Members Present:
Albidrez, Branker, Burnette, Callanan, Conway, Dixon, Foster, Grant, Hill (J. Sroggs), Jackson, Kirby, Leach, Ray, Steinke, Watts, Wical, Winters, Zelna

Updates

- **Student Success Inventory**
  Burnette informed members that only seven members visited the Student Success Inventory since the last meeting. The UNC-System’s retention conference will be held on October 24th and we want to present this tool at that meeting. Burnette encouraged the members to go into the tool and update it by October 22nd.

- **Student Success Web Site**
  Burnette related that she and Ryan VanGundy, senior in Chemical Engineering, finalized the Student Success web site (http://www.ncsu.edu/success/) last month. Please advertise this site to students.

- **Policy Review**
  Conway revealed that ACCESS has a vested interest in becoming more involved in the policy process and will be taking on a more official way as seasoned practitioners at this institution. He related that Burnette and Clegg are building a web site for the review process. This web site will contain the comments and feedback to policies being reviewed during the vetting process. He explained that the Division of Undergraduate Academic Programs will be storing the historical information on policies usually lost once a policy is taken through the process and either endorsed or not.

NC State University Student Retention Journal
Burnette related that she has been asked to develop an university retention journal. She noted that ACCESS members are going to conferences and presenting, but are not writing and taking credit for what they are doing as seasoned practitioners. Her target date for the first journal is Summer 2008. Leach asked if the journal will be refereed. Burnette related that there are a series of decisions that will need to be made and she’s hoping to have the skeleton of the journal by early Spring 2008. Burnette also encouraged members to write and submit to the national journals in the meantime.

Presentation on NC State’s Projections of Graduation and Retention Rates
Conway informed the group that UNC-General Administration has projected our six-year graduation rate to be 74% by 2012. A challenge to increasing this rate exists. For the last four or five years NC State has been having huge surges in its graduation rates, but these rapid increases are not sustainable. He related that we have reached the point where these rates are starting to level out, and now he is calling on ACCESS to review data, especially college data, and look for areas and opportunities that may improve the institution’s chances of reaching the 74%. We have opportunities in a number of areas: policy changes, process changes, and informing students of the liability of taking on financial burdens and not making progress towards graduation. Discussion ensued concerning these challenges and areas of opportunities.

Updates from Subgroups: Assessment, Policy and Practice, Student Engagement
Burnette informed the group that the Policy and Practice Subgroup Johnson needed to step down as chair in order to concentrate on SIS. Ray nominated McLean to serve as chair. Burnette will contact McLean in hopes of moving forward. The Assessment and Student Engagement groups gave ACCESS brief accounts of their activities. Find their brief summaries below following this meeting summary.
Burnette also related that she assumed the workgroup chairs will present on November 28th, but if not, the chairs must send her a list of who will be presenting. The provost will simply come and listen to the progress ACCESS is making on retention at the November meeting. No brief summaries will be due at the next meeting.

- **Announcements/Updates**
  Burnette announced that she would be attending the Hispanic Achievement Conference 2007 sponsored by DPI on October 19th. She also announced that the UNC-System – General Administration is hosting their Fourth Annual Retention and Graduation Conference on October 24th. She will take notes and report to the group at the next meeting. Some other members from ACCESS will be attending these conferences as well.

- **Next Meeting: Wednesday, October 31, 2007**
  - What’s due?
    - Group presentation PowerPoint slides due November 9th.

- **Subgroup reports are below.**
  - **Assessment Subgroup**
    - The Assessment Subgroup has formed four separate task groups.
      - **Exit Task Group:**
        - The Exit Sub-Group met to finalize the codes from UPA survey responses; the group is doing some norming. They will be meeting again tomorrow to pull it all together.

        *Per Carrie Zelna, director of Student Affairs Research and Assessment, Division of Student Affairs*

  - **Student Engagement Subgroup**
    - The Student Engagement Subgroup met and with good faith effort and they took steps in defining what it meant from being an engaged at NC State. The document is circulated among their subgroup. Other elements from a past meeting in August will be included in their report as well.

        *Per Susan Grant, Director of University Housing, Division of Student Affairs*