Dr. John Karsnitz of The College of New Jersey (TCNJ), the 2003 TECA Regional host school, called the meeting to order at 9:35 PM. Dr. Karsnitz and Dr. Keith Finkral served as Conference Co-Chairs. It was announced that the University of Georgia with Dr. Roger Hill will be the 2004 host institution.

Peter Wright announced that he is the chair of the Collegiate Studies Committee of CTTE and that he will relay relevant information from this meeting to the committee members at their annual meeting in Nashville. He also agreed to produce the minutes of this meeting. In addition, he reported that the Committee will produce a report on the CTTE/TECA competitive events and how they conform or are being revised to conform with the Standards for Technological Literacy.

Experimental Elementary Education Event - four schools competed and produced very good pop-up cards. This is an important growth area for Tech Ed and the event should be repeated.

www.tecaeast.org - A number of advisors reported that the website was extremely helpful for their students and the founders and updaters were thanked and congratulated.

The College of New Jersey team apologized for any delays in planning brought on by the blizzard the weekend before the Regionals. No serious problems were noted by attendees.

Career Fair - there was low attendance overall and students at the Automation contest were unable to attend for scheduling reasons. Some of them ran in and grabbed pizza and ran out which further discomfited the recruiters. It was suggested that contests at this time slot could have a mandatory break for half an hour during the career fair. Related discussion ensued.

The VA state organization would like to film TECAEast 2004 and sell CDs of the results as a fundraiser. After some discussion, Mark Sanders moved, Walter Deal seconded, "TECA East advisors will support the request of the Virginians to video tape and sell CDs of highlights of TECAEast 2004". Motion passed unanimously.

Judging feedback to students - Some judges do it now, others do not. Proposals included developing professional rubrics for event judging, sending students judges summaries, and sharing the actual marked up scoring sheets. After further discussion, Mark Crenshaw moved, Posy Young seconded, "At 2004 TECA East Regional, all judges will provide all teams with summaries of the strengths and weaknesses of their entries". Motion passed unanimously.
Peter Wright announced that any comments on judging sheets, event design or conformity to the new Standards could be sent to him. After discussion, it was decided that anyone with comments could also choose to post them on the TECA East or CTTE listservs to develop discussion and that Wright would print out all comments for the Collegiate Student Committee meeting in Nashville.

Some questions were raised about how commercial the dinner speeches at the banquet should be. The TCNJ team pointed out that the PTC speech seemed a little long and commercial to them also, but that it is hard for anyone to control outside speakers, particularly given that we did not compensate them.

Chair Karsnitz thanked Walter Deal for again organizing the logistics and materials for a number of the contests, particularly manufacturing. Professor Deal has made this effort behind the scenes for a number of years.

Manufacturing tools list - It was noted that the tools list was outdated and should be changed. An advisor reported that the TECA officers and Advisor had voted on a new manufacturing tools list last summer at their retreat, but that it had not been implemented yet.

Pat Foster moved, Jim LaPorte seconded, "The advisors commend The College of New Jersey for their fine efforts hosting this regional competition". TCNJ was complimented and thanked by all present for the banners they printed out for all of the attending schools.

Len Litowitz, from the 2002 host Millersville, reported that TECA East made money on the 2002 conference and that he sent a check for $2,000 to TCNJ.

Next year's hotel contract has been signed for February 19-21, 2004 at a $75 room rate (a $2 increase). February 4, 2004 will be the reservation deadline. The TCNJ reported positive opinions of working with the hotel.

The advisors noted that Thursday had been a quiet night in terms of student behavior and we all hoped that Friday would be similar.

John Karsnitz adjourned the meeting at 10:30 PM

PHW/pw