4.2.2 If the Assistant Professor is appointed to a second term under section 7 then before the end of the second year of that appointment (in order to allow for 12 months notice in case of termination), the Department Head and Dean (or equivalent designees), after consultation according to the procedures set forth in section 7 of this policy, shall each review the Assistant Professor’s performance and recommend to the Provost either 1) that the Assistant Professor be promoted with tenure or 2) that upon the expiration of the term of appointment the Assistant Professor not be reappointed. In the case of a decision not to promote and confer tenure, the Dean may recommend, and the Provost may approve, a recommendation and decision during the remaining term of the appointment, to promote and confer tenure based upon new information documenting required performance representing a significant change in the status of information included in the dossier that was the basis for the denial of promotion and non-conferral of tenure.

4.2.3 The decision and notification regarding conferral of tenure shall not be postponed beyond the eighth year of service (including any approved extensions) from the first appointment as Assistant Professor. In extraordinary circumstances, the Chancellor may approve postponing the decision and notification regarding conferral of tenure beyond the eighth year of service.

4.2.4 Minimum Required Qualifications

4.2.4.1 Ability or definite promise in the mutually agreed upon realms of responsibility.
4.2.4.2 Potential for directing activities in the mutually agreed upon realms of responsibility.

4.2.4.3 Ability and willingness to participate in department, college and university affairs.

4.2.4.4 A doctor's degree, an equivalent degree, or equivalent professional experience.

4.3 Associate Professors

An Associate Professor promoted to that rank by the university shall have tenure.

4.3.1 An Associate Professor coming to that rank from outside the university may either be appointed with tenure or for one (1) probationary appointment not to exceed five (5) years. In cases where the appointment occurs prior to or subsequent to the start of the normal academic or fiscal year, the initial probationary term must be adjusted to coincide with the appropriate reappointment, promotion and tenure cycle, but shall not result in an initial term of fewer than three (3) years and six (6) months or greater than five (5) years, with an end date of May 15 or June 30.

In the case of a probationary appointment, before the end of the next-to-last year of the appointment, the Department Head and Dean (or equivalent designees), after consultation according to the procedures set forth in section 7, shall each review the associate professor's performance and recommend to the Provost either 1) that the Associate Professor be reappointed with tenure at the same or higher rank or 2) that upon the expiration of the term of appointment the Associate Professor not be reappointed. If the review and decision for conferral of tenure is carried out prior to the next-to-last year of the appointment, it will not be considered an early action (i.e. before the mandatory review date).

4.3.2 In the case of a decision not to promote and confer tenure, the Dean may recommend and the Provost may approve a recommendation and decision during the remaining term of the appointment to confer tenure based upon new information documenting required performance representing a significant change in the status of information included in the dossier that was the basis for the denial of promotion and non-conferral of tenure.

4.3.3 Minimum Required Qualifications

4.3.3.1 Recognized ability and potential for distinction in the mutually agreed upon realms of responsibility.

4.3.3.2 Demonstrated ability to direct activities in the mutually agreed upon realms of responsibility.

4.3.3.3 Demonstrated ability and willingness to participate in department, college and university affairs.

4.3.3.4 A doctor's degree, an equivalent degree, or equivalent professional experience.
4.4 Professors

A professor shall have tenure, whether promoted to that rank by the university or hired from outside the university.

4.4.1 Minimum Required Qualifications

4.4.1.1 Distinguished achievement in the mutually agreed upon realms of responsibility.

4.4.1.2 Demonstrated ability to direct activities in the mutually agreed upon realms of responsibility.

4.4.1.3 Established reputation in the individual's profession or field of scholarly or germane creative activity.

4.4.1.4 Demonstrated ability and willingness to participate in department, college and university affairs.

4.4.1.5 A doctor's degree, an equivalent degree, or equivalent professional experience.

4.5 Exceptions to Terms

4.5.1 If exceptional circumstances warrant, this policy shall not preclude promotion or the conferral of tenure according to a time frame different from that set forth in sections 4.2 and 4.3.

4.5.2 The Chancellor or Chancellor’s designee (the Provost) may grant an untenured faculty member an extension of the time period during which the institutional decision must be made regarding reappointment or conferral of tenure in cases of compelling circumstances. The normal extension is one (1) year; however, other extensions may be approved in exceptional cases. Approval of an extension must be in writing and will extend the term of the current appointment.

4.5.3 A faculty member will be awarded an automatic extension in cases of a new child in the family by birth, adoption or placement of a foster child or of approved family medical leave of sixty (60) calendar days or longer.

4.5.4 If not an automatic extension, a faculty member must request an extension in accordance with procedures established by the Chancellor or Chancellor's designee (the Provost) in NCSU REG05.20.31 - Tenure Clock.

4.5.5 For a faculty member who does not hold permanent U.S. residency status, tenure shall be contingent upon the individual having filed for permanent U.S. residency, and either being granted permanent U.S. residency or remaining in a valid immigration status continuously until permanent U.S. residency is granted.

5. STANDARDS FOR APPOINTMENT, REAPPOINTMENT, PROMOTION, AND CONFERRAL OF TENURE
NC State values, above all, excellence and distinction in creative scholarship that facilitates the increase and diffusion of knowledge, wisdom, and the moral dimensions of intelligence.

5.1 General Standards

The general standards upon which appointment, reappointment, promotion, and conferral of tenure are to be recommended include an assessment of at least the following: demonstrated professional competence in the appropriate mix of the realms of responsibility (see 5.2) as defined by each academic unit's Reappointment, Promotion and Tenure Standards and Procedures rule and agreed upon in each faculty member's Statement of Mutual Expectations; potential for future contributions; and service to the university, the academic community, and society. The individual's contributions shall be considered in a manner that is appropriate to each individual appointment, and recommendations shall be consistent with the needs and resources of the university.

5.2 Faculty Goals and Realms of Responsibility

Creative scholarship in all of the following six (6) realms of faculty responsibility is valued and rewarded by NC State. Scholarly contributions in an appropriate mix of these six (6) realms must be -- both in fact and in faculty perceptions -- the principal criteria for decisions about faculty reappointment, promotion, and tenure. The nature of the “appropriate” mix is defined by each academic unit’s Reappointment, Promotion and Tenure rule and agreed upon in each faculty member’s Statement of Mutual Expectations.

5.2.1 Teaching and Mentoring of Undergraduate and Graduate Students

Transmission of knowledge to students and the development of wisdom are two primary reasons universities exist. The goal is to develop students who can play effective and socially constructive roles in a wide variety of institutions and endeavors and who can understand their service in a global and societal context. Knowledge, insights, and understanding are transmitted through disciplinary, interdisciplinary, and multidisciplinary learning.

5.2.2 Discovery of Knowledge through Discipline-Guided Inquiry

Such inquiry involves inductive and deductive reasoning; qualitative and quantitative methodologies; hypotheses and propositions; measurements; accumulation of evidence; analysis and argument; interpretation and evaluation; and communication/publication of findings, concepts, and conclusions. Basic research is inquiry aimed at understanding the world around us. Applied research is inquiry aimed at enhancing the arts of teaching and learning, management of nature and human institutions, and developing practices and technologies useful to society. Discovery of knowledge can be achieved by working either as an individual or as part of a collaborative team.

5.2.3 Creative Artistry and Literature
Creative artistry involves the creation, production, interpretation, and evaluation of cultural artifacts that generate new insights and interpretations with the potential to inspire and advance the quality of life in society. Creative artistry can be expressed through literary, performing, fine, and applied arts.

5.2.4 Technological and Managerial Innovation

Technological innovation provides the means by which knowledge and imagination in the sciences, humanities, and creative arts can be harnessed to drive the economic and social systems of the state, nation, and world, and ultimately, provide new products, processes, and services.

5.2.5 Extension and Engagement with Constituencies outside the University

Engagement with people and organizational constituencies outside the university are the principal means by which NC State and other land-grant universities fulfill their unique mission. Accomplishments in extension and engagement represent an ongoing two-way interchange of knowledge, information, understanding, and services between the university and the state, nation, and world.

5.2.6 Service in Professional Societies and Service and Engagement within the University itself

Complex research-extensive universities and discipline-focused scientific and professional societies simply do not work effectively, efficiently, or for long, without the dedicated and continuing investment of university faculty time and creative energy in the programs and governance of these organizations. Thus, service to and engagement within all parts of the university and its affiliated organizations, including professional scientific and literary associations is valued, appreciated, and rewarded by NC State.

6. PROCEDURES FOR INITIAL APPOINTMENT

6.1 Documentation

For initial appointments, the Department Head shall assemble documentation as appropriate.

6.2 Consultation

Decisions for appointment are dependent on substantive consultation with tenured faculty by Department Heads and Deans who are responsible for these decisions. In the case of joint appointments, i.e., portions of the faculty member’s salary come from more than one department, each department will recommend for initial appointment, with one designated as having primary responsibility for the process (usually the department having the higher percentage of the appointment). The faculty member will be a DVF member in the primary department when required rank and tenure is achieved. The DVF of other department(s) in the joint appointment will stipulate at appointment whether the faculty member will be a DVF member when required rank and tenure is achieved and whether he or she will have voting rights in secondary
department affairs. Faculty members who are DVF members in more than one department involved in an initial hire can only vote in their primary department.

6.2.1 Departmental Consultation - It is the responsibility of the DVF to participate in this consultation at the departmental level. The DVF (defined in sections 6.2.2 and 6.2.3) shall have full access to the documentation prepared for each candidate and the opportunity and responsibility to meet as a group with the Department Head to consider the matter confidentially. In each case of initial appointment, a vote shall be taken either by secret ballot or open ballot, with the method of voting to be decided by a majority vote of the departmental voting faculty. Faculty members who cannot attend the meeting shall be permitted to vote in accordance with departmental rules.

6.2.2

a. For initial appointments, the DVF shall consist of tenured faculty of any rank. The DVF may consult with other departmental faculty prior to voting.

b. The membership of the DVF in departments that appoint faculty only on non-tenure track contracts may vary from the definition in section a. For these exceptions, see section 8.1.3 of REG05.20.34 Non-Tenure Track Ranks and Appointments.

6.2.3 If tenure is to be awarded with an initial appointment, a second vote is taken and recorded. The DVF for Associate Professors being hired with tenure includes all tenured Associate Professors and Professors. The DVF for Professors that must be hired with tenure includes all tenured Professors. If tenure is to be awarded with an initial joint or interdisciplinary appointment, approval will be based on input from appropriate faculty members outside the department as described in Sections 7.2.1.3 and 7.2.1.4.

6.3 Joint and Interdisciplinary Appointments

6.3.1 Joint Appointments.

a. In the case of joint appointments, in which portions of the faculty member’s salary come from more than one department, one department will be designated by the college dean(s) as the home department, usually the department with the higher percentage than the other appointing department(s), and will be responsible for appointment procedures. Based on agreement among the department heads and dean(s), the appointment will be approved by the home department with input from the DVF of the other appointing department(s).

b. At the time of the appointment and in consultation with the faculty member, the Department Heads shall develop a written plan for how annual reviews and reappointment, promotion, and tenure reviews will be conducted to ensure input from the appointing department(s). The plan will be shared with the DVF of each department and will be approved by the Dean(s) of the appointing departments.
c. The faculty member will be a DVF member in the home department when required rank and tenure are achieved. The DVF of other department(s) in the joint appointment will stipulate at appointment whether the faculty member will be a DVF member when required rank and tenure are achieved and whether he or she will have voting rights in other secondary department affairs.

6.3.2. Interdisciplinary Appointments

a. In the case of an appointment in which the work of the appointee is expected to be substantively interdisciplinary, the head of the faculty member’s home department shall receive recommendations from tenured faculty of appropriate rank outside the department who are familiar with the interdisciplinary focus and activities of the faculty member, including the coordinators (s) of interdisciplinary program(s) to which the faculty member will be assigned. This may be achieved in either or two ways: (1) with input by appropriate interdisciplinary faculty members in the deliberations of the DVF or (2) by the Dean’s creation of an interdisciplinary search committee made up of faculty from the home department and appropriate interdisciplinary faculty members to recommend the appointment.

b. At the time of the appointment and in consultation with the faculty member and the coordinators (s) of interdisciplinary program(s) to which the faculty member will be assigned, the Department Head shall develop a written plan for conducting annual reviews and reappointment, promotion, and tenure reviews that include input from faculty outside the department who are familiar with the interdisciplinary focus and activities of the faculty member. This plan will be shared with the DVF and approved by the Dean and, if the appointment is in more than one college, by the Provost.

6.4 Recommendations and Decisions

6.4.1 Recommendation of Department Head

In the case of an initial appointment at any rank and tenure status, the Department Head shall make a recommendation to the Dean or equivalent academic officer and report the vote of the DVF as described in section 6.2.1. Joint appointees can only vote on initial appointments in their home department.

6.4.2 Dean’s Decision and Recommendation

In the case of an initial appointment of a tenure-track faculty member, the Dean’s decision is final.

If tenure is to be conferred with initial appointment, the Dean shall provide to the Provost the vote of the DVF for appointment, the vote of the DVF for tenure (including input from outside the home department for joint and interdisciplinary appointments), the Department Head’s recommendation and Dean’s recommendation.

6.5 Provost’s Recommendation
If tenure is to be conferred with initial appointment, the Provost shall make a recommendation to the Chancellor for all positive decisions.

6.6 Communication

6.6.1 The terms and conditions of each faculty appointment shall be stated in a letter from the Chancellor or Chancellor’s designee (the Provost) to the faculty member. The letter shall provide specification of the beginning and ending dates of the appointment or reappointment consistent with Sections 4.2 and 4.3 and any limitation of tenure due to source of funds consistent with 6.4.2.

6.6.2 The appointment of a faculty member to a position funded in whole or in substantial part from sources other than continuing state budget funds or permanent trust funds, whether for a specified term or with tenure, shall be contingent upon the continuing availability of such funds. This contingency shall not apply to the federal funds provided to the North Carolina Agriculture Research Service through the Hatch Act and the McIntire-Stennis Act and to the North Carolina Cooperative Extension Service through the Smith-Lever Act. These funds shall be considered as permanent trust funds, and faculty who are funded in whole or in substantial part from these sources shall not be subject to the contingency provisions of this section.

6.6.3 Joint Appointments: The terms and conditions of each joint faculty appointment shall be stated, including the home department, the proportion of the faculty member’s responsibilities and effort in each department, and the salary distribution across the departments.

6.6.4 Interdisciplinary Appointments: The terms and conditions of each interdisciplinary appointment shall be stated, including the proportion of the faculty member’s responsibilities and effort assigned to departmental and extra-departmental activities.

6.7 Periodic Performance Reviews

There shall be regular reviews of individual faculty performance conducted by academic administration with peer involvement where appropriate. These reviews shall be conducted pursuant to regulations issued by the Chancellor or Chancellor’s designee and shall include annual reviews of all faculty and periodic post-tenure reviews of tenured faculty.

7. PROCEDURES FOR REAPPOINTMENT, PROMOTION, AND CONFERRAL OF TENURE

7.1 Documentation

The candidate shall assemble documentation in consultation with the Department Head in accordance with NCSU REG05.20.20 – Reappointment, Promotion and Tenure Dossier Format Requirements.

7.2 Consultation
Decisions are dependent on substantive consultation with tenured faculty by Department Heads, Deans and the Provost who are responsible for the reviews that inform these decisions. In the case of joint appointments, i.e., portions of the faculty member’s salary come from more than one department, each department will recommend, i.e., each DVF votes and provides written evaluation and each Department Head recommends, with one designated as having primary responsibility for the process (usually the department having the higher percentage of the appointment). Similarly, if multiple colleges share a joint appointment, the colleges will recommend, i.e., each CRPT committee votes and provides a written evaluation and each Dean recommends, with one college designated as having primary responsibility for the process. Faculty members who are DVF members in more than one department can only vote in their primary department in cases of reappointment, promotion or conferral of tenure.

7.2.1 Departmental Consultation

It is the responsibility of the DVF to participate in this consultation at the departmental level. The DVF (see section 7.2.1.1) shall have full access to the documentation prepared for each candidate and the opportunity and responsibility to meet as a group with the Department Head to consider the matter confidentially. In each case, the DVF shall provide a written assessment.

In each case, a vote shall be taken either by secret ballot or open ballot, with the method of voting to be decided by a majority vote of the DVF. Faculty members who cannot attend the meeting shall be expected to vote in accordance with the department’s Reappointment, Promotion and Tenure Rule.

7.2.1.1

a. The DVF shall consist of tenured faculty with equal or greater rank than the position for which the individual is being considered.

b. The membership of the DVF in departments that appoint faculty only on non-tenure track contracts may vary from the definition in section a. For these exceptions, see section 9.2.2 of REG05.20.34 Non-Tenure Track Ranks and Appointments.

7.2.1.2 If the number of departmental voting faculty members is fewer than three (3), the Department Head, in consultation with the existing DVF, the individual being reviewed, and appropriate other Department Heads, shall request that the Dean appoint faculty members from allied departments in such number as to provide a group of three (3) members to serve as the DVF for the case.

7.2.1.3 In the case of an appointment in which the area of work of the appointee is substantively interdisciplinary, the Dean may, in consultation with the appointee and with appropriate others, and with the approval of the Provost, appoint an individual and a committee of faculty other than the DVF who shall function in the capacities of the Department Head and the DVF, respectively, in carrying out these procedures.
7.2.1.3 In the case of joint appointments, the DVF of the home department shall make the recommendation for promotion and tenure based on written input from the DVF(s) of the other appointing department(s) or may conduct a single review by a DVF made up of representatives from each department.

7.2.1.4 In the case of an appointment in which the area of work of the candidates is substantively interdisciplinary, the head of the faculty member’s home department shall receive recommendations from tenured faculty of appropriate rank outside the department who are familiar with the interdisciplinary focus and activities of the faculty member. This may be achieved in either of two ways: (1) through written input by appropriate interdisciplinary faculty members in the deliberations of the DVF or (2) through the Dean’s creation of an interdisciplinary review committee made up of faculty from the home department and appropriate interdisciplinary faculty members; interdisciplinary review committees shall be appointed in consultation with the candidate, the Head of the home department and other faculty familiar with the faculty member’s interdisciplinary area and approved by the Provost.

7.2.2 Dean Consultation

a. The Dean, prior to making the reappointment decision or a recommendation to the Provost for promotion and/or conferral of tenure, shall consult with a duly constituted College Reappointment, Promotion, and Tenure Committee, appointed and charged by the Dean in accordance with college rules approved by the Provost. The committee shall have full access to the documentation and an opportunity to confidentially discuss the case among themselves and shall provide a written assessment. A vote shall be taken either by secret ballot or open ballot, with the method of voting to be decided by a majority vote of the group. For joint or interdisciplinary appointments which involve programs or departments in more than one college, the CRPTC where the home department is located will discuss the case and provide a written assessment and vote.

b. In the Division of Academic and Student Affairs (DASA), which appoints only non-tenure track faculty, the Vice Chancellor and Dean shall consult with a duly constituted DASA Promotion Committee. See section 9.3.2 of REG05.20.34 Non-Tenure Track Ranks and Appointments.

7.2.3 Provost Consultation

7.2.3.1 A University Reappointment, Promotion, and Tenure Committee, appointed by the Provost in consultation with the Chair of the Faculty, shall advise the Provost in matters relating to the policy and processes involved in reappointment, promotion, and conferral of tenure. The committee may confidentially examine cases in the context of its process review.

7.2.3.2 The Provost may consult the committee on individual cases, and in such cases the Committee shall provide a written assessment. Unless requested by the Provost, however, the Committee does not advise on specific cases.
7.3 Recommendations and Decisions

7.3.1 Recommendation of Department Head

In the case of a reappointment, promotion, or conferral of tenure for an appointed faculty member, the Department Head shall provide to the Dean or equivalent academic officer the written assessment and vote of the DVF, a written recommendation by the Department Head, and any written response provided by the faculty member in accordance with section 7.4.

In the case of joint or interdisciplinary appointments, the head of the home department will provide the assessment including the results of consultation with the head(s) of other departments in the appointment. The head of the home department will provide the Dean with the written assessment and vote of the department faculty or joint DVF and any written response provided by the faculty member.

7.3.2 Dean’s Decision and Recommendation

7.3.2.1 In the case of reappointment of a tenure-track faculty member, the Dean's decision is final except when recommending non-reappointment. In the case of joint appointments, the Dean of the college where the home department is located will make a recommendation on reappointment including the results of consultation with the Dean of the other participating college(s).

7.3.2.2 In the case of non-reappointment, promotion and conferral of tenure, the Dean shall provide to the Provost the written assessments, votes, and written recommendations provided from the DVF, Department Head, and College Reappointment, Promotion, and Tenure Committee, the Dean’s a written recommendation by the Dean, and any responses provided by the faculty member in accordance with section 7.4.

7.3.3 Provost's Decision and Recommendation

In the case of promotion and conferral of tenure, the Provost shall make a recommendation to the Chancellor for all positive decisions after consideration of the faculty member's dossier, vote and assessment of the DVF, recommendation of the Department Head, vote and assessment of the College RPT Committee and recommendation of the Dean. The Provost may consult appropriate university-level academic officers in making these decisions. In the case of negative decisions, the Provost's decision is final.

7.4 Opportunity for Faculty Response to Written Assessments and Recommendations

The faculty member shall be provided the written assessment and recommendation at both the department and college levels and shall be given an opportunity to provide a timely written response at both levels. These responses shall become part of the documentation of the review for succeeding levels.
7.5 Sharing of Written Assessments, Recommendations, and Responses in the Reappointment, Promotion and Tenure Review

Upon completion of the department review, the Department Head shall provide to the DVF his or her written assessment and recommendation, and any responses provided by the faculty member to the Department.

Upon completion of the college review, the Dean shall provide to the DVF, the Department Head, and the College RPT Committee an opportunity to review the following documents: the written assessment and vote of the College RPT Committee, the written assessment and recommendation of the Dean, and any responses provided by the faculty member to the College assessments and recommendations.

7.6 Communication

7.6.1 Timely Notification

For tenure-track faculty, notice of reappointment or non-reappointment shall be in accordance with the notice requirements of Section 604 A of The Code for full-time faculty at the rank of instructor, assistant professor, or associate professor, which are as follows.

a. during the first year of continuous service at the institution, the faculty member shall be given not less than 90 days’ notice before the employment contract expires;

b. during the second year of continuous service at the institution, the faculty member shall be given not less than 180 days’ notice before the employment contract expires;

c. after two or more years of continuous service at the institution, the faculty member shall be given not less than 12 months’ notice before the employment contract expires.

Failure to give timely notice of non-reappointment will oblige the Provost thereafter to offer a terminal appointment of one academic year. Notice of non-reappointment shall be given in a letter from the Provost containing the decision not to reappoint.

7.7 Review of Non-reappointment Decisions

A probationary faculty member who is notified of a terminal appointment or a non-reappointment, pursuant to section 4.2 or 4.3, shall be granted upon request an interview with the Department Head to discuss the decision. The faculty member shall also upon request be granted a subsequent interview with the Dean to discuss the decision. After these interviews, if the faculty member believes the decision not to reappoint was based upon his or her exercise of rights guaranteed by either the First Amendment to the United States Constitution or Article I of the North Carolina Constitution; discrimination based upon the faculty member’s race, color, sex, religion, creed, national origin, age, disability, veteran’s status, genetic information or other forms of discrimination prohibited under policies adopted by the Board of Trustees; personal malice; or due to a material procedural irregularity that casts substantial doubt on the integrity of
the decision not to reappoint, he or she may request a review pursuant to NCSU POL05.25.01 – Faculty Grievance and Non-Reappointment Review Policy. This review shall be limited solely to determining whether the decision not to reappoint was based upon any of the above-listed grounds.

8. IMPOSITION OF SERIOUS SANCTIONS

During any probationary or tenured appointment, a faculty member may be discharged or subject to the imposition of serious sanctions in accordance with the procedures prescribed in Section 603 of The Code.

8.1 Regulations issued by the Chancellor or Chancellor’s designee shall address the composition and appointment of a hearing committee.

8.2 As specified in Section 603 of The Code, discharge or imposition of serious sanctions may be based only upon:

8.2.1 incompetence, including significant, sustained unsatisfactory performance after the faculty member has been given an opportunity to remedy such performance and fails to do so within a reasonable time;

8.2.2 neglect of duty, including sustained failure to meet assigned classes or to perform other significant faculty professional obligations; or

8.2.3 misconduct of such a nature as to indicate that the individual is unfit to serve as a member of the faculty, including violations of professional ethics, mistreatment of students or other employees, research misconduct, financial fraud, criminal, or other illegal, unethical, or inappropriate conduct.

9. SEPARATION OF FACULTY EMPLOYMENT

9.1 Resignation

A faculty member who intends to resign from employment has the obligation to give timely written notice of that intention to the head of the department in which the faculty member is appointed. Tenure ceases on the date of the resignation.

9.2 Termination Due to Financial Exigency or Program Elimination

9.2.1 During a probationary or tenured appointment, termination of faculty employment shall occur in accordance with the provisions of Section 605 of The Code only because of 1) a demonstrable, bona fide institutional financial exigency, or 2) the major curtailment or elimination of a teaching, research, or public service program.

9.2.2 Financial exigency is defined as a significant decline in the financial resources of the institution that is brought about by decline in institutional enrollment or by other action or events
Tab 7.3A
Page 17

that compel a reduction in the institution's current operations budget. The determination of whether a condition of financial exigency exists or whether there shall be a major curtailment or elimination of a teaching, research, or public service program shall be made by the Chancellor, after consulting with the faculties of the departments or other units that might be affected, the academic administrative officers, the Faculty Senate, and the Board of Trustees.

In this or any subsequent consultation process, a faculty appointment may be terminated only after it is determined by the Chancellor, following careful review of alternatives, that the condition of financial exigency cannot be alleviated by less drastic means. The determination of financial exigency or a major curtailment or elimination of a teaching, research, or public service program is subject to concurrence by the President and approval by the Board of Governors.

9.2.3 If there must be termination of faculty appointments, the Chancellor shall give consideration to tenure status, years of service at the university, and other factors deemed relevant in determining whose employment is to be terminated. The primary consideration, however, shall be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the university.

9.2.4 A faculty member whose employment is to be terminated shall be notified of this fact in writing. This notice shall include a statement of the conditions requiring termination of employment, a disclosure of pertinent financial or other data upon which the termination decision was based, and a general description of the procedures followed in making that decision.

9.2.5 If a faculty member whose employment is to be terminated alleges that the decision to terminate was arbitrary or capricious, a hearing committee of the Faculty Hearings Panel shall afford the faculty member a fair hearing, according to the procedures of Section 605 of The Code. This hearing shall be limited to the question of whether the decision to terminate was arbitrary or capricious. The Chancellor's final decision may be appealed in the manner provided for by Section 605C (6) of The Code.

9.2.6 The university, when requested by a faculty member whose employment has been terminated, shall give reasonable assistance in finding other employment. For a period of two (2) years after the effective date of termination the university shall not replace the faculty member without first offering the position to the person whose employment was terminated.

9.3 Retirement

Faculty members may apply for retirement when eligible in accordance with the provisions of the North Carolina Statutes (Chapter 135). Tenure ceases on the effective date of retirement. Upon entering the UNC Phased Retirement Program, a faculty member relinquishes his or her permanent tenure in exchange for a three (3) year fixed-term contract.
Date: November 7, 2012

To: CALS Graduate Studies Committee
    Dean, College of Agriculture and Life Sciences
    Vice Provost, DELTA
    Administrative Board of the Graduate School
    Dean, Graduate School
    Deans’ Council
    Provost

From: Jim Flowers, Head of the Department of Agricultural and Extension Education

RE: Master’s Degree Program Title Change Request

The Department of Agricultural and Extension is requesting to change the name of the Master’s degree in Agricultural Education to Agricultural and Extension Education. The request is administrative in nature and can be handled at the campus level according to the Graduate School website (see below). We are not requesting a new degree program. Our request is to change the name of the degree.

**Reason for the Request:** When the Department of Agricultural and Extension Education was created in 1994 groups of faculty from three different departments in two colleges were combined to create the new department. At the time the department was formed a Master’s Degree in Agricultural and Extension Education was established. This is what the faculty wanted and this degree met the needs of the extension professionals in the state and the agricultural education teachers in the public schools.

However, several years after the Master’s Degree in Agricultural and Extension Education was established the Graduate School approached the Department with a request to split this degree program into two separate degrees – one in Extension Education (AEE) and one in Agricultural Education (ATE). The reason for this request had to do with tracking students. The US Department of Education uses CIP (Classification of Instructional Programs) codes to keep track of higher education enrollment trends in the United States. At that point in time there was not a distinct CIP code for “Agricultural and Extension Education”. There was a code for “Agricultural Extension” – 020102 and “Agricultural Teacher Education” – 131301.
In 2000 the U.S. Department of Education revised their CIP code categories and created a new CIP code – Agricultural and Extension Education Services – 010801. If this code had existed in 1994, this is the code that would have been used and the Master's Degree in Agricultural and Extension Education would not have been split.

We are requesting that the ATE Master's program (known as Agricultural Education) be renamed to Agricultural and Extension Education. In a separate action we will request that the AEE Master's program (Extension Education) be dropped. We would also request that as part of this action the CIP code classification of 010801 (Agricultural and Extension Education Services) be used with the new name. This would be less confusing for our students in figuring out which program to apply to and would reflect the dynamic symbiotic relationship of agricultural and extension education as it now exists in North Carolina and the nation. It would also more realistically reflect what graduates of the program do upon graduation – provide Agricultural and Extension Education Services in a variety of settings. And it would provide a clearer picture of the true number of Master’s students in the Department of Agricultural and Extension. One additional benefit is that basically we would be eliminating one degree program which is seen as desirable in the current academic climate.

We are proposing that the change would take place with the Fall Semester of 2013, if not before. An e-mail was sent to all current graduate students in the graduate program in October of 2012 notifying them of these plans. There has not been one negative response. The students who have replied are very much in favor of this change. They would like to see it happen as soon as possible. When the change is approved, we plan to contact all current ATE and AEE graduate students and give them the option of switching to the renamed degree program. We anticipate that all students will do this. If there are those who don’t want to, they can continue in their currently named programs but we will no longer admit students into the existing ATE or AEE program.

These changes are graphically represented on the following two pages.
Master's Programs in the Department of Agricultural and Extension Education

Currently

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<tr>
<th>Program</th>
<th>Classification</th>
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<td>010801</td>
<td>6</td>
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<tr>
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<td>010801</td>
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<tr>
<td>ATE – Agricultural Education</td>
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¹CIP (Classification of Instructional Programs) Codes were established by the US Dept. of Education for reporting purposes and Agricultural and Extension Education Services and was created in 2000 (prior to 2000 the 020102 code was used while Extension). 131301 is Agricultural Teacher Education.

Extension Education

Proposed

Agricultural and Extension Education

MR

MS

Distance Education
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1CIP (Classification of Instructional Programs) Codes were established by the US Dept. of Education for reporting purposes and was created in 2000.
Date: November 7, 2012

To: CALS Graduate Studies Committee
Dean, College of Agriculture and Life Sciences
Vice Provost, DELTA
Administrative Board of the Graduate School
Dean, Graduate School
Deans’ Council
Provost

From: Jim Flowers, Head of the Department of Agricultural and Extension Education

RE: Dropping the Master’s Degree Programs in Extension Education

The Department of Agricultural and Extension is requesting to drop the Master’s degree programs in Extension Education. This request applies to both the Master of Extension Education and the Master of Science in Extension Education.

Reason for the Request: There are several reasons for this request. First, we are in the process of changing the name of another Master’s degree program (Agricultural Education) within the Department to Agricultural and Extension Education. This would then encompass the students who are currently in the Extension Education graduate program. This name change would also accommodate students in the future who would want to concentrate in Extension Education. The discipline area of Extension Education is not going away; it is just being reconfigured into another existing degree program.

The second reason for the change is to remove from the NCSU inventory a program that does not have a large number of students. Currently there are nine students in both the thesis and non-thesis options of the Extension Education graduate degree program.

A third reason for this request is to reduce confusion as to which programs students should be in; especially for international students. Because of different nomenclature around the world some students have enrolled in Extension Education when they really want the content of Agricultural Education and vice versa. By dropping this program and renaming the agricultural education program to include extension education, there will be only one program in which to enroll. This will prevent the confusion and will require less administrative work in switching students to a different program once they start matriculating.

We are proposing that admission into the Extension Education Master’s program be stopped immediately upon approval of this request. The nine students currently in the program will be contacted and given the option of finishing the existing program or moving to the renamed Agricultural and Extension Education program (assuming it is approved).
APPENDIX D

UNIVERSITY OF NORTH CAROLINA

REQUEST FOR AUTHORIZATION TO DISCONTINUE A DEGREE PROGRAM

Date: Nov. 9, 2012

Constituent Institution: North Carolina State University

CIP Discipline Specialty Title: Agricultural and Extension Education Services

CIP Discipline Specialty Number: 010801 Level: B M X I D

Title of Authorized Program: Extension Education Degree Abbreviation: MS or MR in AEE

Date of Proposed Discontinuation: month August year 2013 (or sooner if possible)

Does the discontinuation of the program involve the discontinuation of an off-site or online delivery of the program? Program Site or Online

If the program to be discontinued is offered at off-campus sites, please list them.

(1) (city) (county) (state)

(2) (city) (county) (state)

(3) (city) (county) (state)

Explain why the program is being discontinued. If the program addresses high priority needs, how will those needs be addressed by other programs? Describe steps to be taken to allow students enrolled in the program to complete their courses of study. SEE NEXT PAGE

Consequences of Discontinuation – SEE NEXT PAGE
How many faculty members will be reassigned?
How many staff will be reassigned?
How many EPA non-faculty will be reassigned?
How many faculty, staff, or EPA non-faculty will be discontinued?
How much funding is to be reallocated based on this discontinuation?

Name, title, telephone, and e-mail of contact person for this notification of discontinuation:

Provost Warrick Arden, Campus Box 7101, NC State University, Raleigh, NC 27695, 919-515-2195, provost@ncsu.edu

Signature of Chancellor (or designee): ____________________________
Explain why the program is being discontinued. If the program addresses high priority needs, how will those needs be addressed by other programs? Describe steps to be taken to allow students enrolled in the program to complete their courses of study.

There are several reasons for this request. First, the Department of Agricultural and Extension Education at NCSU has two Master’s degrees. We are in the process of changing the name of the Master’s of Agricultural Education to Agricultural and Extension Education. This would then encompass the students who are currently in the Extension Education graduate program. This name change would also accommodate students in the future who would want to concentrate in Extension Education. The discipline area of Extension Education is not going away; it is just being reconfigured into another existing degree program. There will be concentrations in Extension Education and in Agricultural Education in the newly configured program.

The second reason for the change is to remove from the NCSU inventory a program that does not have a large number of students. Currently there are nine students in both the thesis and non-thesis options of the Extension Education graduate degree program.

A third reason for this request is to reduce confusion as to which programs students should be in; especially for international students. Because of different nomenclature around the world some students have enrolled in Extension Education when they really want the content of Agricultural Education and vice versa. By dropping this program and renaming the agricultural education program to include extension education, there will be only one program in which to enroll. This will prevent the confusion and will require less administrative work in switching students to a different program once they start matriculating.

We are proposing that admission into the Extension Education Master’s program be stopped immediately upon approval of this request. The nine students currently in the program will be contacted and given the option of finishing the existing program or moving to the renamed Agricultural and Extension Education program (assuming it is approved).

It should be noted the Extension Education Master’s degree program did not exist 20 years ago. When the Department of Agricultural and Extension Education was created at NCSU in 1994, groups of faculty from three different departments in two colleges were combined to create the new department. At the time the department was formed a Master’s Degree in Agricultural and Extension Education was established. This is what the faculty wanted and this degree met the needs of the extension professionals in the state and the agricultural education teachers in the public schools.

However, several years after the Master’s Degree in Agricultural and Extension Education was established the Graduate School approached the Department with a request to split this degree program into two separate degrees – one in Extension Education (AEE) and one in Agricultural Education (ATE). The reason for this request had to do with tracking students. The US Department of Education uses CIP (Classification of Instructional Programs) codes to keep track of higher education enrollment trends in the United States. At that point in time there was not a distinct CIP code for “Agricultural and
Extension Education". There was a code for "Agricultural Extension" – 020102 and "Agricultural Teacher Education" – 131301.

In 2000 the U.S. Department of Education revised their CIP code categories and created a new CIP code – Agricultural and Extension Education Services – 010801. If this code had existed in 1994, this is the code that would have been used and the Master's Degree in Extension Education would not have been created.

**Consequences of Discontinuation**

*How many faculty members will be reassigned?*

The Department of Agricultural and Extension Education is a relatively small department with 10 tenure track faculty. The faculty who teach graduate level courses also teach the undergraduate course and doctoral courses; so there is not a separate graduate faculty in the Extension Education Master's program that will need to reassigned. The graduate courses taught by the faculty will continue to be taught. Students who want to continue to emphasize extension in their Master's program will take the courses that are more appropriate for them. Thus there will be no impact on faculty. The faculty will continue to work with undergraduate students, Master's students in the renamed Master's program and doctoral students in the Agricultural and Extension Education doctoral program.

*How many staff will be reassigned?*

The Department has one administrative assistant and one student services assistant to work with the close to 300 students in the undergraduate and graduate program. Their responsibilities will remain the same.

*How many EPA non-faculty will be reassigned?*

The Department has none.

*How many faculty, staff, or EPA non-faculty will be discontinued?*

None

*How much funding is to be reallocated based on this discontinuation?*

None. This is primarily a bookkeeping/administrative action. We will still have the same number of Master's students but they will be in one graduate program instead of two.
APPENDIX D

UNIVERSITY OF NORTH CAROLINA

REQUEST FOR AUTHORIZATION TO DISCONTINUE A DEGREE PROGRAM

Date: December 11, 2012

Constituent Institution: North Carolina State University

CIP Discipline Specialty Title:
Plant Protection and Integrated Pest Management

CIP Discipline Specialty Number: 11105 Level: A X B M I D

Title of Authorized Program: Pest Management Technology Degree Abbreviation: AAS

Date of Proposed Discontinuation: month 5 year 15

Does the discontinuation of the program involve the discontinuation of an off-site or online delivery of the program? Program no Site or Online no

If the program to be discontinued is offered at off-campus sites, please list them.

(1) (city) (county) (state)
(2) (city) (county) (state)
(3) (city) (county) (state)

The program is being discontinued due to consistently low enrollment with only 16 student majors in the last 5 academic years. The courses within the program address a high priority need in pest management technology for North Carolina stakeholder groups (pest management professionals, turfgrass and landscape managers, and others) and this need will continue to be addressed by converting the program to an Integrated Pest Management Concentration. The program will not be terminated until May 2014 in order to allow remaining majors to complete their programs. Faculty associated with the program will continue to teach and advise students in the concentrations as needed and/or requested.

Consequences of Discontinuation

How many faculty members will be reassigned? NONE
How many staff will be reassigned? NONE
How many EPA non-faculty will be reassigned? NONE
How many faculty, staff, or EPA non-faculty will be discontinued? NONE
How much funding is to be reallocated based on this discontinuation? NONE

Name, title, telephone, and e-mail of contact person for this notification of discontinuation:

Michael Waldvogel, Extension Associate Professor, mike_waldvogel@ncsu.edu

Signature of Chancellor (or designee): [Signature]
The University of North Carolina  
Program Review and Recommendations Form  
(Complete this form for each program identified in Attachment 2.)

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1. The accompanying guidelines list questions about centrality to mission, quality, faculty and physical resources, demand, costs, duplication, and consequences of deletion. After considering those issues, which of the following does the campus recommend? (Please click on the box next to the appropriate answer to record your response.)

- [ ] Retain the program in its present configuration with low enrollments likely to continue
- [ ] Retain the program in its present configuration with specific steps to be taken to increase enrollments
- [ ] Restructure the program by combining it with one or more other campus programs
- [ ] Actively investigate collaboration with other UNC campuses in order to conserve program resources and increase course enrollments
- [x] Discontinue the program while assuring graduation for any currently enrolled students

2. Explain the above response—either the rationale for leaving the program in its current configuration or specific steps proposed to increase enrollments and/or conserve resources.

Discontinuation of the Associate of Applied Sciences Pest Management Technology degree.
Guidelines for Program Productivity Review

In reviewing the degree program and completing the form accompanying these guidelines, please consider the following questions. A response to each question is not required, but please address these issues in your review wherever relevant.

1. **Centrality to University’s Mission**
   The program provides course content that is an invaluable component in the training of students in the Agricultural Institute whose mission is to provide a technical education in agriculture and related areas.

2. **Quality of the Program**
   North Carolina State University is accredited by the Southern Association of Colleges and Schools (SACS) Commission on Colleges. The Agricultural Institute is a two-year degree granting program within the College of Agriculture and Life Sciences at NC State University and is currently accredited as part of NC State University. All of the Agricultural Institute’s degree programs including the Pest Management Technology degree program, meet the accreditation standards.

3. **Faculty Involved**
   There are three faculty and a support teaching assistant whose efforts represent 1.0 FTE Academic Programs commitment by the Entomology department.

4. **Facilities/Equipment**
   The program uses an existing teaching lab and equipment purchased specifically for the program but also relies significantly on equipment borrowed from research/extension faculty and from an off-campus training facility dedicated to training professionals in a related field of work.

5. **Demand**
   The program (i.e., the Pest Management Technology major) is currently not serving the expected number of students. There is a continuing demand for students with this specific knowledge and training particularly in the area of pest management. Several of the program courses are essential to other programs in the Agricultural Institute including (but not limited to): Ornamentals and Landscape Technology, Turfgrass Management, Agribusiness, and Animal Production.

6. **Costs**
   The program has one course in particular, ENT172 (Vertebrate Pest Management) with historically low enrollment and is being discontinued. Key components of the course will be added to two other courses ENT163 (Turf and Ornamental Insects) and ENT132 (Urban Entomology). The program is productive, with enrollments in other courses that are at 65-100% capacity (i.e., without expanding by the addition of lecture and laboratory sections). In our opinion, the money spent on the courses currently offered in this program that will continue to be offered in the planned concentration successor are well-spent.

7. **Duplication**
   The program objectives will continue to be met by delivering course content to students within other programs offered by the Agricultural Institute. The program and its courses are unique to NCSU and the Entomology Department and are not able to be duplicated in other departments and/or campuses. At this time, we have no specific evident that sharing courses via distance education with other universities within the UNC System will increase enrollment.
8. **Critical Mass**
   The courses within the program are required for majors in other programs mentioned above in item #5. Elimination of the courses would be a significant detriment and irreplaceable loss to those programs, which is why we have proposed creating the IPM Concentration and will continue the courses that serve these other programs.

9. **Recommendation about the Program**
   The Associate of Applied Sciences Pest Management Technology degree program should be discontinued effective May 2015 following the projected graduation of the last program majors. The courses: ENT121, ENT132, ENT163, and ENT190, which provide critical content for other programs within the Agricultural Institute should be continued within the proposed IPM concentration, which is designed to serve the best career interests of the students in those programs. Therefore, faculty and resources will continue to be allocated to these programs.

NOTE: *Attachment # 2* identifies those degree programs identified for low productivity review both in 2010 and 2012 with a double asterisk.
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STUDENT BODY PRESIDENT REPORT
SBP REPORT TO THE BOARD OF TRUSTEES

February 21, 2013

Student Government has been working over the winter to evaluate new organizational goals and priorities. As the 92nd Session nears its final months the group has again prioritized an agenda that includes the introduction of core signature student events, representation of the student voice, gathering feedback from students across campus, and re-aligning Student Government statutes for future successes.

STUDENT GOVERNMENT INITIATIVES AND PROJECTS

STUDENT GOVERNMENT STRATEGIC PLAN

- Student Government has launched a committee to develop a strategic plan for the organization. With the pending move to Talley Student Center and ongoing opportunities within Student Leadership and Engagement, SG wants to set future leaders up for success. The group comprised of three members of Student Senate, three members of the Executive Branch and the Student Body Treasurer will meet bi-weekly in order to approve a plan by the end of the 92nd session (April).

SPRING SEMESTER RAVE

- In March of 2013, Student Government is looking to host the first ever rave in the brickyard. The date will likely be close to Founder’s Day and will hopefully provide a fun mid-semester stress buster event where students dance and celebrate like it is 1887 in one of the most hallowed student spaces on campus.
- The event will be a partnership with DASA, Campus Police, Student Government, SORC and the NC State Libraries.

RALEIGH CHRISTMAS PARADE

- As reported in the November 2012 report, Student Government, in partnership with University Communication, was set to sponsor a parade float entry in the Raleigh Christmas Parade on November 17. This would have been the first year NC State participated in the parade. However, due to time constraints and funding, participation was cancelled. The organization hopes to participate in next year’s event.
COACHES’ CORNER MEMORIAL UPDATE

- Student Government is focused on finishing the second phase of the Coaches’ Corner with statutes of Coach Everett Case, Coach Norm Sloan, and Coach Jim Valvano. They will join the Kay Yow Memorial outside Reynolds.
- The total estimated cost for the project is $200,000 and to-date close to $70,000 has been raised.
- The project timeline has recently changed due to Talley Student Center construction and is due for completion and unveiling in the January of 2014.
- Renderings have been made available to the public. Maquettes of the Jim Valvano statue has arrived and is under review from the arts selection committee and the Everett Case maquette should arrive in the coming weeks. These will soon be made available for the community at large to look at and provide feedback.
- A comprehensive site plan is nearing completion and is being worked on and edited by OBS Design Firm.

WEAR RED ON FRIDAY’S

- Red Friday’s is back and Student Government continues to give out free stuff to students, faculty and staff wearing red on campus and those not wearing red may be given a spirit citation.
- This is a collaborative effort with University Communications, the Campus Bookstore, LRG and the Athletics Department.
- We are looking to grow the early success we had last semester for Red Friday’s this spring with more giveaways potential partnerships with both the Faculty and Staff Senate.

ARTS ON THE BRICKYARD DAY

- Student Government is working to host the 2nd Arts on the Brickyard day this spring semester.
- Student Government hosted the first ever Arts on the Brickyard day in the fall. The goal of the event was to spread the word about the many arts offerings at NC State to students. The Craft Center was present with a Pottery Wheel and Carving Wood station for students to test out. They also had clay out for students to make impressions for a piece of art to be displayed in the new Gregg Museum.
- The Wolfpack Concert Series will continue to be advertised as an effort to grow support and attendance for the many campus music event offerings. The concert series is a collaborative effort between Student Government, UAB, WKNC 88.1 and Arts NC State to better promote the many music and concert offerings on campus.

SUSTAINABILITY INITIATIVES

- The Think Outside the Brick competition was successful collecting student proposals for the fourth year in a row with a total of 9 proposals submitted. Think Outside the Brick rewards NC State students with sustainable ideas with funding of $1000 or $500 to implement their project.
- This year the TOTB committee selected “Students for Solar” as the recipient of the $1000 project grant.
- This project selected is looking to add Solar Panels around the umbrellas outside the atrium food court and is a partnership with Campus Enterprises.
The TOTB committee also selected a Quad Bike Rack initiative for a $500 project grant.

This project consists of purchasing a bike rack and having 5 bikes from the Wolf Wheels program (SBP Jim Ceresnak’s project) in the quad to use on a 24 hour rental period.

**YOUNG ALUMNI/ UNDERGRADUATE RESEARCH SPEED DATING EVENT**

- The Academics Commission of Student Government in partnership with the Office of Undergraduate Research, and the University Honors program hosted an undergraduate research speed dating event. This event was inspired by like-events at other universities like MIT.
- Undergraduate Research Speed Dating is designed to offer undergraduate students a low-stress method of gaining exposure to the diversity of research taking place on NC State’s campus, as well as a method of locating potential future research opportunities. For faculty, it offers the opportunity to connect with a large number of high-achieving and highly motivated undergraduates from across all the Colleges at NC State in a short amount of time. It is intended primarily as a way to introduce students to how knowledge is generated in multiple fields and the role of the student researcher in those fields. Each “speed date” lasts for approximately 15 minutes with 5 minutes allotted for travel time.
- The Academics Commission is now set to host a speed dating event in partnership with the Young Alumni Council on February 6th, 2013.
- The event “Speed Networking with the Pack” will give 50 students the opportunity to interact with alumni in an informal setting. The goal is to hopefully get these students to meet some younger alumni who can help mentor, provide helpful hints, and some career guidance.

**STUDENT SENATE UPDATE**

- Student Senate passed a new bill updating Student Body Elections guidelines that will impact the spring 2013 process. Specifically the bill changed the times in which students could vote (now voting will occur from noon and noon), removed the option for write-in candidates, and also deleted the statutes about administering fines to candidates with violations. More details about this piece of legislation can be found at: [http://students.ncsu.edu/sgims/bill/elections-statutes-revamp-act-1512.html](http://students.ncsu.edu/sgims/bill/elections-statutes-revamp-act-1512.html)
- Spring 2013 Appropriations - In December, the Appropriations Committee set dates for the spring 2013 process in which student organizations will apply for funding for events/programs/services occurring in fall 2013. The appropriations budget for the upcoming school year will be roughly $100,000.
- Student Senate also recently passed legislation that recommends the creation of a “Chancellor’s List Program” that would create a new academic accolade to students who achieve a threshold even higher than the guidelines for Dean’s List honors. To reach this level of academic achievement students would need to receive a semester gpa of a 3.8 with 15 or more credit hours and a gpa of 4.0 for students taking 12 to 14 credit hours.
STUDENT LIFE AND CAMPUS EVENTS

NC STATE DANCE MARATHON
- On February 22 and 23rd, hundreds of NC State students will fundraise for the patients of Duke Children’s Hospital.
- Students can make a team with their friends and student organizations in a philanthropic challenge to raise at least $150 dollars for the kids. Students who participate will then stand for 12.5 hours with the Dance Marathon team in Carmichael Gymnasium. Awards will be given to top fundraisers and teams.
- The event will have food, DJs, bands, performing groups, games, competitions, and most importantly the Miracle Children who we support! For an idea of what Dance Marathon looks like, check out University of Iowa’s video here: http://www.youtube.com/watch?v=80XNi6tyGc8

KRISPY KREME CHALLENGE
- On February 9, 2013, one of NC State’s most unique traditions will host 8,000 racers to take on the Krispy Kreme Challenge. The race is simple in theory, conquer 2400 calories, 12 doughnuts, and 5 miles all under 1 hour while keeping the doughnuts down. This year more runners will sprint through the starting gate at the Memorial Belltower than ever before for the 9th annual race. This event to-date hosted and founded by Park Scholar students has raised $374,000 for the N.C. Children’s Hospital.

TRANSPORTATION UPDATES AND NEW WOLFLINE ROUTES
- The Dan Allen Drive Gate Project, which is the placement of a gate underneath the railroad tracks on Dan Allen Drive, limiting the North-South flow of Traffic from Western Boulevard and Hillsborough Street is now in effect and students have been adjusting to the new traffic patterns around campus.
- Student Government is working to have a DH Hill to Hunt Library direct bus route in the evenings when the new Hunt Library goes online in January.
- University Transportation, the University Architects office, and Student Government are still looking into the feasibility of creating “spirit crosswalks” around campus. The goal is to transition current major crosswalks on Dan Allen drive into more school spirited crosswalks, which would include the Block S logo. This project is another attempt to continue to build student pride in their University and for visitors to recognize the level of school spirit at NC State.

COMMUNICATIONS PROJECTS

CURRENT STUDENTS WEBPAGE
- University Communications web development team and Student Government are now working to market this new centralized student resource for more usage this semester.
- The page currently hosts an SBP blog, featured student focused stories and everyday user links for students.
• Student Government will be unveiling a new website which will feature many of the elements currently found on current students and will serve as an additional resource for student needs, feedback and concerns.

SOCIAL MEDIA
• Communication continues through Student Government Facebook and Twitter sites.
• The “Wolfpack Students” Facebook group provides a timely and easy way to communicate with many NC State students at once, also allowing them to ask questions to Student Government, the student body in general, or directly to the Student Body President. As of January 31, 2013 has over 5,546 student users, which is a growth of over 2,700 students since October 2011.
• Communication through Student Body President’s Twitter Account, which as of January 31, 2013 has 1,335 followers.

STUDENT BODY PRESIDENT BLOGS
• Blogging can be found through “Student Voices’ and the current students page.
  http://www.ncsu.edu/features/tag/andy-walsh/

STUDENT GOVERNMENT GOOGLE TALKBIN ACCOUNT
• Students can contact Student Government representatives by texting 919-883-9039. Student Government’s use of TalkBin is free through Google Apps at NC State.
• A timely response is returned by a Student Government official and students have continued to utilize this service since it was introduced in the fall of 2011.

STUDENT FEEDBACK

REPRESENTING STUDENTS
• Staying true to our mission, Student Government has provided the student voice in important discussions throughout the winter moving into the spring semester.
• One example is the over 3,500 student survey responses and hundreds of emails from students regarding the upcoming drop/add changes from the Board of Governors. This is the highest response rate from students we have ever seen from the student body on a single issue since the advent of the HOWL email listserv.

My fellow Board of Trustee members thank you for your time. Please contact me with any questions, thoughts or ideas about how we can better work together for the good of the NC State community.

In the spirit and pride of the Wolfpack,

Robert A. “Andy” Walsh
Student Body President, 2012-2013
PROVOST UPDATE
N. C. STATE UNIVERSITY
UNIVERSITY UNDERGRADUATE CERTIFICATE PROGRAM FORM

COLLEGE/DEPARTMENT/PROGRAM NAME: CALS/Microbiology/Microbiology
CERTIFICATE TITLE: Undergraduate Certificate in Microbiology

CIP DISCIPLINE#: 26.0502

PROPOSED OR CURRENT PROGRAM CODE: 11MBC
CERTIFICATE TYPE: On-campus □ Distance □ On-campus & Distance ❑

PROPOSED EFFECTIVE DATE: 1/1/2013

ATTACHMENTS TO BE INCLUDED:
❑ 1. Statement of Justification for Program
❑ 2. Statement of Program Objectives
❑ 3. Proposed Revision(s) with Reasons
❑ 4. List of Program Requirements (use attached Format B)
❑ 5. Catalog Description of Proposed Certificate
❑ 6. Number of Certificate recipients in the past Five Years
❑ 7. Projected Enrollment
❑ 8. Admission Requirements
❑ 9. Statement on Other Departments Likely to be Affected and Summary of Consultations with those Departments
❑ 10. Signature Page (see attached)
❑ 11. Routing Form (see attached)

TYPE OF PROPOSAL:
New: ❑
Revision: □
Discontinuation: □
Undergraduate Certificate in Microbiology

1. Statement of Justification for Program:

   The world in which we live is dominated by *microorganisms*; organisms too small for the human eye to see. For over 80% of Earth's history, life was entirely microbial, and even today most of life on Earth is microbial. Microorganisms drive the ecological cycles, provide us with energy and oxygen from light, and live in inconceivable numbers in almost any place where there is liquid water. A small fraction of these creatures can do us harm, however, and these are major causes of human disease.

   Given the broad importance of microorganisms both on their own merit and because of their interactions (both positive and negative) with humans and human society, it is surprising that NC State University is the only UNC institution offering undergraduate degrees in general microbiology. In order to increase accessibility of our program, we propose to offer an undergraduate certificate in microbiology, available to students by distance education or on-campus. The intended audience of this certificate includes degree-seeking undergraduate students at institutions where a Microbiology major or minor is not available, and non-degree students seeking additional experience in microbiology for career advancement or to enhance their applications to professional, graduate, or allied health schools. This certificate may also improve the ability of K-12 science teachers to compete for positions or teach more effectively. Finally, this certificate would provide an in-depth understanding of microbiology for those interested out of personal satisfaction.

   This certificate will not be available to students who already have an undergraduate degree (B.S., B.A., or minor) in Microbiology, nor will it be available to degree-seeking students at NC State University, who should instead seek the Microbiology B.S. degree or undergraduate minor. The intent is that most students in the certificate program will either be enrolled in degree-seeking programs elsewhere, or will have completed degree (B.S. or B.A.) programs in the sciences other than Microbiology already. Otherwise they are unlikely to have taken or have access to the prerequisite courses. The certificate serves the same role as a minor. The rationale for not allowing degree-seeking NCSU students to seek the certificate is that overlap between the minor and the certificate is such that most minors would have the requirements for the certificate, and visa versa.

   All of the required courses in this certificate program are available either by distance education or on-campus. Electives are available via distance education (MB 200) or on-campus (MB 352, 354 and 360, MB 4** electives). MB 492 (External Learning experiences) is by nature off-campus, although it is not formally a distance education course. MB 493 is usually on-campus when used for undergraduate research, but is also used for more traditional independent study experiences, which are sometimes arranged for remote students. At least 9 of the required 12 credits must be taken through NC State University. We hope to expand these choices in time, both for the certificate and for local students.

   The likelihood is that students without strong life sciences backgrounds yet will take MB 200 as an entry into the certificate, and complete the certificate with the required courses. Students who already have a strong life sciences backgrounds would start with MB 351 (or they may already have an equivalent and get transfer credit), would take the core courses, and would take for their elective either MB 492 for an internship or research at their home institution, or MB 493 for a remote independent study with an NCSU faculty member. The other electives (the ones taught only locally) are unlikely options for remote students, but are listed for the benefit of local NDS students, and in case remote students might already have had one or more of these previously, or have an equivalent they can get transfer credit for.

   The demand for the certificate is apparently substantial, but our evidence for this is anecdotal. We receive frequent requests for info about continuing-education programs in Microbiology. These come from primarily from 1) students with B.S. degrees who wish to improve their education for
application to Medical, graduate, or similar schools, and 2) people in the workforce who wish to improve their microbiology experience for career advancement or career change. We also get requests from students at other institutions who would pursue a Microbiology minor at their institution if it were available. Many of the remote students who take MB 451 via DE have asked whether some form of minor program or certificate is offered. The folks in CALS Administration (especially Ken Ebbesmeyer and John Havlin) urged us to pursue this certificate program, seeing themselves the demand for this program, and the folks at DELTA have enthusiastically supported our efforts, for example by providing an IDEA grant last year for the development of a DE section of MB 451, justified in large part because it would be a key component of a DE certificate.

2. Statement of Program Objectives:

The overarching objective of the Undergraduate Certificate in Microbiology is to offer students the opportunity to further their understanding of microorganisms and the roles they play in the world in which we live. MB 200 (Microbes and World Affairs) provides an entry to this field for those students still gaining a basic background in the life sciences, or those with a broad interest in how microorganisms underly many current events. The core of the certificate, MB 351 (General Microbiology), MB 411 (Medical Microbiology), and MB 451 (Microbial Diversity) provide a foundation of knowledge in Microbiology. Laboratory electives MB 352 or 354 (Microbiology lab), MB 360 (Scientific Inquiry in Microbiology) provide on-campus students the opportunity to gain laboratory skills in microbiology. The advanced electives, MB 492 (External Learning Experiences; research off-campus or internships), MB 493 (Special Problems in Microbiology; research experiences on-campus or independent study), MB 4** (any senior-level Microbiology course), provide exposure to advanced microbiological topics of interest to the student.

Program Outcomes:

To provide educational opportunities in Microbiology to students who cannot access this locally or as degree-seeking students, for the purposes of

   a. improved access to careers and career advancement, and
   b. greater scientific literacy in this important area of biological science.

Student Outcomes:

Upon completion of the Undergraduate Certificate in Microbiology a student will be able to:

   c. describe microbial cell structures and functions,
   d. describe the roles of microorganisms in the environment,
   e. discuss the interactions between microorganisms and humans, and the roles of microorganisms in human and animal health,
   f. Apply advanced concepts or experience in an area of microbiology of specific interest to the student.

3. Proposed revisions with Reasons:

New certificate – Not applicable

4. List of Program Requirements (Format B)

See attached.

5. Catalog Description of Proposed Certificate:

The NCSU Undergraduate certificate in Microbiology provides recognition to individuals who acquire a strong college-level knowledge of the field of Microbiology. This certificate program is
not available to students enrolled in a degree-seeking program at NCSU. All students will complete 9 hours of coursework in general and medical microbiology, and microbial diversity, and an additional 3 hours (minimum) of coursework in either 1) a broader view of Microbiology as it impacts humankind, 2) laboratory skills in microbiology, 3) a more specialized area of microbiology of interest to the student, 4) a microbiologically-related research or internship experience, or 5) independent study on a microbiological topic arranged with an NCSU faculty member. Courses will count toward the certificate only if they are completed with a grade of "C" or better (or "S" for MB 492 or MB 493). Courses can be completed either on-campus or by distance education. The NCSU Undergraduate Certificate in Microbiology is administered by the Director of Undergraduate Programs of the NCSU Department of Microbiology.

6. Number of certificate recipient in the past 5 years:

   New Certificate – Not applicable

7. Projected enrollment:

   We project a small enrollment initially (2-4 students in the first year) with growth to ca. 24 students at any given time as the certificate is advertised and becomes known in the community.

8. Admission requirements:

   A high school diploma is required for acceptance into this certificate program. Students must have completed both biology and chemistry at the high school level (or above) before admission into the program. Because of prerequisites for college-level organic chemistry and either genetics or biochemistry, students should either have already completed these before admission, be enrolled in a degree program at a different institution that offers these courses, or otherwise be prepared to acquire credit for these courses. Students pursuing this certificate will be considered non-degree students (NDS); this certificate is not available for degree-seeking students at NCSU (who should instead take the Microbiology minor). Students are not eligible for this certificate program if they are currently enrolled in a Microbiology degree (including a minor) program, or if they have already received a degree or minor in Microbiology. The contact person for the certificate is: James W. Brown, Department of Microbiology, james_brown@ncsu.edu, (919) 515-8803. Students would apply by contacting us with their academic record and a letter of interest.

9. Statements from other Departments likely to be affected:

   This certificate should have no significant impact on any other NCSU courses or program outside of the Department of Microbiology.

10. Signature page

   See attached.

11. Routing form

   See attached.
Format B

List of University Undergraduate Certificate Program Requirements

University Certificate Title and Code: Undergraduate Certificate in Microbiology (11MBC)

Certificate Requirements:
A grade of C- or better (or “S” for MB 492 or MB 493) is required of all required or elective courses. Successful completion of this certificate requires an overall 2.0 or greater GPA in coursework taken to complete the certificate. At least 9 credit hours counted toward the certificate must be taken from NCSU.

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>*Pre-requisites</th>
<th>Credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB 351 General Microbiology</td>
<td>Freshman Biology (1 course) and Organic Chemistry (1 course)</td>
<td>3</td>
</tr>
<tr>
<td>MB 411 Medical Microbiology</td>
<td>MB 351 or transfer equivalent</td>
<td>3</td>
</tr>
<tr>
<td>MB 451 Microbial Diversity</td>
<td>MB 411 and EITHER (Genetics or Biochemistry)</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Elective Courses</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MB 200 Microbiology and World Affairs</td>
<td>None</td>
<td>3</td>
</tr>
<tr>
<td>MB 492 External Learning Experience</td>
<td>None</td>
<td>var(1-ω)</td>
</tr>
<tr>
<td>MB 493 Special Problems in Microbiology</td>
<td>None</td>
<td>var (1-6)</td>
</tr>
<tr>
<td>MB 352 General Microbiology Laboratory</td>
<td>MB 351 or transfer equivalent</td>
<td>1</td>
</tr>
<tr>
<td>MB 354 Inquiry-guided Microbiology laboratory</td>
<td>MB 351 or transfer equivalent</td>
<td>1</td>
</tr>
<tr>
<td>MB 360 Scientific Inquiry in Microbiology</td>
<td>CH 101 and BIO 183 or transfer equivalent</td>
<td>3</td>
</tr>
<tr>
<td>MB 4** (Any 400-level Microbiology course, with prior departmental approval)</td>
<td>Various</td>
<td>var</td>
</tr>
</tbody>
</table>

Other:

Total hours required for Certificate: 12
Date: November 7, 2012

To: CALS Graduate Studies Committee  
    Dean, College of Agriculture and Life Sciences  
    Vice Provost, DELTA  
    Administrative Board of the Graduate School  
    Dean, Graduate School  
    Deans’ Council  
    Provost

From: Jim Flowers, Head of the Department of Agricultural and Extension Education

RE: Changing the Name of the Graduate Certificate in Agricultural Education

The Department of Agricultural and Extension is requesting to change the name of the Graduate Certificate in Agricultural Education to Agricultural and Extension Education.

Reason for the Request: In two other separate documents there are requests to

1. Change the name of the existing Master’s program in Agricultural Education to Agricultural and Extension Education and
2. Drop the existing Extension Education Master’s degree.

The rationale for the name change and dropping the degree is explained in those two documents and will not be repeated here. This request is to merely bring into alignment the name of the Graduate Certificate program to be in harmony with the newly named Master’s program. If the Master’s degree is in Agricultural and Extension Education, it would make sense to have the Graduate Certificate to also say Agricultural and Extension Education.