CALL TO ORDER

Randy Ramsey, Chair, Buildings and Property Committee
- Roll Call
- Reading of the State Government Ethics Act

1. CONSENT AGENDA

Minutes
Randy Ramsey, Chair, Buildings and Property Committee
- Approval of February 18, 2016 meeting minutes 5.1.A

Property Matters
Ralph Recchie, Real Estate Director
✓ Disposition by Land Exchange:+0.53 acres of State of North Carolina land in Hatteras Village with Captain Lee Setkowsky (adjacent owner) in exchange for strategic facilities of equal value to be identified by the College of Agriculture and Life Sciences. Land valuation and equity to be determined in conjunction with the State Property Office of the Department of Administration. 5.1.B

Designer Selections
Steven Arndt, Associate Vice Chancellor for Facilities
- Weisiger-Brown Parking Lot, Central Campus (Interviews were 4/14/16) *(5.1.C.1)
- Open Ended Service Agreement Designer Selections 2016-2017 5.1.C.2
- Approval of Designer Selections Less Than $500,000 5.1.C.3

Construction Manager@Risk Selection (CM@R)
- EB Oval, Centennial Campus 5.1.C.4

Acceptance of Completed Buildings and Projects
Steven Arndt, Associate Vice Chancellor for Facilities
- The University and Office of State Construction have accepted the attached 5.1.D

✓ Requires full board approval
† Materials will be distributed to committee members at the meeting

Buildings and Property Committee
Page 1
list of completed buildings and projects with dollar values greater than $2,000,000. The University has accepted the attached list of completed buildings and projects with dollar values less than $2,000,000. All are recommended to the Buildings and Property Committee for formal acceptance. This listing represents buildings and projects received since the February 18, 2016 meeting.

***END OF CONSENT AGENDA ITEMS***

2. PROPERTY MATTERS (Received after Full Board Mailing) TAB 2

3. PARKING AND TRANSPORTATION TAB 3
   Cathy Reeve, Director, Transportation
   ✓ Proposed Revision to Policy 7.60.1 Parking and Transportation Ordinances 2016-2017 5.3.A

4. PHYSICAL MASTER PLAN TAB 4
   Lisa Johnson, University Architect
   • Annual Update ¹(5.4.A)

5. PLAN APPROVAL TAB 5
   Lisa Johnson, University Architect
   • Approval of Plans and Specifications of Formal Projects less than $2 million 5.5.A

6. INFORMATIONAL REPORTS TAB 6
   • Capital Projects Update (Steven Arndt) 5.6.A.1
   • Centennial Campus Update (Steven Arndt) 5.6.A.2
   • Status of Projects in Planning (Lisa Johnson) 5.6.A.3

ADJOURN

✓ Requires full board approval
¹ Materials will be distributed to committee members at the meeting
Agenda Item / Issue: Consent Agenda

Requested / Required Action: Approval of the items contained in the Consent Agenda to include committee meeting minutes for February 18, 2016, one property matter, designer and construction manager at risk selections, and acceptance of completed buildings and projects.

Suggested Motion: Move approval of the Consent Agenda.

Responsible University Unit: Office of Finance & Administration
University Presenter/Contact: Steven A. Arndt, Associate Vice Chancellor for Facilities
BOARD OF TRUSTEES  
NORTH CAROLINA STATE UNIVERSITY  
Buildings and Property Committee  
Meeting Date: February 18, 2016  

Minutes  
Meeting No.: 15-16: 3  
Location: Primrose Hall Conference Room  
Time: 2:46 – 3:55 p.m.  

Committee Members Present:  
Mr. Randall Ramsey, Chair  
Mr. Jimmy Clark  
Mr. Ben Jenkins  
Mr. Wendell Murphy  
Mr. Dewayne Washington  

Present from the University:  
Mr. Scott Douglass, Vice Chancellor for Finance and Administration  
Mr. Steven Arndt, Associate Vice Chancellor for Facilities and Interim Associate Vice Chancellor for University Real Estate Operations  
Mr. Robert Hoon, Deputy General Counsel, Office of General Counsel  
Mr. Brent McConkey, Assistant General Counsel, Office of General Counsel  
Mr. Jack Colby, Assistant Vice Chancellor for Facilities Operations  
Ms. Lisa Johnson, University Architect  
Mr. Ralph Recchie, Director, Real Estate (for part of the meeting)  
Mr. David Hatch, Director, Facilities Repair and Renovation (for part of the meeting)  
Ms. Amy Mull, Director of Planning and Communication, Vice Chancellor for Finance and Administration  
Ms. Angkana Bode, President Elect, Staff Senate and Facilities Architect, Facilities Design and Construction Services  
Ms. Julia Brooks, Assistant to Associate Vice Chancellor for Facilities, Facilities  
Mr. Ron Grote, Temporary Employee, Facilities Division  

CALL TO ORDER  
Chair Ramsey called the meeting to order at 2:46 p.m.
ROLL CALL
Chair Ramsey called the roll. Messrs. Randall Ramsey, Jimmy Clark, Ben Jenkins, Wendell Murphy and Dewayne Washington were present. Dr. Ron Prestage had an excused absence.

STATE GOVERNMENT ETHICS ACT
At the beginning of the meeting, Chair Ramsey reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest with respect to any matters coming before the Buildings and Property Committee at this meeting. The committee members had no conflicts of interest or appearances thereof.

CONSENT AGENDA
Minutes
Chair Ramsey asked whether there were any corrections to the November 12, 2015 meeting minutes. There being none, Chair Ramsey declared the minutes stand approved as drafted.

Property Matters
Chair Ramsey asked Mr. Recchie to present the one property matter that requires committee approval. Recchie presented the Acquisition by Lease of approximately 18,600 square feet of office space for Distance Education and Learning Technology Applications (DELTA) at 2401 Research Drive on Centennial Campus with Keystone Corporation for a term of seven years with a three year renewal option. The dollar amount of this lease will require Buildings and Property Committee approval.

Chair Ramsey called for a motion and a second to recommend approval of the acquisition by lease as outlined by Mr. Recchie. Mr. Clark made the motion, which Mr. Jenkins seconded. Ramsey asked if there was any further discussion on the motion. There being none, he called for a vote. He announced the motion passed.

Designer Selections
Chair Ramsey asked Mr. Arndt to discuss the designer and construction manager at risk selections. Arndt presented 16 designer selections and one construction manager at risk selection. Chair Ramsey called for a motion and a second to approve the selections as outlined by Mr. Arndt. Mr. Murphy made the motion, which Mr. Jenkins seconded. Ramsey asked if there was any further discussion on the motion. There being none, he called for a vote. He announced the motion passed.

Acceptance of Completed Buildings and Projects
Chair Ramsey asked Mr. Arndt to present the completed buildings and projects for acceptance. Arndt requested acceptance of three completed projects with a combined value of $3.3 million. One of the projects was HVAC renovation to the Dorothy & Roy Park Alumni Building. Mr. Washington asked what the problem had been. Ms. Johnson said the original system had been poorly designed. Mr. Clark asked whether sound attenuation is being addressed in the Grand Reception room. Johnson said some work has already been done with more planned.

Chair Ramsey called for a motion and a second to accept the completed buildings and projects as
outlined by Mr. Arndt. Mr. Jenkins made the motion, which Mr. Washington seconded. Ramsey asked if there was any further discussion on the motion. There being none, he called for a vote. He announced the motion passed.

**PLAN APPROVAL**
Chair Ramsey asked Ms. Johnson to present the list of plans and specifications of formal projects that cost less than $2 million for approval. Johnson presented the eight plans and specifications of formal projects. Chair Ramsey called for a motion and a second to approve the list as outlined by Ms. Johnson. Mr. Washington made the motion, which Mr. Jenkins seconded. Ramsey asked if there was any further discussion on the motion. There being none, he called for a vote. He announced the motion passed.

**INFORMATIONAL REPORTS**
Chair Ramsey recognized Mr. Colby to present the Deferred Maintenance Report. Colby said that the University's deferred maintenance backlog continues to increase due to lack of funding over the past number of years. The backlog in dollars is now at $379.8 million for appropriated facilities. Failures and disruptions are becoming more frequent. Critical system deficiencies such as HVAC, electrical, fire/life safety and plumbing contribute to 69 percent of the backlog. Over the next 5 years, 81 percent of the backlog will become critical. Cost is escalating at $10 million each year.

Mr. Jenkins asked whether there are contingency funding sources. Colby responded there are, but they are very limited. Colby said that many times when emergencies arise, funding has to be diverted from planned projects to cover costs. Continuing to divert funds will eventually lead to planned projects becoming emergency ones.

Colby emphasized that the University’s building reinvestment is 40 percent below benchmark for research intensive universities. Current reinvestment levels are insufficient to reduce the rising backlog. Failing infrastructure does not support the University’s strategic plan.

Colby made several recommendations to address the situation:
- Assign an annual cost to continued deferral of maintenance and renewal backlog
- Establish annual funding target to stabilize deferral
- Advance the deferred maintenance capital renewal issue to the Board of Governors
- Develop alternate funding strategic plan
- Make capital reinvestment high on the legislative agenda
- Develop a strategic plan for capital needs

Chair Ramsey thanked Mr. Colby for his presentation and told the assembled trustees that it is up to all trustees to make legislators aware of the problem. He stated that the better we as trustees do in this regard the better off the University will be. The trustees whole-heartedly agreed with his assessment.

Chair Ramsey recognized Mr. Arndt to present the update about Capital Projects. Arndt provided a brief synopsis and showed recent photos of the more significant projects.
Chair Ramsey recognized Ms. Johnson to present the status of projects in planning. Johnson presented the list.

Chair Ramsey asks if there was any further business for the committee. There being no further business, Ramsey announced the meeting adjourned at 3:55 p.m.

Respectfully submitted,

[Signature]
Steven A. Arndt
Secretary to the Committee

cc: Scott Douglass, Vice Chancellor, Finance & Administration
    P.J. Teal, Assistant Secretary of the Trustees

Approved: ____________________________________________

                     Committee Chair               Date
DISPOSITION
OF REAL PROPERTY

LAND EXCHANGE

GRANTOR
State of North Carolina for North Carolina State University

GRANTEE
Howard Lee Setkowsky

LOCATION
Hatteras Township, Dare County, North Carolina

SIZE
 +/- 0.53 acres

VALUE
To be determined based on appraisal in coordination with the State Property Office. Current tax value is $166,300.

USE
The College of Agriculture and Life Sciences wishes to exchange the 0.53 acre tract in Hatteras Township for strategic facilities of equal or greater value. The tract was gifted to North Carolina State University by The Charles F. Johnson Foundation, Inc. in 1963 for research purposes, i.e., the study of marine life. At that time it comprised 1.69 acres. Erosion has reduced it to its current size. Research was conducted at this location through the 1970s. The property is no longer in use by the University and the buildings are deteriorated. The replacement property is to be identified in coordination with the College and acquired by adjoining owner, Howard Lee Setkowsky for the exchange.
Institution or Agency: North Carolina State University  
Date: March 18, 2016

The Department of Administration is requested, as provided by GS 146-28 to dispose of the real property herein described by (sale), (lease), (rental), or (other specify): Land Exchange

The disposition is recommended for the following reasons:
The College of Agriculture and Life Sciences wishes to exchange the 0.53 acre tract in Hatteras Township for strategic facilities of equal or greater value. The tract was gifted to North Carolina State University by The Charles F. Johnson Foundation, Inc. in 1963 for research purposes, i.e., the study of marine life. At that time it comprised 1.69 acres. Erosion has reduced it to its current size. Research was conducted at this location through the 1970s. The property is no longer in use by the University and the buildings are deteriorated. The replacement property is to be identified in coordination with the College and acquired by adjoining owner, Howard Lee Setkowsky for the exchange.

Description of Property:
±0.53 acre located in Hatteras Township, Dare County, North Carolina (PIN: 958520726303) on a peninsula known as Durants Point between the Pamlico Sound and Harbor Village Creek. As it is not connected to the main part of Hatteras by road or bridge; it can only be accessed by boat. There are no utility services. The remains of sheds and outbuildings are in poor condition. The tract is immediately east of property owned by Howard Lee Setkowsky. See attached survey map and exhibits.

Term: N/A

Estimated value: To be determined by appraisal in coordination with the State Property Office. Current tax value is $166,300.

Where deed is filed, if known: Dare County Register of Deeds; Deed Book 112, Pages 172-174

If deed is in the name of agency other than applicant, state the name.

Rental income, if applicable, and suggested terms: N/A

Funds from the disposal of this property are recommended for the following use:
Consideration will be replacement property of equal value (i.e. strategic land and facilities) for the benefit of North Carolina State University.

Action, recommending this transaction was taken by the Board of Trustees recorded on this date ____________.

Signature ____________________________
Original Signature on File
Chancellor

*The term "real property" includes timber rights, mineral rights, etc. (GS 146-64)
1. Freddy D. Rankin, PLS, certify that this survey is of an existing parcel or existing parcels of land and does not create a new street or change an existing street.

2. Minimum Building lines (MBL) shown hereon must be verified. The surveyor makes no certification as to zoning and/or restrictive covenant setbacks.

3. This lot is a nonconforming lot of record platted prior to November 29, 1982.

4. This area is located in the Wind-Borne Debris Region.

5. Some portions of some lots in this subdivision are located in Areas of Environmental Concern. Individual permits may be required before development may take place in these areas.

6. This property, or portions of this property, are located within a special flood hazard area as designated on Flood Insurance Rate Maps for Dare County. Location in a special flood hazard area represents a one percent (1%) or greater chance of being flooded in any given year. Flood insurance may be required by lending institutions for structures constructed on property located in special flood hazard areas.

REQUIRES FULL BOARD APPROVAL

5.1.B
REQUIRES FULL BOARD APPROVAL

5.1.B
The 2016-2017 Open-Ended Service Agreement Designer Selections

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>City/State</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Architecture:</strong></td>
<td></td>
</tr>
<tr>
<td>Davis Kane Architects, PA</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>Gensler</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>IBI Group of NC, PC</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>Lambert Architecture + Interiors</td>
<td>Winston-Salem, NC</td>
</tr>
<tr>
<td>McGahey Design, PA</td>
<td>Garner, NC</td>
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<tr>
<td>RND Architects, PA</td>
<td>Durham, NC</td>
</tr>
<tr>
<td>Swanson + Stewart Architects, PA</td>
<td>Durham, NC</td>
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<tr>
<td><strong>Asbestos/Environmental/Hazardous Materials:</strong></td>
<td></td>
</tr>
<tr>
<td>Alexander Engineering Services, PA</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>EEC, Inc.</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>Froehling &amp; Robertson, Inc.</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>S&amp;ME, Inc.</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td><strong>Civil:</strong></td>
<td></td>
</tr>
<tr>
<td>Alpha &amp; Omega Group</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>Draper Aden Associates</td>
<td>Fayetteville, NC</td>
</tr>
<tr>
<td>JC Waller &amp; Associates, PC</td>
<td>Greensboro, NC</td>
</tr>
<tr>
<td>McKim &amp; Creed</td>
<td>Raleigh, NC</td>
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<tr>
<td><strong>Commissioning:</strong></td>
<td></td>
</tr>
<tr>
<td>Gannett Fleming, Inc.</td>
<td>Raleigh, NC</td>
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<tr>
<td>Hanson Professional Services, Inc.</td>
<td>Raleigh, NC</td>
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<tr>
<td>KLG Jones, LLC</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td><strong>Electrical:</strong></td>
<td></td>
</tr>
<tr>
<td>Dewberry</td>
<td>Raleigh, NC</td>
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<tr>
<td>Hallam ICS</td>
<td>Raleigh, NC</td>
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<tr>
<td>Optima Engineering, PA</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>RDK Engineers</td>
<td>Durham, NC</td>
</tr>
<tr>
<td>Sigma Engineered Solutions, P.C</td>
<td>Morrisville, NC</td>
</tr>
</tbody>
</table>
Lab Design:

- BHDP Architecture, Raleigh, NC
- Clark Richardson & Biskup, Cary, NC
- Wagner Architecture, PLLC, New Hill, NC

Landscape Architecture/Master Planning:

- DHM Design, Raleigh, NC
- OBS Landscape Architects, Raleigh, NC
- Timmons Group, Raleigh, NC

Mechanical:

- Affiliated Engineers, Inc., Chapel Hill, NC
- Charlotte Engineers, LLP, Charlotte, NC
- Edmondson Engineers, P.A., Durham, NC
- Locklear, Locklear & Jacobs, Pembroke, NC
- The Wooten Company, Raleigh, NC

Move Coordination:

- Heery International, PC, Raleigh, NC
- T2pm, Winston-Salem, NC

Roofing:

- Atlas Engineering, Inc., Raleigh, NC
- Fleming and Associates, PA, Fayetteville, NC
- Terracon Consultants, Inc., Raleigh, NC

Structural:

- LHC Structural Engineers, Raleigh, NC
- Uzun+Case, Raleigh, NC
- Wetherill Engineering, Raleigh, NC

Surveying:

- George Finch/Boney and Associates, PA, Raleigh, NC
- KCI Associates of NC, PA, Raleigh, NC
- Mulkey Engineers & Consultants, Cary, NC
- Taylor Wiseman & Taylor, Cary, NC
### Testing:

- Building & Earth Sciences NC Dunn, NC
- ESP Associates, PA Raleigh, NC
- Stewart Raleigh, NC
- TerraTech Engineers, Inc. Raleigh, NC

### Transportation:

- Kimley Horn Raleigh, NC
- Ramey Kemp & Associates Raleigh, NC
- Walker Parking Consultants Charlotte, NC
**Approval of Designer Selections Less than $500,000**

**Note:** The projects below are submitted to the Trustees’ Buildings and Property Committee for formal approval of designer selections for projects less than $500,000 that are not on the OESAD list. This listing represents designers selected since February, 2016.

<table>
<thead>
<tr>
<th>Project:</th>
<th>Fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CVM Teaching Theater Renovation</strong></td>
<td>$59,700</td>
</tr>
<tr>
<td>Designer: BBH Design, Research Triangle, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
<tr>
<td><strong>CBC Exterior Lighting Study</strong></td>
<td>$49,500</td>
</tr>
<tr>
<td>Designer: Clark Nexsen, Charlotte, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
<tr>
<td><strong>Comprehensive Classroom Study</strong></td>
<td>$49,500</td>
</tr>
<tr>
<td>Designer: Brightspot Strategy, New York, NY</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
<tr>
<td><strong>CVM Main Dining Renovation</strong></td>
<td>$39,800</td>
</tr>
<tr>
<td>Designer: New City Design, Raleigh, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
<tr>
<td><strong>CBC Flex Building Utility Extension</strong></td>
<td>$39,490</td>
</tr>
<tr>
<td>Designer: RMF Engineers, Durham, NC</td>
<td></td>
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<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
<tr>
<td><strong>College of Textiles Third Floor Suite Renovation</strong></td>
<td>$28,650</td>
</tr>
<tr>
<td>Designer: 310 Architecture + Interiors, Raleigh, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
<tr>
<td><strong>GIS Implementation Tasks 3-6</strong></td>
<td>$26,925</td>
</tr>
<tr>
<td>Designer: eGIS Associates, Dacula, GA</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
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<tr>
<td><strong>Avent Ferry Electrical Crossing Study</strong></td>
<td>$25,000</td>
</tr>
<tr>
<td>Designer: McKim &amp; Creed, Raleigh, NC</td>
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<tr>
<td>Fund Source: Departmental</td>
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<tr>
<td><strong>CBC Alternate Telecom Route Study</strong></td>
<td>$21,200</td>
</tr>
<tr>
<td>Designer: Kimley-Horne &amp; Associates, Raleigh, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Departmental</td>
<td></td>
</tr>
</tbody>
</table>
Poulton Innovation Center Springboard HUB Modifications  $13,900
Designer: New City Deign Group, Raleigh, NC
Fund Source: Departmental

Weisiger Brown Expansion Study  $10,000
Designer: Davis Kane Architects, Raleigh, NC
Fund Source: Departmental

Short Game Practice Facility Study  $6,300
Designer: Arnold Palmer Design Co, Orlando, FL
Fund Source: Departmental
Engineering Building Oval – Construction Manager At-Risk
Total Project Scope – $180,200,000 (Appropriations/Bond/Gifts/University Receipts)

11/25/15  Advertised in NC Purchase Directory

01/14/16  Closing date for submittals
           (10 proposals received)

01/29/16  Appointment of Selection Committee
           By Steven Arndt, Secretary – Buildings and Property Committee

01/29/16-  Selection Committee review:
03/02/16  Wendell Murphy, Trustee
           Lisa Johnson, University Architect
           Bill Davis, Capital Project Management
           Cameron Smith, Capital Project Management
           Charlie Marshall, Capital Project Management
           Shon Burch, Capital Project Management
           John Royal, College of Engineering
           Others who assisted in review and short listing process
           Pat O'Keefe, Clark Nexsen
           Jake Terrell, Capital Project Management

01/29/16  Short list recommendation by Selection Committee:
           Clancy & Theys/TA Loving – Raleigh, NC
           Balfour Beatty Construction/Holt Brothers Construction – Raleigh, NC
           SKANSKA – Durham, NC

02/04/16  Short list approved by Randall Ramsey

02/17/16  Pre-interview briefing of Designers

03/02/16  Designers interviewed. Recommendation in priority order:
           SKANSKA – Durham, NC
           Balfour Beatty Construction/Holt Brothers Construction – Raleigh, NC
           Clancy & Theys/TA Loving – Raleigh, NC
## Acceptance of Completed Buildings and Projects

<table>
<thead>
<tr>
<th>Code/Item</th>
<th>Project#</th>
<th>Location</th>
<th>Title</th>
<th>Project Cost</th>
<th>University Acceptance</th>
</tr>
</thead>
<tbody>
<tr>
<td>41324 / 301</td>
<td>201320019</td>
<td>Carmichael Gym</td>
<td>Carmichael Locker Room Phase 1B</td>
<td>$3,000,000</td>
<td>1/27/2016</td>
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<tr>
<td>41424/305</td>
<td>201420011</td>
<td>Cox Hall</td>
<td>Cox Hall Scale Up Classrooms</td>
<td>$1,777,633</td>
<td>3/23/2016</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$4,777,633</strong></td>
<td></td>
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</tbody>
</table>
Resolution amending the Parking and Transportation Policies on the Campus of North Carolina State University

Approval of the Resolution by the Full Board of Trustees approving the Proposed Revision to Policy 7.60.01: Parking and Transportation Ordinances for 2016-2017 as described in the attached Summary of 2016-2017 Proposed Changes. The proposed Changes would be effective August 16, 2016.

WHEREAS, the Board of Trustees approved amendments to the Parking and Transportation Policies on the Campus of North Carolina State University on April 24, 2015 and

WHEREAS, it is necessary to make changes in current policies,

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees of North Carolina State University amends the Parking and Transportation Policies on the Campus of North Carolina State University superseding all previous editions. Effective date of this amendment is August 16, 2016.

Department of Transportation
Cathy Reeve, Director, Transportation
SUMMARY NARRATIVE OF PROPOSED 2016-17 CHANGES TO PARKING AND TRANSPORTATION ORDINANCES

1.1.4 Clarifies Administrative penalties
1.1.9 Amends carpool definition to redefine a carpool as two or more individuals
1.1.21 Combines Motorcycles, Mopeds and Scooters into one definition to reflect General Statute amendment of registration requirements, therefore 1.1.23 was removed.
1.1.31 Adds definition for a Pay Lot Invoice
1.1.60 Removes definition of a Visitor Voucher Fee
2.1.4 Removal to disallow mopeds and scooters parking at bicycle racks
2.1.5 Rewrite to reflect General Statue changes and to clarify prohibition of mopeds and scooters operating in pedestrian areas
2.1.6 Removes treatment of mopeds and scooters as bicycles for impoundment purposes
3.1.3 Adds vehicle registration requirement and defines non-compliance consequence
3.2.9 Clarifies permanent employee eligibility, pre-tax of payroll deducted parking fees and requirement to return permit when leaving NCSU employment
3.2.10 Rewrite to reflect elimination of gate access cards
3.2.15 Rewrite for clarity
3.2.17 Creates policy for Electric Vehicle charging station use and requires access payment
3.2.18 Updates list of parking lots removing Hillsborough Square and adding Ferndell lot
3.3.1c Clarifies student parking permit non-eligibility for proximate private housing
3.3.1.d Updates and clarifies Resident student permit eligibility
3.3.1.f Adds Overnight Parking prohibition for gated pay lots
3.4.1.d Removes Hillsborough Square lot
3.4.2.a Adds the word “Hourly” for clarity
3.4.4 Reflects Vice Chancellor position title change
3.5 Updates full chart to reflect 2015-2016 parking permit pricing
   Adds EV (Electric Vehicle) permit type
3.6.1.b Rewrite provides specific policy for a maximum allowable number of temporary permits issued per year to a permit holder
3.7.1 Rewrite changes the location of parking permit display from passenger side to driver side
3.7.2 Rewrite changes the location of parking permit display from passenger side to driver side
4.2.2 Rewrite reflects changes to access and valid hours for employee “L” (off peak) permits
4.2.3 Adds “student” to clarify differences in student and employee “L” (off peak) permits
4.5.2 Reflects equipment and operational changes to Partners Way Deck Pay Lot
4.5.3 Reflects change in terminology from Visitor Voucher Fee to Pay Lot Invoice
4.7.1 Removes meter reference since all meters have been eliminated from campus
5.1.1 Reflects change in terminology from Visitor Voucher Fee to Pay Lot invoice
5.6.1 Reflects change in terminology from Visitor Voucher Fee to Pay Lot Invoice
5.6.2 Rewrite clarifies non-eligibility for permit purchase with existing outstanding fines
5.7.1 Reflects change in terminology from Visitor Voucher Fee to Pay Lot Invoice
6.4.1 Rewrite for clarity
1. GENERAL PROVISIONS

1.1 Definitions

1.1.1 Abandoned Bicycle: Any bicycle that has been parked illegally for more than ten days or which is determined to be "derelict" or inoperable under North Carolina General Statute 20-137.7.

1.1.2 Academic Year: The period of time from August 16 of one calendar year until August 15 of the next calendar year.

1.1.3 Access Point for Accessibility Spaces: The road space adjacent to all curb cuts built for wheelchair access from the street to the sidewalk and the space adjacent to each mobility-impaired parking space identified by white diagonal lines.

1.1.4 Administrative Sanctions: Penalties which may be assessed for repeated violations of these ordinances or for failure to pay validly due fines. Administrative sanctions include, but are not limited to, revocation of parking permits. Administrative penalties include the issuance of a campus appearance ticket to students.

1.1.5 Bicycle: A device propelled by human power upon which any person may ride, and supported by either two tandems or three wheels, one of which is 16 inches or more in diameter. For the purpose of this Ordinance, a bicycle shall be deemed a vehicle.

1.1.6 Bicycle Path: A paved strip or path that is designated for use by bicycles. May be adjacent to a roadway, or a separate route to a roadway, and may also include strips to delineate bicycle lanes from pedestrian lanes.

1.1.7 Campus: All property located in and around Raleigh, North Carolina, which is owned or leased by the State of North Carolina and under the supervision of the Board of Trustees of North Carolina State University.
1.1.8 Campus Appearance Ticket: A citation issued to a student by the University's Campus Police that subjects the student to discipline under the Code of Student Conduct.

1.1.9 Carpool: An organized group of three or more commuting members of campus who regularly ride together in one car and share the use of a carpool permit issued by Transportation.

1.1.10 Chancellor: The Chancellor of North Carolina State University at Raleigh, NC.

1.1.11 Chronic Offender-An individual who exhibits an observable pattern of reoccurring parking violations without demonstrating a recognizable intent to self-correct the violating behavior.

1.1.12 Client: One for whom professional services are rendered.

1.1.13 Crosswalks: Any portion of a roadway distinctly indicated for pedestrian crossing by lines, other markings on the surface, a raised elevation of asphalt or concrete and/or signs.

1.1.14 Director of Transportation: That person designated by the Chancellor who shall be responsible for administering, implementing, and enforcing the provisions of the Ordinance, except where another person or party is specified in the Ordinance.

1.1.15 Dismount Zone: Areas where cyclists, skateboarders, and non-motorized scooter drivers must dismount their vehicle. All motorized vehicles are prohibited in this zone.

1.1.16 Employees: The faculty (including a non-salaried visiting faculty), research/teaching/associate/intern (post-doctoral) employees, re-employed retirees (including those re-employed through the University's Phased Retirement Program), administrative officers, extension personnel, clerical personnel and all other non-student employees of the University employed part-time or full-time as permanent EPA, SPA, or temporary employees.

1.1.17 Fire Lane: Any area specifically marked, striped, signed or designated where vehicles are prohibited from parking, and/or any area in which direct and immediate access to a fire hydrant or firefighting apparatus would be blocked by a parked vehicle.

1.1.18 Intersections: A road junction where two or more roads either meet or cross at grade (at the same level).

1.1.19 Loading Zone: Any area designated by signs and proclaimed for use for loading and unloading materials and supplies.

1.1.20 Low Speed Vehicle: A four-wheeled vehicle whose top speed is less than 20 miles per hour. This includes, but is not limited to, golf carts, golf cart-type utility vehicles and gator-type utility vehicles.

1.1.21 Motorcycle/Moped/Scooter: Any motorized two or three wheeled vehicle capable of carrying a rider and which is currently exempt from North Carolina motor vehicle registration and licensing regulations.

1.1.22 Motorcycle: Any motorized two or three wheeled vehicle capable of carrying a rider and which is currently subject to North Carolina motor vehicle registration and licensing regulations.
1.1.223 No Parking Area: Any area not specifically marked, striped, or designated for parking. Parallel/angled spaces must be striped on each end of parked vehicle.

1.1.224 Operator: A person in actual physical control of a vehicle, which is in motion, stopped, or standing.

1.1.225 Park: The standing of a vehicle, whether occupied or not, other than while actually engaged in the loading or unloading of passengers.

1.1.226 Parking Area: Any place or area specifically set aside, marked or assigned by Transportation for the parking of vehicles, either permanently or temporarily.

1.1.227 Parking Meter: Any mechanical device activated by coin, credit card or cash key which enables an individual to purchase parking at a specific parking space in incremental time-limited units.

1.1.228 Parking Meter Space: Any space where a parking meter has been installed.

1.1.229 Parking Meter Zone: Any area, including on streets or in a parking lot, where parking meters are installed and in operation.

1.1.230 Parking Services: The office designated by the Director of Transportation, which issues parking permits, keeps registration and permits records, records violations, and collects transportation fees and fines.

1.1.231 Pay Lot: Any parking lot or area where payment for parking is required based on the length of time the vehicle is parked. Pay lots may be operated by automated pay machine or by attendants who collect the parking fees.

1.1.232 Pay Lot Invoice: A payment request issued for daily parking fees incurred in a visitor parking area when there is no evidence that parking fees were paid at the time of use.

1.1.233 Pedestrian Safety Zone: Areas where cyclists, skateboarders, and non-motorized scooter drivers must either ride at the walking pace of the nearby pedestrians or dismount their vehicle. Pedestrians have the right-of-way in a pedestrian safety zone. All sidewalks, pathways, plazas, or walkways are pedestrian safety zones.

1.1.234 Personal Assistive Mobility device: A self-balancing device, designed to transport one person, with a propulsion system that limits the maximum speed of the device to 15 miles per hour or less. This includes, but is not limited to, electric wheelchairs and Segways.

1.1.235 Registered Vehicle: A vehicle, which has been registered with Transportation and is authorized to display a valid University parking permit.

1.1.236 Reserved Lot: A designated lot or part of a lot reserved for users who have purchased permits specifically for that lot.

1.1.237 Reserved Space: Any parking space, which is marked for a specific University parking permit, permit type, user or use.
1.1.377 Restitution: Compensation due to Transportation for the full value of a product/service without benefit of having made previous payment for the same.

1.1.388 Retired Employees: Individuals who have separated from employment with North Carolina State University because of completion of an appropriate term of service, or due to a mental or physical disability, and who are drawing annuities from one of North Carolina State University's retirement programs, and are not receiving compensation for current services. (Employees participating in the Phased Retirement Program are not considered retired employees. PRP employees retain their pre-employment permit and gate card, and continue to pay the regular permit rate for the duration of the three-year PRP assignment.)

1.1.399 Service Provider: One who is providing repair and/or maintenance of equipment or facility. Exceptions to this definition are by Transportation approval only.

1.1.400 Sharrow: An on-the-street marking denoting a “safety zone” where cyclists can ride on the street without being hit by an opened car door. These markings may also denote where cyclists should be riding, such as at intersections with multiple turn lanes. A sharrow also serves to alert both cyclists and drivers that the lane is for both types of vehicles.

1.1.401 Sidewalks: All property along or by any street, highway, or roadway which is intended for pedestrian use and which lies between the curb line and lateral line of any street, highway, or roadway and the line at which the use of property for purposes other than pedestrian traffic ends.

1.1.402 State: When unmodified, means the State of North Carolina.

1.1.403 Stop: When required, means complete cessation of movement. When prohibited, means any stopping of a vehicle except when necessary to avoid conflict with other traffic or in compliance with the direction of a law enforcement officer or traffic control sign or signal.

1.1.404 Traffic Signal: A road signal that flashes a red, green, or amber warning light to direct traffic to stop, proceed, or proceed with caution.

1.1.405 Store: The parking of a bicycle or vehicle for a continual period of more than twenty-four hours, or the parking of a bicycle or vehicle with the intent that it shall not be moved for a period of at least 24 hours.

1.1.406 Street, Highway, or Roadway: The entire width of a corridor designed or marked by proper authorities for vehicular traffic.

1.1.407 Student: Any person registered with the University as a full-time, part-time, graduate, or other special student. This does not include employees of the University who are in a full-time permanent position and subject to the SPA or EPA guidelines, and are taking one class per semester.

1.1.408 Temporary Employee: Any non-student part-time or full-time temporary (nonpermanent) employee of the University. This does not include Graduate Research Assistants and Teaching Assistants.

1.1.409 Traffic Way: Any way, area, or region where vehicles or bicycles are permitted to be operated or parked.
1.1.50 Transfer Students: Any student who enrolls at NC State University and receives credit for class hours from another college or university, and has been verified through University Registration and Records as a transfer student.

1.1.51 Transportation: The North Carolina State University department in the Administrative Services Center on Sullivan Drive is responsible for, but not limited to: transportation planning, transit services, enforcement of rules and regulations for parking and traffic, registration of vehicles, distribution of permits, issuance of parking penalties, collections of transportation receipts and the upkeep, renovations, and construction of transportation facilities.

1.1.52 Travel Lane: That portion of the road, street, or way between the centerline and curb on which vehicles or bicycles are permitted to operate, but where parking is prohibited.

1.1.53 University: Unless otherwise provided, North Carolina State University at Raleigh.

1.1.54 University Holidays: Those days named by the Chancellor as Official University Holidays. This does not include Fall and Spring Break, or other student breaks.

1.1.55 University Partner: Any non-University agency or business, or employee of such, leasing space from the University, which is located on one of the University's Campuses or properties.

1.1.56 Unregistered Vehicle: Any vehicle on campus not registered with Transportation.

1.1.57 Unsettled Fines, Fees and Charges: Any fines, fees, and charges (monetary or otherwise) levied by Transportation which have not been resolved by payment of outstanding debts, return of a parking permit or gate card as specified by Transportation, the Director of Transportation, or other University Agencies.

1.1.58 Vehicle: Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon fixed rails or tracks; provided, that for the purpose of this Ordinance, bicycles shall be deemed vehicles, and every rider of a bicycle on the campus shall be subject to the provisions of this Ordinance governing traffic and parking. This term shall not include a device which is designed for and intended to be used as a means of transportation for a person with a mobility impairment, or who uses the device for mobility enhancement, including on sidewalks, and is limited by design to 15 miles per hour.

1.1.59 Visitor: Individuals not identified by this section as an employee, student, University partner or temporary employee. May also include non-salaried visiting faculty and adjunct faculty.

1.1.60 Visitor Voucher Fee: A payment request issued for daily parking fees incurred in a visitor parking area when there is no evidence that parking fees were paid at the time of use.

1.1.61 Walk or Walkway: A path designed for or marked for exclusive use by pedestrians whether along a street, roadway or other areas.

1.2 Authority

1.2.1 As provided by North Carolina General Statute Chapter 116-44.4 the Board of Trustees of North Carolina State University adopts these Parking and Transportation Ordinances, and through their
designee, the Director of Transportation, shall be responsible for the registration, flow, and parking of vehicles on property owned or leased in whole or in part by the State of North Carolina and which is under the control of the Board of Trustees of North Carolina State University.

1.2.2 The Director of Transportation, acting pursuant to the authority vested by this Ordinance and the Board of Trustees, shall exercise discretion and authority in a manner as to assure the proper conduct of the necessary business of the University and the effective utilization and control of the available parking areas and facilities on the campus of the University for the benefit and maximum convenience of visitors, students and employees.

The Director of Transportation is authorized to issue exceptions to regulations within this Ordinance, to issue temporary regulations and suspend enforcement of parking regulations to allow for the benefit and maximum convenience of visitors, students, and employees. The Director of Transportation retains the right to authorize or deny the use of or closing of campus streets and parking lots. The Director of Transportation retains the right to remove vehicles from closed streets and/or parking lots.

The Director of Transportation may suspend enforcement of parking regulations to allow for special events on campus. Exceptions to regulations, temporary regulations and enforcement suspensions are valid only for when and how specified, and shall not be considered precedent for future situations.

1.2.3 Posting notice of this Ordinance: The Director of Transportation shall post notice of this Ordinance and the General Statutes of North Carolina Chapter 116-44.4 to the public.

1.2.4 Filing of this Ordinance:

All ordinances adopted under this Part shall be recorded in the minutes of the board of trustees. Each board of trustees shall provide for printing and distributing copies of its traffic and parking ordinances.

1.2.5 Liability: North Carolina State University assumes no liability or responsibility for damage to or theft of any vehicle parked or in operation on the properties leased or under the control of the Board of Trustees of North Carolina State University.

1.2.6 The provisions of this Ordinance shall apply to all NC State University employees, students, partners, vendors, contractors and visitors, as well as the operators of all vehicles, whether public or private, and they shall be enforced 24 hours a day, except as herein provided. It shall be unlawful for any operator to violate any of the provisions of the Ordinance, except as otherwise permitted in this Ordinance or the General Statutes of North Carolina.

1.2.7 The operator of any vehicle shall obey the lawful instruction of any law enforcement officer, parking enforcement officer, traffic officer, and any official traffic signs or control devices appropriately placed and in accordance with the provisions of these regulations. Whenever a particular section does not state that signs are required, such section shall be effective without signs being provided.

1.2.8 Nothing in this Ordinance shall be deemed to prohibit authorized vehicles of the University, or its agents, or of any public utility company from making any such stops as the establishment and maintenance of streets, grounds, water supply, and utility lines require. It is unlawful to drive or park a motor vehicle on sidewalks, grass, or shrubbery unless such areas are designated for parking.
1.2.9 **Monies:** Any monies collected pursuant to this Ordinance shall be used for staffing of Transportation, enforcement, planning for services, parking operations, consultants, construction and maintenance of parking facilities, and such other purposes as deemed necessary by the Chancellor to carry out the transportation program at North Carolina State University—or as otherwise designated by North Carolina General Statutes.

1.3 **Violation of Ordinance**

1.3.1 In addition to the criminal penalties set out by North Carolina General Statute, any person violating this or any regulations issued hereunder is subject to a civil penalty as set forth in this Ordinance. In addition to any civil penalty that may be imposed, Administrative Sanctions may also be imposed if an offender does not pay a validly due penalty or upon repeated offenses. Violations of these Ordinances are not infractions as defined in G.S. 116-44.4.

1.3.2 **Rules of Evidence:** When a vehicle is found parked or unattended in violation of this Ordinance it shall be considered prima facie evidence that the vehicle was parked:

   a. By the person holding a University parking permit for that vehicle
   b. By the person registered with the University for a parking permit displayed on that vehicle or
   c. By the person on file as the vehicle's owner with the North Carolina Division of Motor Vehicles, or corresponding agencies of another state or nation.

2. **LOW SPEED AND TWO OR THREE WHEELED VEHICLES**

2.1 **Motorcycles/Mopeds/Scooters**

2.1.1 Motorcycles, mopeds and scooters must have valid parking permits to utilize a campus parking space. North Carolina State University employees, students, employees of corporate partners and employees of other entities with offices on one of the University's campuses are eligible to request a parking permit.

2.1.2 Permits are purchased from Transportation. Anyone who has a valid permit for an automobile may obtain one motorcycle/moped/scooter permit for his or her personal use at a reduced rate. Motorcycle permits may not be used as part of a carpool.

2.1.3 The permit must be affixed to the front fork of the motorcycle, displayed visibly on the frame of the moped, or in an approved holder.

2.1.4 Mopeds and/or Scooters may be parked at bicycle racks without a parking permit if they do not block pedestrian access in any manner in excess of that of a bicycle.

2.1.45 Motorcycles/scooters/mopeds are permitted to operate prohibited from operating on sidewalks, plazas and in pedestrian safety zones, provided that 1) pedestrians have the right of way, 2) vehicles are operated at speeds that do not endanger pedestrian or operator safety, 3) vehicles are...
dismounted in areas of pedestrian congestion. Persons failing to safely navigate these pedestrian areas are subject to fines/citations.

2.1.56 Any motorcycle/scooter/moped deemed to not be mechanically safe by Transportation, or with a gas or oil leak may be immediately impounded. Any scooter/moped that appears to be abandoned may be impounded following the same procedure as followed for bicycles as described in 2.2.4.

2.2 Bicycles

2.2.1 For the purpose of this Ordinance, bicycles shall be deemed vehicles, and every rider of a bicycle on the campus shall be subject to the provisions of the Ordinance with the modifications issued in this section.

2.2.2 Bicycles must be parked and/or secured only to bicycle racks. Bicycles found in the following areas are subject to immediate impoundment:

1. next to a yellow curb
2. on the sidewalk
3. in a driveway
4. against trees or posts
5. in stairways or on handrails
6. in hallways or classrooms
7. at building entrances
8. in any manner which could impede the flow of pedestrian, or vehicular traffic
9. parking meters or signposts.
10. impound

2.2.3 Registration of Bicycles

a. Registration of Bicycles: All bicycles, which are operated, parked, or stored, on the campus by any employee, student, or corporate partner should be registered with Transportation.
b. Bicycle Permits: Bicycle permits are not transferable (either between persons or assigned bicycles). If a bicycle permit becomes damaged, or if the owner acquires a new bicycle, then the owner should obtain a replacement permit from Transportation.
c. Effective Period: Initial registration shall be effective from the day registration is completed, and shall not expire except when the registration permit is removed from the bicycle to which it was assigned; or there is a change of ownership of the bicycle.

2.2.4 Bicycle Impounding

a. Any bicycle may be impounded if such bicycle appears to have been abandoned.
b. In case of any registered bicycle so impounded, notice shall be sent within 15 working days after such impounding to the registered owner at the place of residence designated on the last registration form on file with Transportation.
c. In the case of any unregistered bicycle so impounded, Transportation shall make reasonable inquiry to identify the owner or the person entitled to possession thereof, and shall within 15
5.3.A working days after such impounding, provide written information to Campus Police specifying: 1) the location where the bicycle was impounded, and 2) the color of the bicycle.

d. Any impounded bicycle, which is not redeemed within ninety days after notice, shall be surplused at the NC State University Surplus Property Office for sale in accordance with NC State University procedures.

2.2.5 Operation of a Bicycle

**Required Adherence to Traffic Laws:** Every person operating a bicycle shall do so in adherence with traffic control devices and rules of the road applicable to motor vehicles under: North Carolina state laws as prescribed in the General Statutes of North Carolina Chapter 20, Motor Vehicles and these Parking and Transportation Ordinances for North Carolina State University (see section 6.0 Traffic Regulations). Persons who violate this subsection are subject to fines/citations.

2.2.6 Operation of a bicycle in pedestrian safety zones: Cyclists are permitted, though not encouraged, to operate their vehicle in pedestrian safety zones provided that 1) pedestrians are given the right-of-way, 2) vehicles are operated at speeds that do not endanger pedestrian or cyclist safety, 3) vehicles are dismounted in areas of pedestrian congestion. Persons failing to safely navigate these pedestrian areas are subject to fines/citations.

2.2.7 Operation of a bicycle in dismount zones: Cyclists must dismount their vehicle in a dismount zone. Persons who violate this subsection are subject to fines/citations.

2.3 Skateboards/Roller Skates/In-line Skates

2.3.1 Skateboards, roller skates and inline skates shall be considered a means of transportation on NC State campus. In point-to-point progression, ollies (the event of the rider jumping the device from the ground) and manuals (where only two wheels remain in contact with the ground in an exhibition of balance) shall be considered legal activities.

2.3.2 The use of skateboards, roller skates or inline skates on all of NC State University shall be tolerated beyond a 50-foot radius surrounding all school buildings, and as a means of point-to-point transportation as defined above. As such, obstacles such as staircases, ledges, benches and flower planters shall be off limits to the riders due to the inherent destruction of property that may result from such activities.

2.3.3 Grinding (i.e., frictional contact between any part of the skateboard and a ledge, plant or bench) shall be illegal due to applicable damage to university property. Certain obstacles may be set up by campus recreation for permitted use outside of parking and pedestrian areas.

2.3.4 Skaters must be responsible in consideration of pedestrians and vehicular traffic. Reckless operation, whereby the rider upholds no concern for the safety of others, constitutes a violation of acceptable skateboard use.

2.3.5 Violations of this regulation by students, faculty, or staff shall be enforced in accordance with current University guidelines for violations of the University Student Code of Conduct or the University disciplinary policy for employees. Individuals who violate this regulation and are not affiliated with the University may be trespassed from the University. In addition, the skateboard, roller skates, or in-line skates may be temporarily confiscated for possible use in a University hearing.
2.3.6 Persons who violate this section 2.3 are subject to fines/citations.

2.3.7 Violation of section 2.3 by visitors may result in the person being asked to leave campus. Future violations or failure to leave the campus may result in an arrest for trespassing. The skateboard, roller skates, or in-line skates may be seized for use as evidence in a criminal proceeding.

2.4 Low Speed Vehicles (Gators, Kubotas, Mules, Golf Carts)

2.4.1 Authorized Use - Acquisition, use, and parking is limited to University departments and University contractors with a valid business need. Departments or contractors operating gators, mules or golf carts are expected to comply with all provisions of this document. Personally owned gators, mules or golf carts are prohibited from operating on university property. Any exceptions must be approved by Transportation.

2.4.2 Valid Business Need - Defined as: transporting personnel, equipment, and/or supplies for University purposes when other transportation means are unavailable or problematic; or transporting employees, students, and/or guests with temporary or permanent disability-related needs.

2.4.3 Authorized Operators - Operation of low-speed vehicles is restricted to University employees and students designated by the Department Head. Each department shall maintain a current list of approved operators.

2.4.4 Registration - All Low Speed vehicles are required to be registered with Transportation. Transportation provided decal must be displayed on the vehicle to provide for identification.

2.4.5 Approved and Prohibited Areas – Gators, mules and golf carts may travel on University roads, streets and in University parking lots. They may be operated on sidewalks provided that pedestrians have the right-of-way and vehicles are operated at speeds that do not endanger pedestrian safety. Generally, these vehicles should not be operated in areas of pedestrian congestion or on sidewalks during times of class change. Persons failing to safely navigate these pedestrian areas are subject to fines/citations.

Additionally, these vehicles should not be operated on the grass except when necessary for a temporary detour. These vehicles may not be operated on streets or roads where the speed limit exceeds 35 miles per hour, except to cross such street or road.

2.4.6 Parking – Gators, mules and golf carts must display a valid University parking permit for the appropriate space or zone when utilizing a parking space. Parking is prohibited on sidewalks and grass in a manner that blocks any pedestrian access or route.

2.4.7 Specifications – Gators, mules and golf carts must be equipped with headlamps, horn, reflex reflectors and parking brakes.

2.4.8 Operators of gators, mules and golf carts must possess a valid operator’s driver’s license.

2.4.9 Safety and Protection
   a. General – Gators, mules and golf carts shall not be operated in a manner that may endanger occupants or nearby individuals and property.
5.3.A

b. Speed Limits - Operators shall not exceed the posted or designated speed limit when operating gators, mules and golf carts on any street, road, or parking lot. In areas of congestion, operators must reduce speed to the equivalent of a slow walking pace.

c. Traffic Laws and Defensive Driving - Operators shall operate gators, mules and golf carts in compliance with all applicable laws and University traffic and parking rules. Additionally, operators shall operate in a safe and responsible manner with due regard for the driving conditions.

d. Passenger Limit and Load Capability - Operators shall ensure that the number of passengers and their seating arrangement and/or the weight, type, and placement of the load do not exceed the manufacturer’s recommendations.

e. Operator and Passenger Safety - Operators and passengers must keep their head, legs, and arms inside the cab area of the gators, mule or golf cart. Operators and passengers should not step or jump from the vehicle until it has stopped moving.

2.5 Personal Assistive Mobility Device

2.5.1 Use - An electric personal assistive mobility device may be operated on the public highways, sidewalks and bicycle paths. A person operating an electric personal assistive mobility device on a sidewalk, roadway, or bicycle path shall yield the right-of-way to pedestrians and other human powered devices. A person operating an electric personal assistive mobility device shall have all rights and duties of a pedestrian.

2.6 Impoundment

2.6.1 Bicycles, scooters, mopeds, motorcycles and other alternative modes of transportation are to be stored in an appropriate manner at bicycle racks or other designated spaces. Those deemed to be stored in a manner that creates a safety issue or inhibits pedestrian movement may be impounded by Transportation.

3. PARKING PERMITS

3.1 General Terms and Conditions

3.1.1 All eligible individuals may request permits through Transportation. Visitors to Campus may obtain a daily visitor parking permit or a temporary parking permit from Transportation. Parking permits and access control devices remain the property of Transportation. Parking permits, replacement permits, temporary permits, or access control devices may not be given, sold, or traded to another person.

3.1.2 Failure to display an appropriate permit while parked in a permit-required zone or space shall result in a fine.

3.1.3 All vehicles displaying an annual or multi-year permit must be registered with transportation. Unregistered vehicles are subject to immobilization for identification purposes.
3.2 Employee Parking Permits

3.2.1 Eligible employees may request a parking permit at any time during the year. New employees must provide Transportation with the required documents verifying their employment with the University. Employees are not eligible to use visitor permits. Employees are not eligible to purchase the following permits: SV, UV, UD, RE, RW, RC, RP, P, CC, DD and W.

3.2.2 Employee requests shall be assigned based on availability.

3.2.3 Employees who have their permit cost paid through payroll deduction must return their permit upon termination of employment with the University. Individuals are responsible for monthly payment until they return the parking permit. Vehicles displaying unauthorized permits are subject to booting, the owner being fined, and restitution on the value of the permit.

3.2.4 Permit Returns
   a. Employees approved for medical leave or approved for scholarly leave, may elect to return their parking permit and stop payroll deductions during the time they are on approved leave. Documentation of approved leave is required. These employees will be eligible to receive the same permit type when they return to the University and reinstate their payroll deducted parking fees. Employees who do not return their permits will be responsible for parking fees during their absence. This policy does not apply to University holidays and academic break periods.
   b. Employees who voluntarily return their B or U permit for any reason other than medical or scholarly leave will not be reissued a B or U permit type upon return. These employees will be issued a C or lower permit and may request to be added to the B waitlist.

3.2.5 Employees participating in the pretax program for monthly parking permits deductions shall have their refunds adjusted for income tax. These refunds are adjusted by, and mailed from, University Payroll. Employees not participating in the pretax program shall not have their refund adjusted for income tax. Transportation shall prepare and mail these refunds.

3.2.6 Special Faculty

Salaried Visiting, Clinical, Research, Extension and USDA/USDI are considered employees of the University. Employee parking policies and permit eligibility apply to these individuals.

3.2.7 Retired University Employees

Retired NCSU employees may request a "Retiree," or "R," permit if they wish to visit the University. "R" permits may be sold at a lesser rate than permits for employees. Verification of retirement is required at the initial application, and annually to renew the permit.

A retired employee who returns to work in either a part-time or full-time capacity must notify Transportation and return the "R" permit. The individual must purchase a regular-priced employee permit to park on campus while working.

Individuals who falsify employment or compensation information are subject to suspended parking privileges. Permits issued to retirees may not be used by other individuals to attend work or classes on campus.
3.2.8 Phased Retirement participants are considered employees

3.2.9 Permanent Part-time and Full-time Employees—Payroll Deduction

Benefits eligible permanent employees receiving paychecks monthly or biweekly for twelve months a year are eligible to have their monthly parking permit fee deducted from their paycheck. They may choose to have permit fees deducted before or after taxes, i.e., on a pre-taxed gross if before state and federal taxes are deducted, or taken from their net if after taxes. (Employees should consult their tax advisors before deciding on pretax or after tax permit deductions.) If the individual leaves the University employment prior to the expiration of their parking permit, they are responsible for returning the permit to Transportation in order to stop payroll deduction. If permit fees cannot be collected through payroll deduction, and the individual has not returned the permit, they shall continue to be responsible for payment of the permit until it is returned to Transportation.

3.2.10 Temporary Employees

Individuals employed in a nonpermanent position or capacity, or through University Temporary Service (UTS) may request a parking permit. Verification of employment, including duration of employment is required. Payment for the permit shall be made by cash, check or credit card. Payment must be for the full amount due on the parking permit. No Partial Payments are accepted. Payroll deduction is not permitted. Permits may be purchased on a monthly basis at a rate equal to one-twelfth the annual cost of the permit. Shorter-term employment shall allow for the purchase of permits at a daily or weekly rate. Temporary employees are not eligible for access to gated employee parking areas shall not be issued gate cards. Assignment of a parking permit and parking location shall be decided by Transportation based upon space availability. These individuals are not eligible to be placed on a permit wait list.

3.2.11 Nine Month Recurring Permanent Employees

Permanent employees in recurring positions may request annual parking permits. If the employee leaves the University prior to the expiration of the permit, they are required to return the permit to Transportation to stop payroll deduction. If permit fees cannot be collected through payroll deduction, and the individual has not returned the permit, they shall continue to be responsible for payment of the permit until it is returned to Transportation.

3.2.12 Individuals on Campus Employed by other Agencies or Government or Military Agencies

These individuals are eligible for parking under the guidelines for University employees. They are not eligible for payroll deduction of parking fees.

3.2.13 Employees of University Partners These employees are eligible for parking under the covenant of their leases with the University. They are not eligible for payroll deduction of parking fees.
3.2.14 Adjunct Faculty: Adjunct faculty members are expected to purchase a permit if they require parking on campus.

3.2.15 Eligible employees and departments can make requests for the parking permits listed in Section 3.2.18 below. Assignment of permits is based on availability, with consideration to the employee's primary work/office location.

3.2.16 Carpool and Vanpool Eligibility - employees may join a carpool or vanpool to reduce parking and driving costs. Carpool and vanpools must be registered with Transportation. Carpools require a carpool permit in order to park in designated spaces. Triangle Transit (TT) vans are not required to display a parking permit.

3.2.17 Electric Vehicle Charging Stations: Vehicles utilizing EV (Electric Vehicle) Charging Stations are required to purchase and display an EV access permit in addition to the appropriately designated parking permit for the area in which the EV station is located. Use of these spaces is limited to four (4) hours per day and the vehicle must be charging while parked.

3.2.18 Employee Parking Permits: The following provides the general locations and proximity of areas that may be designated for employee parking.

<table>
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<tr>
<th>PERMIT</th>
<th>GENERAL CAMPUS AREA FOR PERMIT ASSIGNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;B&quot;</td>
<td>North Campus Gated Area, North Hall Staff Portion, Hillsborough Square, Pullen Road, Nelson West, Brooks Lot, Carter Williams Lot, Hillsborough East and West Lots.</td>
</tr>
<tr>
<td>&quot;C&quot;</td>
<td>Coliseum Bays (Jeter Dr.), Case Center Lot, Steam Plant Lot, Carmichael, Fernell Lane Lot, Centennial Campus, South West Campus areas, Dan Allen Deck, Method Road Greenhouse, Centennial Biomedical Campus, Central Campus area and South Central Campus, Avent Ferry Complex, Greek Village, E.S. King Village, Wolf Village, Western Manor.</td>
</tr>
<tr>
<td>&quot;CD&quot;</td>
<td>Coliseum Parking Deck,</td>
</tr>
<tr>
<td>&quot;L&quot;</td>
<td>Designated areas and times</td>
</tr>
<tr>
<td>&quot;BB&quot;</td>
<td>Designated Bicycle Parking throughout campus</td>
</tr>
<tr>
<td>&quot;M&quot;</td>
<td>Designated Motorcycle Parking throughout campus</td>
</tr>
<tr>
<td>&quot;U&quot;</td>
<td>Allows access to North Campus Areas by employees or departments who do not reside on North Campus.</td>
</tr>
<tr>
<td>&quot;R&quot;</td>
<td>&quot;B&quot; and lower zone areas for retired employees</td>
</tr>
<tr>
<td>&quot;V&quot;</td>
<td>Varsity Drive Lots (portion)</td>
</tr>
</tbody>
</table>

3.3 Student Parking Permits

3.3.1 Eligibility:

a. Students are not eligible for the following permits: “AS”, “A4”, “SP”, “SV”, “U”, “UD”, “R”, “UV”, “B” or “C.” Students are not eligible to use visitor permits.

b. All students including freshmen are eligible to purchase parking permits, based on space availability. All students are eligible for bicycle and motorcycle parking permits.

c. Students living at University Towers, Val Commons and the College Inn are not eligible for parking permits. Residents of privately owned proximate student housing facilities are not
eligible to purchase campus parking permits. This includes but is not limited to University Towers, Val Commons, Stanhope and the College Inn.

d. Resident students:
   1. Greek Village, Avent Ferry Complex, E. S. King Village and Wolf Village are only eligible for “P” parking permits.
   2. Students who live in University housing on Main Campus are eligible for “RE”, “RP”, “RW”, “RS” permits.
   3. Eligible E. S. King Village and Western Manor residents may purchase a “P”, “CC” or “CD” permit.
   4. Students who live in University Housing on Centennial Campus are eligible for “RC” and “RS” permits.

de. Other Parking Options for Students
   1. Commuting students of any class may park in the Wolfline Park and Ride Lots to ride transit to and from campus. There is no parking fee required in these lots. Overnight parking is prohibited.
   2. Commuting students may park in pay lots on campus at the rates posted. Overnight parking is prohibited in pay lots.

g. Student permits may be turned in for a prorated refund through the first Friday of May.

The following provides general locations and proximity of areas that may be designated for student parking.

**PERMIT GENERAL CAMPUS AREA FOR PERMIT ASSIGNMENT**

<table>
<thead>
<tr>
<th>Permit</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>“CC”</td>
<td>Designated Centennial Campus Decks and Centennial Biomedical Campus Deck / CVM, E. S. King, Western Manor</td>
</tr>
<tr>
<td>“CD”</td>
<td>Coliseum Parking Deck Area</td>
</tr>
<tr>
<td>“DD”</td>
<td>Dan Allen Deck</td>
</tr>
<tr>
<td>“RE”</td>
<td>Residence Hall areas located East of Dan Allen Drive</td>
</tr>
<tr>
<td>“RP”</td>
<td>Resident Perimeter Lot adjacent to West Deck</td>
</tr>
<tr>
<td>“RW”</td>
<td>Residence Hall areas located West of Dan Allen Drive</td>
</tr>
<tr>
<td>“W”</td>
<td>Main Campus West Deck</td>
</tr>
<tr>
<td>“P”</td>
<td>Avent Ferry Complex, Greek Village, E. S. King Village, Wolf Village and Centennial Campus Perimeter Lots and Western Manor</td>
</tr>
<tr>
<td>“L”</td>
<td>CC, CD, DD, P and W 7 a.m. to 9 a.m. and after 3 p.m.</td>
</tr>
<tr>
<td>“BB”</td>
<td>Designated Bicycle Parking Throughout Campus</td>
</tr>
<tr>
<td>“M”</td>
<td>Designated Motorcycle Parking throughout Campus at specific locations</td>
</tr>
<tr>
<td>“RS”</td>
<td>Centennial Campus Perimeter Lots</td>
</tr>
<tr>
<td>“V”</td>
<td>Varsity Drive Lots</td>
</tr>
</tbody>
</table>

**Student Parking Permits:**
Eligible students may request parking permits that are applicable to their residence location or commuter status.

<table>
<thead>
<tr>
<th>Student Residency Status</th>
<th>Applicable Parking Permits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resident Students</strong></td>
<td></td>
</tr>
<tr>
<td>Wolf Ridge</td>
<td>RC, RS</td>
</tr>
<tr>
<td>North Hall</td>
<td>RE, RP, RS</td>
</tr>
<tr>
<td>Watauga, Syme, Gold and Welch</td>
<td>RE, RP, RS</td>
</tr>
<tr>
<td>Berry, Becton and Bagwell</td>
<td>RE, RP, RS</td>
</tr>
<tr>
<td>Wood, Alexander, Owen, Turlington and Tucker</td>
<td>RE, RP, RS</td>
</tr>
<tr>
<td>Metcalf, Bowen, Carroll</td>
<td>RE, RW, RS, RP</td>
</tr>
<tr>
<td>Lee, Sullivan and Bragaw</td>
<td>RW, RS, RP</td>
</tr>
<tr>
<td>Greek Village</td>
<td>P</td>
</tr>
<tr>
<td>E S King Village</td>
<td>P, CC</td>
</tr>
<tr>
<td>Avent Ferry</td>
<td>P</td>
</tr>
<tr>
<td>Wolf Village</td>
<td>P</td>
</tr>
<tr>
<td>Western Manor</td>
<td>P, CC</td>
</tr>
<tr>
<td><strong>Commuting Students</strong></td>
<td></td>
</tr>
<tr>
<td>Commuting Students (Including Graduate Students)</td>
<td>CC, CD, DD, W, V, P</td>
</tr>
</tbody>
</table>

### 3.4 Permits for Others

#### 3.4.1 Permits for Departments

a. Departments can obtain Short-Term Temporary permits for unloading/loading materials and supplies at designated loading areas or zones.

b. Service, Academic and Administrative departments may purchase UD (Universal Departmental) permits for employees to use while conducting University-related business.

c. Service departments may purchase SV permits for State-Licensed vehicles used to provide service as defined in Section 1.1.38 of this Ordinance.

d. Departments may purchase Loading/Unloading permit hangtags to facilitate short term departmental loading and/or unloading needs. Gate access is included with these permits. The permit validates parking up to 30 minutes in designated Loading/Unloading spaces. Displayed on a state-licensed vehicle, the permit validates long term parking on the top level of the Dan Allen deck and in the Hillsborough Square lot.
3.4.2 Visitor Parking and Permit

a. Visitors must purchase a Daily Visitor parking permit or use an hourly pay lot.
b. Campus departments, employees or students who sponsor events on campus, or invite visitors, are responsible for arranging parking for their visitors.
c. Students and employees are not eligible to use visitor permits.

3.4.3 Permits for Service Providers, and Cartage

a. Companies delivering supplies and materials on campus are not required to purchase a parking permit if they have a visible company logo displayed on the vehicle, and if the vehicles are parked in an unreserved parking space or designated Loading/Unloading space. Vehicles may not pull up on curbs, sidewalks, landscape areas, other no parking areas, or block traffic.
b. Service providers who are performing maintenance or repair to campus infrastructure, buildings or equipment must purchase a parking permit to park on campus. Salespersons must purchase a parking permit to park on campus.
c. Public Service Companies performing repairs or surveys of utility infrastructures are not required to purchase a parking permit if they have a visible logo displaying their company name and service on the vehicle. Vehicles must park in parking spaces, and may not pull up on curbs, sidewalks, landscape areas or other no parking areas, or block traffic while performing their duties. The work performed may not exceed a frequency that requires the vehicle to be on campus for more than one day per week. Work that requires use of parking or may impact parking for longer periods must be reviewed and approved by Transportation. Failure to make appropriate parking arrangements shall be considered in violation of this Ordinance.

3.4.4 Special approval is required for the following permits:

<table>
<thead>
<tr>
<th>Parking Permit</th>
<th>Authorization Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS, T</td>
<td>Vice Chancellor of Finance and Administration/Business</td>
</tr>
<tr>
<td>SV, UD, UV, SP</td>
<td>Transportation</td>
</tr>
<tr>
<td>Accessibility (AH)</td>
<td>Transportation</td>
</tr>
<tr>
<td>R (Retirees only)</td>
<td>Transportation/Requestor's previous Department Head</td>
</tr>
<tr>
<td>RD</td>
<td>Transportation/University Housing</td>
</tr>
<tr>
<td>SL</td>
<td>Transportation/Student Leader Coordinator</td>
</tr>
</tbody>
</table>

3.4.5 Accessibility Parking

Any employee (including employees of corporate partners or employees of other entities located within the University) or student who, because of a short-term or permanent disability, requires a vehicle on campus, must apply for a parking permit to park in an accessible space. The individual is responsible for providing Transportation with all information required to process and review their
5.3. A request for an exception due to disability. A current state-issued accessibility placard is required for long-term disabilities.

Requests will be reviewed by Transportation (with assistance from Student Health Services and the Disability Compliance Office). All possibilities for accessible travel for the student shall be considered, and a decision shall be made for the best alternative.

3.4.6 Trustee Permits

Members of the Board of Trustees of North Carolina State University shall be issued ("T") permits at the beginning of each academic year at the direction of the Chancellor.

3.4.7 Student Leader Permits

a. Student Leader permits shall be issued to specific Student Leader positions upon receipt of a completed application from the individual holding that position. Transportation maintains a list of eligible positions.

b. Permits for new leaders shall be issued only after the outgoing leader for that position has returned the previously assigned permit.


3.4.8 Permits for Non-Student Residents of E.S. King Village and Western Manor

Non-Student residents who live at E.S. King Village or Western Manor and have a vehicle, must display a valid University parking permit on the vehicle.

3.5 Permit Costs

The Board of Trustees hereby directs the Director of Transportation to collect parking fees for parking permits as follows:

<table>
<thead>
<tr>
<th>Permit</th>
<th>Academic Year 2015-2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 5.3.A

<table>
<thead>
<tr>
<th>Type</th>
<th>Employees, Departments and Others*</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>$44839</td>
<td>N/A</td>
</tr>
<tr>
<td>UV</td>
<td>$414</td>
<td>N/A</td>
</tr>
<tr>
<td>B, U, UD,</td>
<td>$442,456</td>
<td>N/A</td>
</tr>
<tr>
<td>SP, SV,</td>
<td>$414</td>
<td>N/A</td>
</tr>
<tr>
<td>R</td>
<td>$336,348</td>
<td>$342,348</td>
</tr>
<tr>
<td>W, RP</td>
<td>N/A</td>
<td>$274,310</td>
</tr>
<tr>
<td>P</td>
<td>N/A</td>
<td>$226,275</td>
</tr>
<tr>
<td>M</td>
<td>$6870</td>
<td>$6870</td>
</tr>
<tr>
<td>RD</td>
<td>$336,348</td>
<td>N/A</td>
</tr>
<tr>
<td>L</td>
<td>$6263/semester</td>
<td>$6263/semester</td>
</tr>
<tr>
<td>T</td>
<td>Trustee Permit $44,410</td>
<td>N/A</td>
</tr>
<tr>
<td>V</td>
<td>$102,115</td>
<td>$402,115</td>
</tr>
<tr>
<td>RS</td>
<td>N/A</td>
<td>$495,275</td>
</tr>
<tr>
<td>LZ</td>
<td>Departments Only $25</td>
<td>N/A</td>
</tr>
<tr>
<td>EV</td>
<td>$120</td>
<td>$120</td>
</tr>
</tbody>
</table>

*Others* represents non-University companies or individuals and University Partners.

#### 3.6 Temporary Replacement Permits

3.6.1 Authorized permit holders may receive a temporary replacement permit if a vehicle they are driving to campus does not have the permit displayed.

- Permit holders are not entitled to obtain a temporary permit if the vehicle, which is displaying the original permit, is parked on campus.
- Transportation reserves the right to limit the number of temporary replacement permits issued to an individual. Permit holders are limited to obtaining replacement permits up to (6) six times per fiscal year. Consecutive business days constitute one replacement use.
- No refunds will be issued for temporary permits.

#### 3.7 Affixing/Displaying the Permit (Automobiles)

3.7.1 Permits must be displayed in the intended manner for the type of permit issued. The entire permit must be clearly visible and cannot be obscured in any way. Hang tag permits must be displayed hanging from the rearview mirror. If no rearview mirror exists, the permit must be displayed face up on the dash in the right hand (passenger) or left hand (driver) side of the front windshield. Adhesive or
static cling permits must be affixed to the right hand (passenger) left hand (driver) side of the front windshield with the original adhesive material provided on the permit.

3.7.2 Daily Visitor, Accessibility, or Access Hang Tag permits must be placed on the rearview mirror so that the permit number faces out. In vehicles without suspended mirrors, place permit number side up on right hand (passenger) side of dashboard. Non-hanging permits are to be displayed on the left hand (driver) right hand (passenger) side of dashboard.

3.7.3 A violation of this section (Improper Display of Permit) may result in a fine.

3.8 Permit Replacement

3.8.1 Replacement

If a permit holder can return an identifiable portion, including the number of the permit, and the permit is registered to that individual, then he may receive a replacement free of charge.

3.8.2 Charges for Replacement

   a. If a permit has been lost or stolen, the person to whom the permit was registered may receive a replacement permit for a processing fee of $10.
   b. A lost or stolen permit report must be filed with Transportation prior to replacement.
   c. If a lost/stolen permit is found, it must be returned to Transportation and the processing fee shall be refunded.
   d. Displaying and/or possession of a lost/stolen permit shall result in a fine, loss of parking privileges for up to one year, and the restitution cost of the permit, and/or gate card.

3.9 Unlawful transfer or Use on Unauthorized Vehicle

3.9.1 Parking permits and access control devices remain the property of Transportation and, as such, parking permits, replacement permits, and access control devices may not be given, sold or traded to another person.

3.9.2 A violation of this section (Unlawful transfer or Use on Unauthorized Vehicle) may result in a fine, loss of parking privileges for up to one year and/or restitution of said permit.

3.10 Forging, Counterfeiting or Altering of Permits

3.10.1 It is a violation to forge, counterfeit or alter a parking permit in any manner, way, shape or form.

3.10.2 A violation of this section (Forging, Counterfeiting or Altering permits) may result in a fine, loss of parking privileges for up to one year and/or restitution of the permit cost from beginning of the academic year up through recovery date of the counterfeit permit.

3.11 Presenting False Information

3.11.1 It is a violation to present, attempt to present or conspire to present information that an individual would have reason to believe is false, to any employee or agent of Transportation for the
purpose of obtaining a permanent or temporary parking permit, maintaining a parking permit, processing a petition/appeal or the purpose of deceiving any employee or agent.

3.11.2 A violation of this section (Presenting False Information) may result in a fine and/or loss of parking privileges for up to one year.

3.12 Carpools

3.12.1 Members of carpools are required to follow all procedures and regulations according to this Ordinance with the following modifications:

a. Carpoolers must register with Transportation each vehicle that shall be driven to campus.

b. One transferable permit shall be issued to the carpool.

4.0 PARKING REGULATIONS

4.1 Permit Enforcement

4.1.1 Non-Reserved Parking Spaces/Areas

Permit enforcement is between the hours of 7 a.m. and 5 p.m. Monday through Friday, in any unreserved parking space. “RC,” “RE” and “RW” areas are enforced from 7 a.m. to midnight, Monday through Thursday and 5 p.m. on Friday. During official University holidays permits are not required for unreserved spaces.

4.1.2 Reserved Parking Spaces/Gated "A"-Lots

Parking enforcement is twenty-four hours a day, seven days a week, including University Holidays. At all times, the appropriate permit for the reserved space/area/lot must be displayed on the vehicle.

4.1.3 If a gate to a reserved parking area is raised for any reason, enforcement shall be maintained for the permit(s) required for that area.

4.1.4 Specifically designated Client/Visitor Spaces are for use by individuals utilizing business services of the adjacent building and not for general employee parking. Noted time frames apply.

4.1.5 "L" zone permits may park in the “CC”, “DD”, “CD”, “W”, “P”, and “V” designated areas between the hours of 7 a.m. and 9 a.m. and after 3 p.m.

4.1.6 The Hillsborough East and West Lots require a "B" zone permit from 7 a.m. to 5 p.m. Monday through Friday, and ANY valid University permit at all other times. This lot is monitored 24 hours a day, 7 days a week.

4.1.7 The appropriate permit is required to be displayed at all times in any space marked "24 HOUR TOWING." A vehicle in violation is subject to a parking citation and immediate towing at the owner's expense.
4.1.8 Pay Lots shall be enforced during posted times noted at each lot entrance.

4.1.9 Multiple citations may be issued in time limited spaces or areas.

4.1.10 A violation of this section 4.1 shall result in a fine and/or towing.

4.2 Permit Enforcement Areas

4.2.1 A current University Parking Permit is required to be displayed on the campus during the enforcement times, except while parking in parking meter zones or pay lots. Permit holders must pay the required fee for time parked at meters and in pay lots, even if a current permit is displayed on the vehicle.

4.2.2 Employee parking Permit Types are valid in the parking zone areas as indicated below

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Valid Individual Space</th>
<th>SV</th>
<th>B</th>
<th>C</th>
<th>CD</th>
<th>RP</th>
<th>RC</th>
<th>RE</th>
<th>RW</th>
<th>W</th>
<th>P</th>
<th>RS</th>
<th>V</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>AS Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>UV Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>SV/SP Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>U,R,U/D Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>B Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>C Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>CD Specific assigned space/lot</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
1) "L" employee permits are valid in the B, CC, CD, DD, W, V and P zones 7 a.m. to 9 a.m. and after 3 p.m.
2) Visitor parking is provided in designated areas. A visitor permit must be displayed unless utilizing a pay lot.

4.2.3 Student parking permit types are valid in the parking zone area as indicated below.

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Valid Permit Area(s) for Each Permit Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>CC</td>
<td>CD</td>
</tr>
<tr>
<td>CC</td>
<td>X</td>
</tr>
<tr>
<td>CD</td>
<td></td>
</tr>
<tr>
<td>DD</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td></td>
</tr>
<tr>
<td>P</td>
<td></td>
</tr>
<tr>
<td>V</td>
<td></td>
</tr>
<tr>
<td>RC</td>
<td></td>
</tr>
<tr>
<td>RE</td>
<td></td>
</tr>
<tr>
<td>RP</td>
<td></td>
</tr>
<tr>
<td>RW</td>
<td></td>
</tr>
</tbody>
</table>

5.3.A
4.3 Areas receiving 24 Hour Enforcement

4.3.1 No Parking Areas

It shall be unlawful for any person to park a vehicle on the campus in any area or lot except in spaces marked or designated for parking. This includes drive lanes and driveways, intersections, landscape areas, and blocking of any pedestrian route or accessible aisle or route.

This section is not intended to prohibit the stopping of a vehicle, while actually loading or unloading passengers, yielding to an emergency vehicle, yielding to pedestrians or other traffic, following the direction of a traffic sign, signal or other device, the stopping of a public conveyance or by instruction of a law enforcement officer, so long as said vehicle does not obstruct any crosswalk, accessibility parking areas, walkway, intersection or access to any accessibility parking areas.

4.3.2 Chancellor's residence: No person shall park a vehicle at the Chancellor's residence, 1570 Main Campus Drive except for the Chancellor, his/her family and their visitors or invited guests.

4.3.3 Fire Lanes: Certain campus areas are designated as "fire lanes" and carry a more severe penalty, including a fine and 24-hour towing, for blocking these zones. Fire lanes are designated with pavement markings and/or signage. Yellow hatching or verbiage on the pavement may additionally define the area.

4.3.4 Fire Hydrants: Parking in a manner that blocks access to any fire hydrant, regardless of the presence of special "fire lane" designation, is a violation of this section.

4.3.5 Stand pipes: Parking in such a manner that blocks access to any standpipe or sprinkler system is a violation of this Ordinance.

4.3.6 Barrier Posts: Parking in front of or beyond removable barrier posts is a violation of this Ordinance.

4.3.7 Street Access: Certain streets, lanes or curbs may be designated by Transportation as fire lanes for other life safety reasons, such as high rise building access, fire truck turning radius, ambulance access, etc.

4.3.8 Access areas to Accessibility Parking: Parking in a manner that blocks a curb cut, path, and/or access point to an accessibility parking space. Parking illegally in an accessible parking space or blocking access to such a space is subject to 24-hour enforcement. This includes a fine and towing.

4.3.9 A violation of this section shall result in a fine and the vehicle is subject to 24 hour towing.

4.4 Parking Restrictions
4.4.1 A vehicle must always be parked in the manner and direction indicated by the parking markings and within the confines of the parking space. A vehicle may not encroach its wheels into another space.

4.4.2 No vehicle parked on campus may:

a. be displayed for sale
b. have maintenance performed on it, including washing, greasing, or repairing the vehicle except in the case of repairs necessitated by an emergency, and only then if the vehicle is in a marked space and has been reported to Transportation
c. be exempted from ticketing because a note has been left on the vehicle windshield or flashing lights have been left on
d. be stored in a manner which is not incident to the bonafide use and operation of the vehicle; or
e. have a trailer attached to it when parked. Trailers may not park on campus without permission by Transportation.

4.4.3 No person shall park a vehicle in any space labeled "24 HOUR TOWING" unless the proper permit for that space is displayed on said vehicle.

4.4.4 No person shall park a vehicle in any space designated for accessibility parking unless the proper placard and/or permit for that space is displayed on the vehicle.

4.4.5 No person shall park a vehicle in a pay lot without payment for time indicated by ticket receipts received from an automated collection device, fee indicator, or posted sign.

4.4.6 A violation of this section 4.4 shall result in a fine except for subsections 4.4.3 and 4.4.4, which shall result in a fine and the vehicle is subject to towing.

4.5 Pay Lots/Pay Stations/Pay Devices

4.5.1 Any vehicle may park in lots designated as pay lots. Pay lots are controlled by automated collection devices and will be monitored by Parking Enforcement.

4.5.2 Hourly Pay Lots are located at the following locations. Parking fees in visitor lots are charged for the initial sixty (60) minutes or parking and then thirty-minute (30) increments thereafter. There are no refunds for unused time.

Gated Hourly Pay Lots:
- Main Campus
  - Dan Allen Drive Parking Deck and Coliseum Deck

Centennial Campus
- Partners Way Deck

Pay-By-Space Hourly Pay Lots:
- Main Campus
4.5.3 A Visitor Voucher feePay Lot invoice as defined in Section 5.1 will be issued when there is no
evidence that parking fees were paid at the time of use. Failure to pay a visitor voucher fee pay lot
invoice within ten (10) business days will result in a fine as defined in Section 5.1.

4.6 Timed Zones

4.6.1 It shall be unlawful for any vehicle to remain in a space or area with a designated time limit for
more than the stated time.

4.6.2 A Violation of this section 4.6 shall result in a fine.

4.7 Repeat Offenders

4.7.1 Upon receiving the sixth (6) violation within any six month period, the vehicle shall be
immobilized and placed on the tow/immobilization list. A maximum of one (1) meter violation per day
shall count in total ticket count. Any additional violation of the Parking Ordinance may result in the
vehicle being towed or immobilized. A vehicle shall remain on the tow/immobilization list for as long
as six (6) tickets have been received in the immediate preceding six-month (6) period.

4.8 Prohibited Use of Streets and Transportation Facilities

4.8.1 Any person or group who wishes to use campus streets or transportation facilities for any purpose
other than that which they are intended for or for mass distribution or posting of information in the form of
flyers or anything else put on vehicles parked on campus, or on facilities and structures, must first
obtain authorization from Transportation. It shall be unlawful for any person, firm, or corporation to
use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas on the campus for
the purpose of:

a. Advertising any article, commodity, service or event by sign, poster, drawing or photograph, by
crying out the same or by using any loudspeaker, musical instrument or noise making device,
without expressed, written permission of the University.

b. Selling or offering for sale any article, commodity or service except by those persons, firms or
corporations who are official selling agencies of the University.

4.8.2 Any person or group who wishes to use campus streets or parking areas for any purpose other
than normal academic or administrative activities must obtain authorization from the Director of
Transportation.

a. There may be a rental fee charged based on size of lot, length of use and location.

b. There shall be a fee assessed for any labor and/or materials provided by Transportation.

c. There shall be a cleaning and maintenance charge assessed for any work required to return a lot
to its condition prior to rental, normal wear excepted.
4.9 Abandoned Vehicles

4.9.1 The Director of Transportation is hereby authorized to remove any vehicle that has been parked illegally for more than ten days, or which is determined to be "derelict" under North Carolina General Statute 20-137.7, and dispose of such vehicles as prescribed by North Carolina General Statute 20-137.6 to 20-137.14.

4.10 Blocking Vehicles/Disabled Vehicles

4.10.1 It shall be unlawful to park a vehicle in such a manner to prevent another vehicle from movement.

a. Inoperable/disabled vehicles must be reported to NC State University Campus Police and/or Transportation.
b. Inoperable/disabled vehicles left standing in driveways, driving lanes, tow lanes, blocking vehicles or other no parking areas are subject to being towed and fined.
c. It is advised that the inoperable/disabled vehicle owner/driver move the car to the nearest unreserved, designated parking space and obtain the proper permit from Transportation immediately thereafter.
d. Operators of disabled vehicles must obtain and display a disabled vehicle permit if no zone permit is displayed on the disabled vehicle.

5.0 ENFORCEMENT

5.1 Penalties

5.1.1 The Director of Transportation is hereby authorized to collect a fine in the following amount for a violation of this Ordinance.

<table>
<thead>
<tr>
<th>Violation Code</th>
<th>Violation Description</th>
<th>Amount of Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>No Parking Permit Displayed or Expired Permit</td>
<td>$40</td>
</tr>
<tr>
<td>02</td>
<td>Permit Improperly Displayed</td>
<td>$5</td>
</tr>
<tr>
<td>03</td>
<td>Parking Outside Authorized Permit Area</td>
<td>$30</td>
</tr>
<tr>
<td>04</td>
<td>Encroachment of Two Spaces</td>
<td>$20</td>
</tr>
<tr>
<td>05</td>
<td>Unauthorized Parking in any Reserved Space, Lot or Area</td>
<td>$40</td>
</tr>
<tr>
<td>06</td>
<td>Overtime Parking Loading Zone/Area</td>
<td>$10</td>
</tr>
<tr>
<td>07</td>
<td>Unauthorized parking in an UE, UV or SV space</td>
<td>$40</td>
</tr>
<tr>
<td>08</td>
<td>Failure To Pay in a payment required space</td>
<td>$30</td>
</tr>
<tr>
<td>09</td>
<td>Parking in a No Parking Area</td>
<td>$50 Plus repair costs</td>
</tr>
<tr>
<td>10</td>
<td>Parking in a fire lane</td>
<td>$50</td>
</tr>
</tbody>
</table>
5.3.A

| 11 | Parking in an Accessibility Space, Blocking an Accessible Aisle, Path or Curb cut | $250 |
| 12 | Displaying an Unauthorized Permit, Altering a Parking Permit or Forging a Parking Permit | $100, plus loss of parking privileges** |

| 14 | Warning, with directive to correct* | No Fine |
| 15 | Warning, with directive to correct* | No Fine |
| 16 | Warning, with directive to correct* | No Fine |
| 17 | Warning, with directive to correct* | No Fine |
| 18 | Warning, with directive to correct* | No Fine |
| 19 | Warning, with directive to correct* | No Fine |

Other

| 11 | Boot Removal Fee | 1st Boot $50 / Subsequent Boot $100 |
| 12 | On Campus Relocation | Contract Rate |
| 13 | Towing Relocation Fee | Contract Rate |
| 14 | Damages to Transportation Facilities | Amount of Repairs |
| 15 | Visitor Voucher Fee/Pay Lot Invoice | $10 |

*Certain first-time parking violations may result in a warning citation being issued with no fine associated.
**Plus restitution for cost of permit.

5.2 Towing

5.2.1 The Director of Transportation is hereby authorized to have vehicles towed from the campus of the University to a designated place of storage for any vehicle in violation of the following:

- unauthorized parking in a space marked 24 HOUR TOWING
- a violation of section 4.4.4 “unauthorized parking in an accessibility space”
- parking in a no parking area or fire lane
- unauthorized parking at 1570 Main Campus Drive
- repeat offenders
- abandoned or stored vehicles
- unauthorized parking in a reserved space and/or lot
- a vehicle that has had an immobilization device placed on it, and remains unclaimed after 36 hours.
- Upon evidence of tampering with a boot or threatening to remove a boot.
- Unauthorized use of permit.

5.2.2 In addition to any fine assessed for a violation of this Ordinance, the owner of a vehicle which is towed from the University is responsible for payment directly to the towing contractor of any towing and/or storage fee charged for such towing.

5.2.3 Notice of North Carolina State Law Concerning Towed Vehicles

North Carolina State University provides an appeal procedure for the resolution of booting, towing and parking violations (see Section 6). North Carolina GS 20-119.11 provides the following:

Whenever a vehicle with a valid license plate or registration is towed as provided in G. S. 20-119.2, the authorizing person shall immediately notify the last known registered owner of the vehicle of the following:
a. description of the vehicle;
b. location of vehicle;
c. violation with which the owner is charged, if any;
d. procedure the owner must follow to have the vehicle returned to him; and
e. procedure the owner must follow to request a probable cause hearing on the towing.

The owner or any other person entitled to claim possession of the vehicle may request in writing a hearing to determine if probable cause existed for the towing. The request must be filed with the magistrate in the county where the vehicle was towed by the person entitled to claim possession.

The magistrate shall set the hearing within 72 hours of his receiving the request. The only issue at this hearing is whether or not probable cause existed for the towing. If the magistrate finds that probable cause did exist, the tower's lien continues. If the magistrate finds that probable cause did not exist, the tower's lien is extinguished. Any aggrieved party may appeal the magistrate's decision to district court.

5.3 Vehicle Immobilization

5.3.1 Any vehicle parked in violation of this Ordinance or any parking regulation issued hereunder may be immobilized by use of a wheel boot.

5.3.2 Wheel boots may be removed only by Transportation staff, upon payment of the boot removal fee and all outstanding fines.

5.3.3 Vehicles immobilized for longer than thirty-six hours shall be towed from the University to a designated storage facility. The owner or custodian of the vehicle shall be responsible for both the boot removal and towing fees, applicable storage fees, and accumulated fines. A vehicle shall not be released until restitution arrangements are complete.

5.3.4 Vehicles are released from towing and immobilization during normal office hours, 7 a.m. - 5 p.m., Monday through Friday.

5.4 Suspension of Parking Privileges

5.4.1 The Director of Transportation can, in addition to any other penalty, suspend the parking privileges of any individual found to be in violation of the following:

a. unauthorized use of a permit
b. counterfeiting or altering of permits
c. presenting false information
d. repeat offenders
e. failure to settle outstanding fines and fees
f. destruction or damage to University property

Chronic offenders are subject to escalating punitive enforcement measures that include, but are not limited to, booting of the vehicle on each subsequent violation, increasing boot removal fees, towing of
5.3.A
vehicle on each subsequent violation, revocation of parking privileges and/or (as applicable) referral to
the Office of Student Conduct.

5.5 Payment of Fines, Fees and Charges

5.5.1 Payments due to Transportation may be made in the following manners:

a. Cash (not mailed), valid one-party checks, payroll deduction (employees only), debit, credit
cards or All Campus Card. Coins will not be accepted as a primary source of payment.
b. Service Unit Billings - State funds may not be used for payment of parking violations or
permits for employees' personal vehicles.
c. University Cashier - The University Cashier shall accept payments for delinquent student
parking violations that have been forwarded to the University Cashier's Office from
Transportation.

5.6 Failure to Settle Fines, Fees and Charges

5.6.1 Failure to settle outstanding transportation fines, fees, and/or charges within the required time
frame can result in the University's arranging for the collection of fees assessed against faculty, staff,
students, and visitors in the following manner:

a. Penalties owed by employees of the University may be deducted from payroll checks.
b. Penalties owed by students shall be forwarded to the University Cashier for collection in the
same manner that other debts owed to the University by students are collected.
c. Individuals whose fines are not collected through payroll deduction or by the University
Cashier's Office shall be forwarded to a collection agency, the Attorney General's Office, or the
Department of Revenue for collection.

Payments are expected for the following:

a. permits
b. Visitor voucher fees-pay lot invoices
c. parking violations
d. replacement of returned check
e. returned check charges
f. gate cards and remote-controlled gate openers
g. repairs to damaged property
h. boot removal fees and towing
i. imposed fines

5.6.2 Parking permits may not be purchased or issued if unpaid fines or fees exist are outstanding for
an individual or a vehicle being registered that are associated to the purchaser or the vehicle being
registered.
5.7 Appeals

5.7.1 Individuals issued parking violations and other violation fines, restitution and/or suspension of parking privileges may appeal the penalty within fourteen calendar days of the date of the citation or letter imposing punishment. There are no provisions under these Ordinances for appeal of a Visitor Voucher Fee Pay Lot Invoice as it is not a violation, but a user fee for parking in a visitor parking area.

a. Appeals must be filed online at the Transportation office or through the Transportation website.
   b. All information requested on the appeal form must be provided to constitute a valid appeal.
   c. Only those appeals received during the fourteen-calendar day deadline shall be reviewed.
   d. Late or incomplete appeals shall not be reviewed and do not require a response.
   e. Appellants shall be notified by mail and/or e-mail of the decision to grant or deny their request.

5.7.2 Appeal Rulings:

   a. If the appeal is granted, no further action is necessary.
   b. If the appeal is denied, the appellant may, in some cases, submit a Request for an Appeal Board Hearing.
      1. Fine amounts must be paid prior to a Board Hearing request being accepted.
      2. Board Hearing requests must be received within 14 days of the appeal decision.
      3. All information on the appeal form must be provided to constitute a valid Board Hearing Request.
   c. Only appeals that meet the requirements of 5.7.2.b. will be reviewed.
   d. Board Hearing Requests are not accepted for the following violations based on the defined circumstances:
      1. Overtime Parking in a Loading Zone/Area
      2. On the third and subsequent violation of the same infraction received within a one year period
      3. Parking in a Fire Lane-Unless documentation of a life threatening emergency is provided

5.7.3 Accepted Board Hearing Requests shall be presented before an Appeals Hearing Board. The individual shall be notified in writing of the hearing date, time and location. Attendance at the hearing is not required. Each individual is permitted one continuance of the hearing if they are unable to attend. A continuance must be requested at least 48 hours prior to the scheduled date. Individuals must be on time for their hearing; cases shall not be rescheduled.

   -Appellants are required to notify Appeals Officer on whether or not they shall attend the hearing. Failure to do so shall result in nullification of the Hearing Request and the fine reverts to the original amount.

The decision reached by the Hearing Board is final. There are no further procedures available with the University to have the appeal reviewed. If the appeal is denied, collection procedures will be initiated and payment must be made within 14 calendar days of the notice of denial.

5.7.4 The Appeals Hearing Board shall hear and make decisions for all eligible Board Hearing Requests.

Judgment of a Board is based on:
a. Information provided by the appellant.
b. Any information provided by Transportation or Campus Police to include previous violations records.
c. This Ordinance.
e. Information contained in the parking violation notice.
f. The issuing officer's testimony.

5.7.5 Appeals Hearing Board Membership

Student members are recommended by the Student Government. Faculty members are recommended by the Faculty Senate. Staff members are recommended by the Staff Senate.

5.7.6 Appeals Hearing Board Structure and Process at Hearings

Each appeal shall be heard and a decision reached by a group of the appellant's peers.

a. A member of the University Legal Counsel may be used as a consultant to answer legal concerns posed by the Appeals Hearings Board.
b. A representative of Transportation may attend each hearing to clarify any operational questions that may arise.
c. Appeals Hearings Board shall meet monthly, as the academic schedule allows. When additional hearings are necessary to process appeals, the Hearing Officer shall determine and schedule appropriate date and time.

5.7.7 Outside Legal Counsel

Although active participation by legal counsel is not permitted, a third party observer may be allowed. This observer may not actively participate during the hearing process. The appellant must inform the Hearings Officer at least 48 hours prior to their hearing date if they wish to have an observer present and the name of that individual.

6.0 TRAFFIC REGULATIONS

6.1 The Director of Transportation is responsible for establishing and posting all traffic control signs and devices on campus for the purpose of regulating vehicular operations and speeds for University streets, roads, parking lots, parking structures, or anywhere vehicles may travel. These signs/devices may regulate vehicle direction, vehicle stopping or yielding, fire lanes, no parking areas, pedestrian crossings or any other regulatory needs to direct or control the flow of vehicles.

6.2 Speed Limits

6.2.1 Pursuant to the provisions of North Carolina General Statute 116-44.4, 25 miles per hour is the maximum allowable speed on the campus of the University, unless otherwise posted.
6.2.2 Speed limits shall be enforced campus-wide by NC State University Campus Police for the maximum speed posted along each street, road, alley and driveway, and within each parking lot or parking deck.

6.3 Directional Signs

6.3.1 No vehicle shall be driven or operated to go in a direction opposite to that indicated by signs or markings placed, posted or installed to indicate one-way streets or "Do Not Enter" areas. All one-way streets are marked by "ONE WAY" and/or "DO NOT ENTER" signs.

6.4 Instructional Signs

6.4.1 No vehicle shall be driven or operated in any manner or direction opposite to that indicated by traffic signs or markings that direct traffic in a specific manner or way.

6.5 Stop Signs

6.5.1 When stop signs are posted, placed or installed, or when clearly marked stop bars are painted upon any streets or roadways intersecting any other streets or roadways, the operator of a vehicle shall stop in obedience thereto and yield the right of way to vehicles operating on designated main traveled or through streets.

6.6 Yield Signs

6.6.1 When yield signs are posted, placed or installed, upon any streets or roadways, the operator of a vehicle shall yield at every such sign, except when directed otherwise by a law enforcement officer or by a traffic control signal or traffic control device.

6.7 Traffic Control Signals

6.7.1 Vehicles facing a red light from a steady or strobe beam traffic signal shall not enter the intersection while the steady or strobe beam traffic signal is emitting a red light, except where prohibited by an appropriate sign, vehicular traffic facing a red light, after coming to a complete stop at the intersection, may enter the intersection to make a right turn. Vehicles shall yield the right-of-way to pedestrians and to other traffic using the intersection. When the traffic signal is emitting a steady yellow light, vehicles facing the yellow light are warned that a red light shall be immediately forthcoming. When the traffic signal is emitting a steady green light, vehicles may proceed with due care through the intersection subject to the rights of pedestrians and other vehicles as may otherwise be provided by law.

6.7.2 When a flashing red light has been erected or installed at an intersection, approaching vehicles facing the red light shall stop and yield the right-of-way to vehicles in or approaching the intersection. The right to proceed shall be subject to the rules applicable to making a stop at a stop sign.
5.3.3 When a flashing yellow light has been erected or installed at an intersection, approaching vehicles facing the yellow flashing light may proceed through the intersection with caution, yielding the right-of-way to vehicles in or approaching the intersection.

6.7.4 When a stop sign, traffic signal, flashing light, or other traffic-control device requires a vehicle to stop at an intersection, the driver shall stop at an appropriately marked stop line or, if none, before entering a marked crosswalk or, if none, before entering the intersection at the point nearest the intersecting street where the driver has a view of approaching traffic on the intersecting street.

6.8 Penalty for Violation of this Article

6.8.1 The penalty for violation of any regulation prescribed in 6.0 shall be a criminal penalty payable to District Court consistent with General Statute 20.
### Approval of Plans and Specifications of Formal Projects
#### Less than $2,000,000

**Note:** The projects below are submitted to the Trustees’ Buildings and Property Committee for formal acceptance of plans and specifications. This listing represents projects received since February 18, 2016 meeting.

<table>
<thead>
<tr>
<th>Project</th>
<th>Construction Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bragaw Residence Hall</strong></td>
<td>$1,450,000</td>
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<tr>
<td>Project #201511011</td>
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<tr>
<td>Window Replacement</td>
<td></td>
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<tr>
<td>Designer: Rotman Architecture, PA Raleigh, NC</td>
<td></td>
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<tr>
<td>Fund Source: Housing Trust Fund</td>
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</table>

<table>
<thead>
<tr>
<th><strong>DH Hill Library</strong></th>
<th>$700,000</th>
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</thead>
<tbody>
<tr>
<td>Project #201520011</td>
<td></td>
</tr>
<tr>
<td>Accessibility and Elevator Improvements</td>
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</tr>
<tr>
<td>Designer: Kirwan Architecture PLLC Raleigh, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Library F&amp;A Funds</td>
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</table>

<table>
<thead>
<tr>
<th><strong>Gardner Hall</strong></th>
<th>$489,580</th>
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<tr>
<td>Project #201511067</td>
<td></td>
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<tr>
<td>Roof Replacement</td>
<td></td>
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<tr>
<td>Designer: REI Engineers Raleigh, NC</td>
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<tr>
<td>Fund Source: COPS – State Debt</td>
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</table>

<table>
<thead>
<tr>
<th><strong>Phytotron</strong></th>
<th>$484,000</th>
</tr>
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<tbody>
<tr>
<td>Project #201511061</td>
<td></td>
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<tr>
<td>CFEP Phytotron PTL Renovations</td>
<td></td>
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<tr>
<td>Designer: Flad Architects Raleigh, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Provost F&amp;A Funds</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CVM Main Building</strong></th>
<th>$440,200</th>
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</thead>
<tbody>
<tr>
<td>Project #201511081</td>
<td></td>
</tr>
<tr>
<td>Main Dining</td>
<td></td>
</tr>
<tr>
<td>Designer: New City Design Group Raleigh, NC</td>
<td></td>
</tr>
<tr>
<td>Fund Source: Dining Receipts</td>
<td></td>
</tr>
</tbody>
</table>
Approval of Plans and Specifications of Formal Projects
Less than $2,000,000

Varsity Research Building  $ 412,125
Project #201511078
Labs 1112, 1114, and 1116 Modifications
Designer: Flad Architects
Raleigh, NC
Fund Source: F&A Funds

Toxicology Building  $ 395,000
Project #201511088
Renovations for SeaGrant/WRRI
Designer: Andre Johnson
Raleigh, NC
Fund Source: F&A Funds

DH Hill Library  $ 388,374
Project #201511063
Elevators 1 & 2 Modernizations
Designer: The Wooten Company
Raleigh, NC
Fund Source: COPS – State Debt

Dan Allen Drive Parking Deck  $ 194,000
Project #201511124
Concrete and Coating Repairs
Designer: FDH
Raleigh, NC
Fund Source: Transportation Trust Funds

Millstone 4-H Camp  $ 175,000
Project #201511047
Director House
Designer: ValueBuild
Sanford, NC
Fund Source: 4H Receipts/Gifts/Debt

Phytotron  $ 140,000
Project #201511107
CFEP Renovations to 1002C & 2010
Designer: Flad Architects
Raleigh, NC
Fund Source: Provost Appropriated Funds
5.5.A

Approval of Plans and Specifications of Formal Projects
Less than $2,000,000

Arboretum Support Office Building  $  100,000
Project #201511069
Pedestrian Entrance
Designer:  Al Prince & Associates, P.A.
   Cary, NC
Fund Source:  Arboretum Trust Funds
## Capital Projects at a Glance
### as of February 29, 2016

**NORTH CAROLINA STATE UNIVERSITY**

<table>
<thead>
<tr>
<th>Code/Item</th>
<th>Bid 2016</th>
<th>Bid 2017</th>
<th>Bid 2018</th>
<th>In Construction</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>41424 317</td>
<td>Tucker Hall Renovation</td>
<td>Design</td>
<td>3/1/16</td>
<td>8/1/16</td>
<td>$1.4M Bid Opening 3/1</td>
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<tr>
<td>41224 319</td>
<td>Farmers Market Park &amp; Ride Lot</td>
<td>Design</td>
<td>3/23/16</td>
<td>7/25/16</td>
<td>$998K Waiting for confirmation to advertise</td>
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<td>41424 321</td>
<td>CVM 3B Lab</td>
<td>Design</td>
<td>6/2/16</td>
<td>3/7/17</td>
<td>$3M CD Review by SCO Underway</td>
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<tr>
<td>41224 352</td>
<td>Centennial Campus Substation Expansion-Phase 2</td>
<td>Design</td>
<td>6/9/16</td>
<td>2/13/17</td>
<td>$2.9M CD Production Underway</td>
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<tr>
<td>41524 325</td>
<td>ES King Village Roof Replacements</td>
<td>Design</td>
<td>6/9/16</td>
<td>6/5/17</td>
<td>$1M CDRP Presentation 3/28/16</td>
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<td>41424 314</td>
<td>CC Thermal Utilities &amp; Infrastructure (CTI, COT &amp; MRC)</td>
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<td>41424 307</td>
<td>Patterson Business Center Renovation</td>
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<td>1/20/17</td>
<td>$700K SD/DD Production Underway</td>
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<tr>
<td>41224 303</td>
<td>DH Hill Accessibility &amp; Elevator Improvements</td>
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<td>41424 353</td>
<td>MRC Cleanroom Renovations</td>
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<td>9/9/16</td>
<td>2/27/18</td>
<td>$1.9M Programming Underway</td>
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<tr>
<td>41224 301</td>
<td>Varsity Research Renovations - Phase 1</td>
<td>Design</td>
<td>1/9/17</td>
<td>9/18/17</td>
<td>$7M DD and IGEA Underway</td>
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<tr>
<td>41524 301</td>
<td>Energy Performance Contracting #4, CCUP Cogen</td>
<td>Design</td>
<td>2/16/17</td>
<td>2/1/18</td>
<td>$17M DD and IGEA Underway</td>
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<tr>
<td>41424 313</td>
<td>Case Commons Residence Hall</td>
<td>Design</td>
<td>3/20/17</td>
<td>8/3/18</td>
<td>$15M Programming Underway</td>
</tr>
<tr>
<td>41424 331</td>
<td>Engineering Building Oval</td>
<td>Design</td>
<td>7/23/18</td>
<td>6/5/20</td>
<td>$137M Advanced Planning Underway</td>
</tr>
<tr>
<td>41424 305</td>
<td>Cox Hall Scale Up Classrooms</td>
<td>Construction</td>
<td>3/8/16</td>
<td>1.875M</td>
<td>70% Construction Complete</td>
</tr>
<tr>
<td>41324 302</td>
<td>Re-Use Water Line Extension</td>
<td>Construction</td>
<td>3/11/16</td>
<td>1.82M</td>
<td>95% Construction Complete</td>
</tr>
<tr>
<td>41424 302</td>
<td>Research III HVAC</td>
<td>Construction</td>
<td>3/25/16</td>
<td>500K</td>
<td>97% Construction Complete</td>
</tr>
<tr>
<td>41124 353</td>
<td>DH Hill Fire Alarm Upgrades</td>
<td>Construction</td>
<td>3/31/16</td>
<td>922K</td>
<td>90% Construction Complete</td>
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<tr>
<td>41424 304</td>
<td>Millstone 4-H History &amp; Learning Center</td>
<td>Construction</td>
<td>3/31/16</td>
<td>5.9M</td>
<td>65% Construction Complete</td>
</tr>
<tr>
<td>40824 304</td>
<td>Research II HVAC</td>
<td>Construction</td>
<td>4/15/16</td>
<td>2M</td>
<td>79% Construction Complete</td>
</tr>
<tr>
<td>41324 305</td>
<td>Biltmore 1st-Floor Labs</td>
<td>Construction</td>
<td>4/27/16</td>
<td>1.9M</td>
<td>94% Construction Complete</td>
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<tr>
<td>41424 314</td>
<td>CC Thermal Utilities &amp; Infrastructure (CW to CTI–Phase 1)</td>
<td>Construction</td>
<td>5/2/16</td>
<td>650K</td>
<td>NTP issued 2/5/16</td>
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<tr>
<td>41324 301</td>
<td>Carmichael Gym Locker Rooms</td>
<td>Construction</td>
<td>5/20/16</td>
<td>7.9M</td>
<td>85% Construction Complete</td>
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<tr>
<td>41424 318</td>
<td>Bragaw Window Replacement</td>
<td>Award</td>
<td>7/29/16</td>
<td>1.65M</td>
<td>In Award</td>
</tr>
<tr>
<td>41324 318</td>
<td>Winston Hall HVAC</td>
<td>Award</td>
<td>8/12/16</td>
<td>1.0M</td>
<td>NTP Pending</td>
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<tr>
<td>41244 311</td>
<td>Reynolds Coliseum Renovation</td>
<td>Construction</td>
<td>8/15/16</td>
<td>35M</td>
<td>60% Construction Complete</td>
</tr>
<tr>
<td>41244 352</td>
<td>Centennial Campus Substation Expansion</td>
<td>Construction</td>
<td>8/16/16</td>
<td>3.9M</td>
<td>5% Construction Complete</td>
</tr>
<tr>
<td>40824 313</td>
<td>Gregg Museum</td>
<td>Construction</td>
<td>9/5/16</td>
<td>9.6M</td>
<td>38% Construction Complete</td>
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<tr>
<td>41424 306</td>
<td>Harrelson Hall Demolition</td>
<td>Award</td>
<td>10/18/16</td>
<td>3.5M</td>
<td>4% Construction Complete</td>
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<tr>
<td>41244 315</td>
<td>HB 1292 Utility Savings</td>
<td>Construction</td>
<td>12/31/16</td>
<td>1.1M</td>
<td>91% Construction Complete</td>
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<tr>
<td>41324 309</td>
<td>Greek Infrastructure Phase II</td>
<td>Award</td>
<td>1/31/17</td>
<td>6M</td>
<td>6% Construction Complete</td>
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<tr>
<td>41524 304</td>
<td>Lake Raleigh Bridge</td>
<td></td>
<td></td>
<td></td>
<td>$500K Project Cancelled</td>
</tr>
</tbody>
</table>

**Total Project Budget:**
- **Design:** $191,748,000.00
- **Construction:** $80,177,000.00
- **Total:** $271,925,000.00
Centennial Campus Update

Board of Trustee's Buildings & Property Committee
April 21, 2016
Centennial Campus
Tracts Owned by Endowment Fund

- 78.82 acres
Building Financing Models

- University Revenue Bonds
- State Appropriated Funds
- Private Development
- Fundraising
- Governmental
Recently Completed - Alliance Center

**Scope:** 145,000 s.f. office building with structured parking  
Developer: SM Alliance, LLC  
**Budget:** $37,000,000  
**Funding:** Private Developer  
**Completion:** June 2015
Currently Under Construction – Center For Technology and Innovation (CTI)

Scope: 104,828 s.f. Pilot Production Facility and Office Building  
Developer: Keystone Development Corporation  
Designer: Hager Smith Design  
Budget: $30,000,000  
Funding: Private Developer  
Status: Grading activities are underway  
Construction Start: October 2015  
Completion: Fall 2016
Currently Under Construction – Center For Technology and Innovation (CTI)
Center For Technology and Innovation (CTI)
Current Status
Currently Under Construction – StateView Hotel and Conference Center

**Scope:** Conference Center with Hotel on south shore of Lake Raleigh

**Developer:** Noble Investments / Concord Eastridge, Inc.

**Designer:** Cooper Carry Architects

**Budget:** Approximately $28,000,000

**Funding:** Private Developer

**Construction Start:** October 2015  
**Completion:** June 2017
StateView
Hotel & Conference Center
StateView Hotel & Conference Center
Current Status
Currently Under Construction
North Shore Phase II

Scope: The Shores at Centennial Campus
Developer: White Oak Properties
Designer: J Davis Architects
Budget: $2,000,000 (current phase)
Funding: Private Developer
Status: Work 45% complete
Construction Start: August 2015 Completion: 1st Phase – Fall 2016
North Shore Phase II
Current Status
Projects on the Horizon - CBC Flex Lab Building

Scope: 44,500 s.f. Flexible Laboratory Building
Developer: Capital Associates
Designer: Jenkins Peer
Budget: $10,300,000
Funding: Private Developer
Status: Ground Lease signed Jan 2016, permits, final design
Construction Start: Summer 2016 Completion: Summer 2017
Current Planning Initiative – Spring Hill District
Other Projects of Interest

Pullen Road Extension

- Includes bike lanes and multi-use path
- $3.5 million (50-25-25 split)
- Completion spring 2018
Questions?
## STATUS OF PROJECTS IN PLANNING

Trustees' Buildings and Property Committee
and Campus Design Review Panel

### Upcoming Projects

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Scope</th>
<th>Firm Name</th>
<th>Date Selected</th>
<th>Estimated Start</th>
<th>Estimated Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Case Common Residential Hall</td>
<td>$15,000,000</td>
<td>Little Divided Architectural Consulting</td>
<td>10/8/15</td>
<td>April, 2016</td>
<td>Sept., 2016</td>
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<tr>
<td>Engineering Building Oval</td>
<td>$154,000,000</td>
<td>Clark Nexsen</td>
<td>11/18/08</td>
<td>September, 2018</td>
<td>July, 2020</td>
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<tr>
<td>Plant Sciences Building</td>
<td>$160,200,000</td>
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</table>

### Approved Projects

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Scope</th>
<th>Firm Name</th>
<th>Date Selected</th>
<th>Estimated Start</th>
<th>Estimated Completion</th>
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</thead>
<tbody>
<tr>
<td>007 The Shores Residential Project - Phase I</td>
<td>$25,000,000</td>
<td>White Oak Properties</td>
<td>2/11/99</td>
<td>4/26/00</td>
<td>July, 2015</td>
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<tr>
<td>081 Centennial Biomedical Campus Flex Building</td>
<td>$10,000,000</td>
<td>Jenkins-Pee Architects</td>
<td>4/19/07</td>
<td>5/27/08</td>
<td>Fall, 2016</td>
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<tr>
<td>100 Shrub Dairy Retail Facility</td>
<td>$2,400,000</td>
<td>Cherry Huffman Architects</td>
<td>8/27/08</td>
<td>2/18/10</td>
<td>On Hold</td>
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<tr>
<td>106 Yates Mill Multipurpose Building</td>
<td>$250,000</td>
<td>J.G. Craig, Architects</td>
<td>11/18/09</td>
<td>2/18/10</td>
<td>On Hold</td>
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<tr>
<td>113 Dan Allen Gateway</td>
<td>$171,000</td>
<td>OBS Landscape Architects and Planners</td>
<td>12/16/10</td>
<td>3/30/11</td>
<td>On Hold</td>
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<tr>
<td>123 Gregg Museum of Art and Design</td>
<td>$7,500,000</td>
<td>Freeman &amp; Associates</td>
<td>2/16/11</td>
<td>4/25/12</td>
<td>April, 2015</td>
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<tr>
<td>132 Delta Gamma House</td>
<td>$3,500,000</td>
<td>Cline Design Associates</td>
<td>NA</td>
<td>4/24/14</td>
<td>Fall, 2015</td>
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<tr>
<td>126 Bosun Hall Addition &amp; Renovation</td>
<td>$30,000,000</td>
<td>O’Brien Atkins</td>
<td>11/18/08</td>
<td>7/25/12</td>
<td>Fall, 2016</td>
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<td>128 Reynolds Coliseum Renovation</td>
<td>$35,000,000</td>
<td>Corley Harford</td>
<td>3/29/13</td>
<td>2/26/14</td>
<td>March, 2015</td>
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<tr>
<td>135 Textiles Innovation Center</td>
<td>TBD Keystone Corporation</td>
<td>Hager Smith Design PA</td>
<td>6/19/14</td>
<td>9/10/15</td>
<td>June, 2015</td>
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<tr>
<td>137 Sigma Phi Epsilon House</td>
<td>$2,500,000</td>
<td>Hager Smith</td>
<td>2012</td>
<td>7/29/15</td>
<td>November, 2016</td>
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### DESIGNERSUBMITTAL

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>PROJECT NAME</th>
<th>SCOPE</th>
<th>FIRM NAME</th>
<th>DESIGNER</th>
<th>PHYSICAL ENVIRONMENT COMMITTEE</th>
<th>TRUSTEE’S BPC SITE SELECTION</th>
<th>CAMPUS DESIGN REVIEW PANEL</th>
<th>TRUSTEE’S BPC REVIEW</th>
<th>PLAN</th>
<th>CONSTRUCTION DURATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>141</td>
<td>E.S. King Roof Replacement</td>
<td>$1,000,000</td>
<td>Swanson + Stewart Architects, PA</td>
<td>12/17/15</td>
<td>NA</td>
<td>NA</td>
<td>3/30/16</td>
<td>NA</td>
<td>Jul, 2016</td>
<td>April, 2018</td>
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<tr>
<td>140</td>
<td>Cogeneration and Building Addition</td>
<td>$18,226,054</td>
<td>AEC, PA</td>
<td>4/19/2013</td>
<td>NA</td>
<td>NA</td>
<td>2/24/2016</td>
<td>2/24/2016</td>
<td>2/16/2017</td>
<td>2/8/2018</td>
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Updated March 22, 2016