**PASSWORD CHANGES**

The first thing that users should do when they log in for the first time is change their assigned passwords to passwords they choose themselves. Users should continue to change their passwords regularly, at least once a semester. The password is a lock on the account, keeping the user's resources and information secure.

Users should use the Web page below so that their Eos/Unity passwords are synchronized with Netware Directory Services (NDS), which Windows 2000 uses. This synchronization allows them to move among all Eos/Unity platforms, Unix, Linux, and Windows. The password change page is [http://www.ncsu.edu/password/](http://www.ncsu.edu/password/)

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**Unity/Eos Password Change Facility**

When you make a password change using this mechanism, it will change your password on the following systems:

- Unity/Eos
- NDS

If you have problems or questions please contact help@ncsu.edu.

Enter your username, current password, new password and re-enter your new password for verification:

- **Username:**
- **Current Password:**
- **New Password:**
- **New Password verification:**

**Update Password**  **Clear**

Note: Please allow 1 hour for password changes to take effect across all systems.

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Change your password at [http://www.ncsu.edu/password/](http://www.ncsu.edu/password/)
(The Unix passwd command is no longer used.)
Password changes take up to an hour to take effect. The Kerberos database, which handles user authentication, propagates at the top of every hour, a process that takes 10-15 minutes. (If you get the message, “Database locked. Try later.” Kerberos is going through its update.)

Follow these guidelines in choosing a password:

1. Choose a name 5-8 characters long that you can remember but no one else can guess. Do not write it down but make sure to memorize it. If you forget it, you will have to contact a system administrator to reset your password back to the original.

2. Do not use names of family members, your username, words commonly associated with you that can easily be guessed, or words that can be found in the dictionary.

3. Use some combination of letters and numbers. Because passwords are case-sensitive, you can also use a combination of uppercase and lowercase letters.

Forgot your password? If you forget your password, you must contact a system administrator at the Help Desk in 208 Hillsborough Building on Hillsborough Street, or in 200 Page, if you are in the College of Engineering. Bring your NCSU ID! System administrators cannot find out your old password for you. Rather, they reset your password to a new one, which you must then change to a password of your choosing.

Computing resources on campus are reserved for fee-paying users only, and your account is for your use only. You may not share it with friends or family members. Sharing your password and account is a serious policy violation, so please read the Computer Use Policies chapter carefully (see also http://www.ncsu.edu/it/rulesregs/).