Members Present:
Bhartiya, Burnette, Callanan, Conway, Dixon, Easterling, Grant, Henderson, Jackson (L), Johnson, Leger, McLean, McGraw, Outing, Raubenheimer, Ray, Speight, Standish, Steinke, Tuck, Wical, Zelna

Updates, including Student Membership
Burnette related the following to the ACCESS members:
- ACCESS now has five students on the council. The three students present, Bhartiya, Speight, and Tuck, introduced themselves and related their interest in serving.
- The ACCESS database is being outsourced to provide better utility. The revised database will be functioning by early January 2007.
- For efficiency sake, Grant suggested that we remove two words (the and of) from our name. Instead of being the Advisory CounCil for the Enhancing of Student Success, ACCESS is now the acronym for the Advisory CounCil for Enhancing Student Success.

Presentation by Noel-Levitz Group
Vonda Easterling, the fourth member of the summer Noel-Levitz group, presented highlights on “Communicating with a Moving Target.” This presentation, which also doubled as ACCESS’ Best Practice agenda segment, sparked discussion on effective methods of communicating with students during NC State’s recruiting process.

Committee Updates
- Exit Interview Committee
  Callanan reported that the group has a listing of survey questions that they are connecting to theory-based knowledge. This group will meet on December 11th to ascertain whether NC State’s student leave for different reason than what are cited in the literature.
- Categorizing the Inventory
  Zelna related that she will be making the first categorization of the inventory, but will need input and approval from the entire group on their various programs.

Discussion of Student Success Issues
- Burnette articulated the Provost will be invited to an ACCESS meeting so that we can formally present our recommendations or conclusions regarding the issues we’ve been working on to him. At this time, there is not a firm deadline, but April or June was mentioned.
- ACCESS settled on five issues for the year:
  - Assessment
    Based off of the Transmittal Letter #50, the group will come up with some assessment metrics that can be standardized by the whole institution. Retention programs can use these metrics as a model.
- **Exit Interview/Survey**
  Understand why NC State students leave by reviewing the literature available or through implementing an institutional response in the form of a survey or interview.

- **Policies and Practices**
  Identify policies and practices that negatively affect student success. The group will compile a list of these barriers and make recommendations.

- **Student Engagement**
  Establish a campus culture through a communication system to relate NC State expectations, disseminate involvement opportunities, and frame things in such a way to foster student appeal.

- **Time to Graduation**
  Build on the analysis that Standish is already doing regarding time to graduation. Also Standish reminded units and colleges with time to graduation questions to ask him in case he already had a quick answer.

- **Announcements/Updates:** Ray announced the following upcoming events:
  - **December 5, 2006**
    Focus on Race Relations (Keynote Speaker: C.T. Vivian)
  - **January 31, 2007**
    Luncheon on Recruitment, Retention & Graduation of African Americans (Keynote Speaker, Alumnus, Dr. Dwight Williams)
  - Mark your calendars!!!

- **Next Meeting:** Wednesday, January 31, 2007 at 10:00AM