ADVISORY COUNCIL
FOR ENHANCING STUDENT SUCCESS
(ACCESS)

MEETING SUMMARY
Wednesday, April 25, 2007
10:00 AM

- **Members Present:**
  Burnette, Grant, Jackson (L), Leach, Leger (Guest: Megan Albidrez), Outing,
  Raubenheimer, Steinke, Tector, Wical, Windom, Zelna

- **Student Success Inventory Update**
  Burnette urged the members to send her feedback regarding any changes or issues of
  concern that they had pertaining to the new tool.

- **Student Success Web Site**
  Burnette related that a team was working to generate content for the web site, which is
  slated to go live before Wolfpack Welcome Week.

- **Student Success Symposium Survey**
  As of April 23, 2007, only 13 members of ACCESS had completed the survey.
  Burnette encouraged the remaining members to complete the survey by Tuesday, May
  1, 2007.

  Members requested that Burnette resend the links.

- **College Retention Models**
  Burnette related that she would review the Student Success Inventory over the summer
  and create retention models for each college similar to the model used by the College of
  Education. Once complete, Burnette will meet with each college to discuss and revise
  the model before making it public.

  There was a brief discussion regarding a University Retention Plan. Burnette related
  that NC State is moving in that direction, but must first complete the Student Success
  Inventory and the modeling phases first.

  Wical related that the university’s support services should be involved in the process of
  creating the college retention models. Each college will work with Burnette to look at
  current utilization and future need of these services. These institutional services will
  also be represented on the college retention model.

- **Workgroup Updates**
  - **Policy and Practice Subgroup**
    We will focus on the policies under the purview of DUAP and EMAS. Also
    below is the list of policies discussed at the last meeting of our group that we
    determined should be the first to be reviewed. Our primary goal at this point is
    to work with Thomas Conway and Louis Hunt to develop a schedule for review
    of the policies their units are responsible for. Things to consider:
      1. Are there different "types" of policies that should have different review
         cycles or should all policies follow the same standard review cycle
2. Who (what groups) should be involved in the review process, and again, are there different "types" of policies that would follow different review routes

3. What is an appropriate cycle for policy review (every 3 years, 5 years, 10 years?) and who should track this
   - List of policies for review:
     - Suspension
     - Progress Toward Degree
     - Intra campus Transfer
     - Repeats - # of times a student can repeat a course
     - Withdrawal
     - Readmission
     - Absences
   - Students interested in:
     - First Year Course Repeat - expand to 300 & 400 level courses so students with APCredit can still use 2 repeats
     - Contract GPA - can it appear on the transcript
     - Attendance

- **Assessment Subgroup**
  The ACCESS Assessment Subcommittee is formulating task groups to work on the recommendations to the Provost. Below is a list of initiatives. Task groups will meet over the summer in order to articulate recommendations by Fall. The Assessment Subcommittee will explore the following in order to make recommendations to the Provost in Fall 07:
  1. Make recommendations for updating the longitudinal retention analyses that Nancy did with Erica Lezan. In order to make specific recommendations about this, we would need to look more closely at what Nancy did, consider whether other analyses are also needed (e.g., longitudinal by college), and decide what kind of resources are necessary for this project (i.e., student, staff).
  2. Decide on assessment criteria for the Student Success Inventory. In order to formulate these criteria, we would have to first look closely at the inventory to see what is already on it in terms of assessment and what we might reasonably expect from those programs that do not yet include any assessment. In addition, we need to specify criteria for what should be included in the inventory as a retention initiative.
  3. Formulate specific recommendations based on the open-ended reasons students give for why they leave or consider leaving NC State. This would require a qualitative analysis of the open-ended responses collected by UPA and creating additional codes to categorize them based on common issues that would be most relevant to ACCESS and making recommendations based on this analysis.
  4. Formulate how we could use a set of institutional dashboard indicators for retention assessment.

- **Student Success Subgroup**
  Nothing new to report except that they will be meeting with a group of students.
Next Meeting: Wednesday, August 29, 2007
Burnette asked the workgroups be ready with a draft of their PowerPoint slides before August 29th meeting. Provost Nielsen has been confirmed to meet with us on October 25, 2007 for our presentation meeting. Burnette asked that committee chairs update her on their progress at least once a month.

Burnette asked if there were any other possible locations to have ACCESS meetings besides the Faculty Senate. Members recommended the following locations:
- Case Conference Room
- M-8 Caldwell
- College of Textiles Conference Room

Burnette will look into these locations before sending out a meeting schedule for next year.

Announcements/Updates
Carrie Leger has accepted a position with the NCAA as the Associate Director of Membership Services (Academics). This is a position of significant importance in the NCAA dealing with the Committee on Academic Performance, APP And APR and working with institutions to create APR improvement plans. She will be starting her new position on June 4th.

Adjourn and Separate into Workgroups