MINUTES
EXECUTIVE COMMITTEE – ARF
October 10, 2003
(Library Reading Room)

Attendees: Jinnie Davis, Murray Downs, Ann Elleman, Tom Elleman, Kerry Havner, Walter Heck, Jack McClain, Howard Miller

Absent: Hayne Palmour, Suzanne Purrington,

Chairman: Murray Downs

Meeting started at 10:10 am

Secretary’s Report – Minutes of the August Executive Committee meeting were approved as corrected.

Treasurer’s Report – Report was approved as submitted.
- On hand September 11, 2003 - $5,949.00; on hand October 8, 2003 – $5,904.36.
- The luncheon costs were discussed along with concern for continued loss of funds.

General Comments
- Luncheon Meeting of September 17 – Murray asked for feedback on the meeting. The Committee members felt the luncheon format went well – informing members of deceased members and sickness. Ann asked us to let her know if we hear of deaths or sickness. The Committee liked the mini Newsletter as a handout – plans call for doing this as the need arises. It was felt this would be especially good for the active members who attend the luncheons. It will also go on our web site.
- Ann asked for information on what the speakers for the October luncheon would need in terms of visual aids.
- Murray informed the Committee that Moni Sawhney has agreed to serve out Doris’ remaining two years on the Board. He is still working on the other two vacancies.
- Pictures are hung in our office on the 9th floor.

Advocacy Committee (Howard Miller, Chair)
- Howard said Committee activities have focused primarily on University needs.
- He met with Mark Fleming to see how we could be of more help to the University.
- There is some concern for the negative attitude of some legislative members to University faculty.

Archivist (Ann Elleman)
- No report.

Benefits Committee (Kerry Havner, Chair)
- Committee met on October 10th to discuss issues.
- Committee members discussed the Emeritus Faculty document (dated 9/15/03) that is currently under consideration by the Faculty Senate’s Personnel Policy Committee (PPC).
Section III.B. that reads “Department Head in consultation with the department voting faculty may recommend emeritus faculty status, using the following process: a. Department Head completes and submits to the dean the HR-017 form — ‘There was much discussion within the Committee on the topic and both Kerry and Murray brought thoughts from the discussion to the Executive Committee. After much discussion the Executive Committee endorsed Kerry and Murray’s position that any reference to voting faculty consultation should be excised from the Emeritus Faculty document. Kerry plans to recommend to the PPC the following wording for Section III.B: Emeritus status is recommended through the following procedure: The department head completes and submits to the dean Form HR-017.

- Murray has requested that ARF participate in the development of procedures for implementing II.B.e. in the document. He believes this is our best chance to obtain profiles of future retirees.
- Kerry discussed the EPA Retirement Guide (see pp 10-17 for information relevant to retired faculty). Tom plans to put the relevant pages on our web site.

Membership Committee (Suzanne Purrington, Chair)

- Kerry requested that Human Resources compile a list of Emeriti faculty, which they did but it is not complete nor entirely correct. Kerry is working with Jevonda Green, in the Provost’s Office, to correct the list. Murray asked for help in pursuing the members missing from Bill Stuckey’s list. Murray has checked off about 110 names and will send the list around the Executive Committee to see if others can be removed, due to death.
- The Committee would like to obtain email addresses and phone numbers of members, whenever possible. We need to set up a way to do this.
- Do we want to keep spouses of deceased members on the list? All of them or only those who are still interested?

Program Committee (Jack McClain, Chair)

- Jack reported that they had dropped one of the February speakers. They are working on the March luncheon and have a speaker in April who will talk about long term health care.

Projects Committee (Tom Elleman, Chair)

- The Emeriti Center – Dick Dillman is following up on the Center based on information Tom and Ann brought back from their August trip.
- CCRC – a second meeting was scheduled on this, may have been held. Tom told us that Charlie Leffler is now involved. Tom stays in contact with Bob Geolas and will keep us updated on progress.
- The Web site: Murray suggested that others on the Committee might be interested in learning more about how to handle web sites and suggested a training session of such folks. Jinnie thought we could obtain some professional guidance through the Learning Technology Service; she’ll provide Murray with a contact name for this. Murray will follow up with folks he has talked with.

Publicity Committee (Jinnie Davis, Chair)

- Jinnie reported that the fall newsletter is ready for distribution. We have funds to do this now, and the cost is about $750 for sending out copies to over 800 retirees on our mailing list using the University’s nonprofit bulk mailing privileges with “Return Service Requested” as a means of improving the accuracy of the addresses.
• The current online University Bulletin calendar shows our October meeting.

Wellness and Memorials Committee (Chair is currently vacant.)
• No report.

University Committees
• John Riddle was our representative on the GIBC – we need a new representative on this committee.

Old Business
• There was no old business.

New Business
• Jinnie reported that faculty retirees from UNC-Chapel Hill are activating their own organization and had expressed an interest in attending one of our Board meetings. Murray had not been contacted by them yet.
• Tom told us that AROHE is trying to develop a list of University retiree associations that they can develop into a Directory. They would also like a copy of our mailing list.
• Howard wondered whether the $5 million gift to the Alumni Association would affect our interest in an Emeriti Center within the new Alumni Center. The Committee felt this would not affect our interests.

Executive Committee adjourned at 11:40 am.

Respectfully Submitted,

Walter Heck, Secretary