

**BOARD OF TRUSTEES
NORTH CAROLINA STATE UNIVERSITY**

**Executive Committee
4:00 p.m., June 19, 2014**

Via Conference Call

Ben Jenkins, Chair

Members: Clark, Lanier, Mulkey, Owens

AGENDA

CALL TO ORDER

Reading of Conflicts of Interest

Ben Jenkins, Chair

APPROVAL OF MINUTES

- ✓ — February 26, 2014 Meeting of the Executive Committee
- ✓ — February 26, 2014 Closed Session of the Executive Committee

CLOSED SESSION

- Naming Specific University Facilities and Programs

RECONVENE IN OPEN SESSION

ADJOURN



NORTH CAROLINA STATE ETHICS COMMISSION

SAMPLE¹

ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

(to be read by the Chair or his or her designee at the beginning of each meeting)

In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation² in the particular matter involved.

Rev. 1-16-07

¹ N.C.G.S. §138A-15 (e): “At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest and appearances of conflict under [Chapter 138A].” There is no set language required by the Act. Specific language can and should be tailored to fit the needs of each covered board as necessary.

² “A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant’s impartiality might reasonably be questioned due to the public servant’s familial, personal, or financial relationship with a participant in the proceeding.” See N.C.G.S. §138A-36 (c). If necessary, the Chairman or individual member involved should consult with his ethics liaison, legal counsel, or the State Ethics Commission to help determine the appropriate response in a given situation.

OPEN SESSION MINUTES
North Carolina State University
Board of Trustees Executive Committee
Wednesday, February 26, 2014

Members present: Benjamin P. Jenkins III, Chair; James W. Owens; Jimmy D. Clark; Gayle S. Lanier; and Barbara H. Mulkey

Others present: Randy Woodson, Chancellor; Eileen Goldgeier, Vice Chancellor and General Counsel; and PJ Teal, Assistant Secretary

Chair Jenkins called the meeting to order at 7:00 a.m. He reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting. There being none, Chair Jenkins then called on Assistant Secretary PJ Teal for the roll call.

ROLL CALL

Assistant Secretary PJ Teal called roll and certified that a quorum was present.

MINUTES

Dr. Owens made the motion, seconded by Mr. Clark, to approve the open and closed session minutes of the November 22, 2013, meeting of the executive committee. The motion passed.

POLICY REVIEW

Chair Jenkins asked Chancellor Woodson to review the proposed revisions to Policy 05.15.03: Non-Salary and Deferred Compensation. This revision was necessary in order to accurately reflect the Board of Governors' delegations to the Board of Trustees and Chancellor. Ms. Lanier made the motion, seconded by Dr. Owens, to approve the proposed changes to Policy 05.15.03: Non-Salary and Deferred Compensation. The motion passed.

CLOSED SESSION

A motion was made by Mr. Clark to go into closed session to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee according to North Carolina General Statute, Section 143-318.11(a)(6). Dr. Owens seconded the motion. The motion carried.

RECONVENE IN OPEN SESSION

After coming out of closed session, Chair Jenkins announced the meeting is in open session at 8:10 a.m. Ms. Mulkey made a motion, seconded by Dr. Owens, to approve the personnel actions, including the appointment of Brian Sischo, Vice Chancellor for University Advancement, discussed in closed session for which the Executive Committee has final authority. The motion passed.

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With no further business for the Executive Committee, Chair Jenkins adjourned the meeting at 8:15 a.m.

Respectfully submitted:

Assistant Secretary

Secretary

Chair